

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	10-02-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	10-02-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Railways
विभाग का नाम / Department Name	Indian Railways
संगठन का नाम / Organisation Name	Central Railway
कार्यालय का नाम / Office Name	Central Railway Stores Deptt
वस्तु श्रेणी / Item Category	Monthly Basis Cab & Taxi Hiring Services - SUV; 2000 km x 3 hours; Outstation
अनुबंध अवधि / Contract Period	2 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी / Number of days for which Bid would be auto-extended	3

बिड विवरण/Bid Details

ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य /Estimated Bid Value	1334400
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	32

(a) ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

SR. DFM/MUMBAI
OFFICE OF THE SR. DIVISIONAL FINANCE MANAGER MUMBAI ,4 TH FLOOR NEW ANNEX ,CSMT MUMBAI-400001
(Rajani Yadav)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If a bidder is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Geographic Presence in States:MAHARASHTRA

Monthly Basis Cab & Taxi Hiring Services - SUV; 2000 Km X 320 Hours; Outstation (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Ertiga , Mahindra XUV 500 , Maruti Suzuki XL6 , Mahindra Scorpio
Usage Variant	2000 km x 320 hours
Type of Service	Outstation
Year of Vehicle Model	2025 , 2024 , 2023
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	Non-A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Any

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajani Yadav	400001, OFFICE OF SR DFM, 4TH FLOOR, NEW ANNEX, CSMT, MUMBAI - 400001	1	<ul style="list-style-type: none"> Duration in Month for which service is required : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Firm shall have geographical presence in Maharashtra & shall submit the supporting documents, offer without supporting documents of geographical presence shall be summarily rejected.

1. NIGHT CHARGES WILL NOT BE APPLICABLE.

2. CONTRACTORS LOCATED IN MAHARASHTRA STATE WILL ONLY BE ELIGIBLE TO QUOTE THE TENDERS OF CONTRACTORS LOCATING OUTSIDE MAHARASHTRA WILL BE PASSED OVER

3. Payment to the driver to be made before 10th of the following month. Declaration to this effect for payment made in previous month may please be submitted along with bill.

4. Contractors must read the New Hiring Policy conditions carefully before quoting the tender.

'Special Conditions for Circle-1 (Mumbai Region upto Thane)' are as below :

1. The hiring of vehicle service will be in 2 parts (of the same Work) as below:

a. Deployment and operations of the vehicle service:

i. Contractor shall provide Vehicles inclusive of fuel requirements, on a monthly basis.

ii. The Service Provider shall ensure that all maintenance works related to the assigned vehicle will be carried out in off-hours and shall be periodically checked and maintained by the Service Provider to avoid any inconvenience to the buying with other necessary requirements for regular washing/cleaning and all the necessary permits/licenses/clearances etc, but not limited to fitness certificate, PUC, full comprehensive insurance, road permit, registration certificate, as per the

Motor Vehicles Act, RTO and other applicable laws and statutory bodies, for providing commercial vehicles for this service and all other conditions as per the GeM model contract w.r.t. the deployment and operations of the vehicle service (excluding driver's payment, which is covered separately in part 'b' below).

iii. Deductions for non-compliance of standards of the services as per Contract as applicable to the vehicle service (excluding violations pertaining to driver's responsibility) shall be made from the payment made to Service Provider (Contractor).

iv. Price Variation Clause (PVC) will be applicable as per the Contract.

v. 'Extra per Kms charges' will be applicable as per the Contract. However, 'extra Kms' will be calculated as the total Kms run by all the vehicles included in the contract in that month beyond the 'Pooled' Kms of respective 'bundled Km/hour package' of all the vehicles within that contract.

For example, if there are 3 vehicles with 1500 km x 320 hours package each in the contract, with run of 1200 Kms, 1700 Kms and 1800 Kms, respectively, in that month, then 'Extra per Kms charges' will be paid on the Kms run beyond pooled Kms i.e. $(1200+1700+1800)-(1500+1500+1500) = 4700 - 4500 = 200$ Km only.

vi. 'No Extra hours charges' will be applicable on vehicles as the vehicles are hired for the full period of contract.

vii. All other conditions as per GeM model contract.

b. Deployment of Driver:

i. The Driver deployed should possess the requisite valid Driving License.

ii. The criminal antecedents of the Driver should be verified with the Police Authority and the certificate to this effect shall be furnished by the Service Provider.

iii. The suitability of the Driver will be assessed and approved by the Officer for whom the vehicle person is being provided prior to such engagement.

iv. It is the responsibility of the service provider to always provide one driver per vehicle as per the requirement, while complying with the Labour Laws.

v. The service provider shall provide at his own cost proper uniform and badges and photo identity cards to the drivers in compliance with the Motor Transport Workers Act.

vi. 'Extra hour charges' will be paid to the Driver as per the Contract.

vii. Deductions for non-compliance of standards of the services as per Contract as applicable pertaining to driver's responsibility shall be made from the salary of the Driver paid by the Service Provider (Contractor).

