

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	07-03-2026 16:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	07-03-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Defence
विभाग का नाम / Department Name	Department Of Military Affairs
संगठन का नाम / Organisation Name	Indian Army
कार्यालय का नाम / Office Name	*****
वस्तु श्रेणी / Item Category	Manpower Outsourcing Services - Minimum wage - Unskilled; Not Required; Others , Manpower Outsourcing Services - Minimum wage - Semi-skilled; High School; Others , Manpower Outsourcing Services - Minimum wage - Skilled; High School; Others
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	100 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes Partial Turn over value - 50 (in lakhs)
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	11351042
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	341000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से

बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Quarter Master
216 TRANSIT CAMP, Department of Military Affairs, Indian Army, Ministry of Defence
(Kailash Chandra Arya)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public

Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:01 project with min contract value of 80 lakhs within last one financial year

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:01 project with min 10 No of manpower within last one financial year

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:1771081803.pdf

Scope of work & Job description:1772014148.pdf

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Masalchi Utensils Cleaner
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA

विवरण/ Specification	मूल्य/ Values
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Masalchi (Utensils Cleaner)

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	1	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 674 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 87.62 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 21.91 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	Washer
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Washerman

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	1	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 674 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 87.62 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 21.91 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (6)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	Sweeper
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Sawaiwala (Sweeper)

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	6	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 674 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 87.62 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 21.91 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; High School; Others (16)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled
Educational Qualification	High School

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	Cook
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Cook

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	16	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 760 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 98.8 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 24.7 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; High School; Others (4)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled
Educational Qualification	High School

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	Cook
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Mess Cook

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	4	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 760 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 98.8 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 24.7 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; High School; Others (2)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled
Educational Qualification	High School

विवरण/ Specification	मूल्य/ Values
Type of Function	Others
List of Profiles	Mess Waiter
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Mess Waiter

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	2	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 760 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 98.8 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 24.7 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Skilled; High School; Others (4)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Skilled
Educational Qualification	High School
Type of Function	Others

विवरण/ Specification	मूल्य/ Values
List of Profiles	Cook
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	10 to 15 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jammu and Kashmir
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	Special cook

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****Srinagar	4	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 893 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin Charge (INR per day) : 116.09 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 29.02 • Provident Fund (INR per day) : 0 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

4. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

216 Tansit Camp, BB Cantt, Batwara, Srinagar

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

216 Transit Camp, BB Cantt, Batwara, Srinagar

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

ADDITIONAL TERMS AND CONDITIONS (ATC)

OUTSOURCING OF SERVICES OF HOUSE KEEPING, LAUNDRY, CAFETERIAS, MESSES & KITCHEN VICTUALS, CONSERVANCY STAFF AND CATERING SERVICES FOR

216 TRANSIT CAMP FOR THE PERIOD FROM 01 APR 2026 TO 31 MAR 2027

1. **Schedule of Services.**

(a) List of items/Service contracted are as follows :-

Ser No	Denomination of Items/ Service	Description of Items/Service	Min No of Pers to be provided for the outsourcing	Remarks
(i)	Cook	Please see Para 1 (b) below	16	Services to be rendered in-situ location of Buyer.
(ii)	Special Cook		04	
(iii)	Mess Cook		04	
(iv)	Mess Waiter		02	
(v)	Masalchi		01	
(vi)	Safaiwala		06	
(vii)	Washerman		01	

(b) List of items/Service contracted are as follows :-

Ser No	Items/ Service	Details
(i)	Cook	There is a reqmt of prep of tea (3 times per day), breakfast, lunch and dinner for 1800-2000 Pers. The bed tea time is 0300 hrs and dinner time is 1600 hrs.

(ii)	Special Cook	There is a reqmt of prep of tea (3 times per day), breakfast, lunch and dinner for 35-40 Pers. The bed tea time is 0300 hrs and dinner time is 1600 hrs.
(iii)	Mess Cook	There is a reqmt of prep of tea (3 times per day), breakfast, lunch and dinner for 35-40 Pers. The bed tea time is 0300 hrs and dinner time is 1600 hrs.
(iv)	Mess Waiter	There is a reqmt of serve three times tea, breakfast, lunch and dinner for 35-40 Pers. The bed tea time is 0400 hrs and dinner time is 1900 - 2100hrs.
(v)	Masalchi	There is a reqmt of washing dishes at Mess (three times a day).
(vi)	Safaiwala	This Transit Camp is consisting 20 x Toilets, 20 x Bathrooms, 18 x Living Rooms, 18 x Halls, 08 x Offices and 03 x Open Area a size of 200 x 200 mtr and 04 x Lawn of sizes 50 x 50 mtr approx. This area is reqd to maint by housekeeping staff. Such an area will require min 05 pers as most of the area will require sweeping and mopping. Also periodic washing of living rooms are reqd to maint the hygiene of the area.
(vii)	Washerman	There is a reqmt to wash and iron clothes for 80-100 person per day using washing machine.

2. **Contract Agreement.** The contract will be made between the President of India represented by the Commandant, 216 Transit Camp, Ministry of Defence, Government of India, hereinafter referred to as the 'Buyer' (which term unless excluded by the context, shall be deemed to include his successor in office) on one part and Name of firm/ dealer (which term, unless expressly excluded by the context, shall be deemed to include its successors and assignees), hereinafter referred to as the 'Seller' on the other part.

3. **Buyer.** Commandant, 216 Transit Camp will be the buyer. Details are as under :-

- (a) Name : Col Jagat Singh
(b) Tele No : 6226 (O), 6227 (R)
(c) Address : 216 Transit Camp
PIN- 919216, C/o 56 APO

4. **Contract Operating Officer.** The officer nominated by the Buyer for operation of the contract and utilisation of services being outsourced.