viii. The Salary to be paid to the Driver shall be according to minimum wages at the bottom of the pay matrix level 1 defined by the Railway Ministry + DA as applicable, subject to Minimum Wage applicable as per below:

1. Salary to be paid: The Drivers 'Salary' will be calculated as

Basic Salary proposed(A)	DA @46% currently(B)	Gross Salary as per (A) + (B) (1)	Highest Minimum wage in Category# (2)	Final 'Salary' (3) = Higher of (1) and (2)
₹18,000.00	₹8,280.00	₹26,280.00	₹12,892.00	₹26,280.00

Issued by Office of Labor Commissioner [Redacted] क.वे.अ./व.भ./2023(1)/काया-10 dtd 01/08/2023 (item no 39)

Note:

a. The Circle will be defined as per the address of the Consignee for whom the vehicle service has been hired, for example Kalyan will NOT fall in Circle-1.

- b. The Gross salary will vary with change in DA or Minimum Wages by the Govt. of India as per the table above.
- c. Service Provider (Contractor) shall submit the proof of any amount paid to the Government for the Driver(s) deployed inst Statutory Employer Contributions viz. PF etc., which shall be paid by the Railway to the Service Provider against the ice raised by the Service Provider.
2. Deductions - Statutory Employee contribution of PF, ESIC etc. (With basic as Rs. 18,000)
3. Total salary = (a) + (b) above less Statutory Deductions viz. Drivers contribution of PF, ESIC etc. as applicable.
4. Net payment = Total Salary + 'Extra hour charges' as per (vi) above - Deductions as per (vii) above.
- ix. The wages of the Driver Date of payment for drivers Salary shall be paid by the Contractor on the last date of month
- x. The drivers/staff provided by the service provider shall not be deemed employees of the buyer hence the compliance e applicable Labour Laws and Acts, Transport Motor workers Act and other relevant laws will be the sole responsibility of service provider.
- xi. The service provider shall be responsible for ensuring compliance with the provisions related to Labour Law [Central/ e] and specially Minimum Wages Act, Payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labour [R&A] Workmen Compensation Act, Motor Vehicle Act, Motor Transport Workers Act, 1961 etc. and any other relevant acts as cable at present or in future during the tenure of the contract and as may be enforced from time to time. Onus of compl e of all the applicable Laws/Acts/Rules/Guidelines/ Notifications/ Regulations/Orders shall rest with the service provider c and the buyer will not be liable in any manner.
- xii. The Service Provider shall not deploy or shall discontinue deploying the driver(s), if desired by the Buyer and must e e prompt replacement of the driver(s) without any additional cost to the Buyer. The drivers being deployed shall ordinar e continued and should not be changed without written intimation and consultation with Buyer.
- xiii. Price Variation Clause (PVC) will NOT be applicable to Driver's salary. However, the DA increase notified for the per f the contract and as applicable would be applied to the emoluments of the driver as mentioned above at viii (1) above.
- xiv. All other conditions as per GeM model contract.

Working of Railways is 24x7, hence drivers may be called at any time in emergent situation. Contractor must ensure av. lity of drivers whenever they are called. Necessary charges like night running, extra KM running, extra hours running wi paid additionally as per GeM SLA.

The Contractor shall be responsible for keeping the necessary spare pool of drivers for emergent situations when the re driver is not available.

Deployed Vehicles and Drivers shall be solely in control of the Officer for whom they have been hired and Service Provic ontractor) shall not have the right to deploy the deployed Vehicles or Drivers for any work at his discretion.

Tender Bid invited shall be selected based on the Bidders' quotes for the Cost Deployment and operations of the vehicle uding profit of the contractor, as the Salary of Diver will be fixed as above.

2. Invoicing by Service Provider (Contractor): Single Payment GST Invoice shall be raised by the Contractor on a monthl s, stating in 2 parts as below:

a. Charges of Deployment and operations of the vehicle service (for 1(a) above), and

b. Emoluments paid to Driver(s) (for 1(b) above): Contractor shall submit Documentary proof before processing the bill: he Contractors by the Railway i.e. Attendance Sheet and Bank statement of having paid the Salary, Statutory Deduction Drivers contribution of PF, ESIC etc., plus 'Extra hour charges' and minus Deductions for non compliance of standards of services as per Contract pertaining to the Driver, and Statutory Employer Contributions viz PF etc.

The GST applicable on respective items of the invoice shall be shown explicitly by the Service Provider on the GST Invoi sed.

The expense shall be booked to PU 32.

3. Interim arrangement between 2 successive vehicle Contracts: Interim hiring of vehicle service (with driver) until the contract commences shall be done on quotation basis considering the urgency. The expense on such interim hiring of vehicle service (with driver) shall be charged to the same Work sanctioned for hiring of the vehicle with driver under which the contract was terminated.

NOTE:

A. All other terms and conditions of the contract for Hiring of Vehicle Service, which is not specified above, will be governed by Service Level Agreement (SLA) for monthly basis cab & taxi hiring services of GeM Portal.

3. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional te and conditions/or any other document. If buyer needs more items along with the main item, the same must b added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the m category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will override the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भा साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिक पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Rest on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---