5. List of Documents Required from the Bidder.

- (a) Scanned copy of '**Acceptance of terms & Condition of ATC**' format as **Appx 'A'**.

(b) **Scanned copy of instrument for payments of EMD.**

(c) **Experience Certificate.** Bidder must submit certificate in proof of experience on min one year to any Govt agencies.

(d) Scanned copy of **GST Number** allotment certificate.

(e) Scanned copy of ATC duly signed.

(f) Bank details alongwith cancelled cheque for payment.

6. **EMD.** Earnest Money Deposit (EMD) of 3% of contracted value will be submitted with bid documents. EMD will be forfeited in the circumstances :-

(a) Withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of the contract agreement. p

(b) Having been notified of the acceptance of bid by the buyer during the period of its validity :-

(i) Fails to furnish the performance Guarantee deposit for the due performance of the contract before the defined in the request for proposal/ contract documents.

(ii) Fails or refuse to sign, accept/ execute the contract.

7. **Licensee Covenants.** The Licensee further covenants the followings :-

(a) The Licensor will grant to the Licensee the permission for use of premises in the above said locality for a period of one year wef 01 Apr 2026 to 31 Mar 2027, for the purpose of providing services of 34 x Tradesman (16x Cook, 04 x Special Cook, 04 x Mess Cook, 02 x Mess Waiter, 01 x Masalchi, 06 x Safaiwala and 01 x Washerman)

(b) The Licensee will not use the Transit Camp premises for any purpose other than the purpose aforesaid without written permission of the Licensor and if he fails or neglects to do so, he will surrender the possession of the same to the Licensor.

(c) That the Licensee shall not at any time during the said term carry on or permit to be carried on or committed on the said premises of any part thereof, any offensive noise or dangerous trade business/ manufacture occupation or use the same or allow the same to be used for any illegal or immoral purpose like gambling or any activities which may hurt religious sensibilities of any person. not for holding meetings or gatherings of any nature and not for any activity prejudicial to the Government Licensor shall be the sole judge for the purpose and in the event of and by default by the Lic

ensee, the Licensor shall have the right to terminate the License forthwith and take possession of the said premises without prejudice to the right already occurred.

(d) The Licensee shall not cause any damage to the demised premises or any part thereof, any fittings, fixtures, appliances therein and shall pay for the damage or injury caused by the Licensee or his servants or agents or persons, repairs or reinstatement of such damage, within seven days of the intimation by the MES authorities/ QM to the Licensee of the cost of such repairs or have it set right at his own as desired by the above said authorities.

(e) **Risk & Expense.** In case the services of the Licensee as envisaged in the need agreement are found unsatisfactory and in case on any contravention by the Licensee in the subject of rates of services rendered, misbehavior etc, the Licensee will be liable to bear the expenditure of the services hired by the licensor from any other sources at the cost at which the services being rendered by the new seller.

8. **Working hours and shifts.** The individuals will be made to work for maximum of 8 hours (including rest for 30 Mins). The exact timings will be given and changes as per requirement by the employer. General timing for each trade is given as under :-

(a) **Cook.** 0300 hrs to 1130 hrs & 1200 hrs to 2000 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(b) **Special Cook.** 0300 hrs to 1130 hrs & 1200 hrs to 2000 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(c) **Mess Cook.** 0300 hrs to 1130 hrs & 1200 hrs to 2000 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(d) **Mess Waiter.** 0400 hrs to 1230 hrs & 1300 hrs to 2100 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(e) **Masalchi (Utensils Cleaner).** 0800 hrs to 1400 hrs & 1400 hrs to 2200 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(f) **Safaiwala.** 0500 hrs to 1400 hrs (including 30 mins rest). If the individual remained absent, the salary of the defaulter will be forfeited.

(g) **Washerman.** 0800 hrs to 1600 hrs. If the individual remained absent, the salary of the defaulter will be forfeited.

(h) **Liquidated Damages.** That if the contractor/ labour fails to carry out on any day, any part of the work without prejudice to any other right or remedy available under the law to the Government on account of such breach, pro-rate recovery alongwith penalty equal to @2% of the monthly charges will be recovered from the monthly bill of the Contractor by the officer operating the contract on behalf of Commandant, 216 Transit Camp subject to maximum limit of 10% of total contract value per month.

(j) **Performance Guarantee.** The supplier is required to furnish performance guarantee within 30 days of signing of the Contract by way of FDR/ Bank Guarantee Bond for an amount equal to 3% of total value of contract as per Ministry of Finance OM No F9/4/2020-PPD dt 12 Nov 2020 which should remain valid for a period of sixty days beyond the date of completion of contractual obligation (i.e 31 May 2027), issued by public sector bank or private sector bank authorised to conduct Govt business.

(k) **Special Covenant.** The Licensor shall have the right to employ the staff in case of failure by the Contractor's staff to report for Services of Cook, Mess Cook, Mess Waiter, Masalchi, Safaiwala & Washerman and contractor's failure to provide replacement at the contractor's cost.

8. **Technical Details :-**

(a) **Cook.**

- (i) Age - 18-35 Years.
- (ii) Gender - Male.
- (iii) Desirable Criteria - (aa) Medically and physically competent and fit for the trade.

(ab) Able to sort, wash, cut and cook the Military rations hygienically and tastefully.

(ac) Cleaning of utensils.

(ad) Operation and relative maintenance of cooking devices installed in situ.

(ae) Able to prepare all types of Indian Menu.

(b) **Special Cook.**

- (i) Age - 18-35 Years.
- (ii) Gender - Male.
- (iii) Desirable Criteria - (aa) Medically and physically competent and fit for the trade.

(ab) Able to sort, wash, cut and cook the Military rations hygienically and tastefully.

(ac) Cleaning of utensils.

(ad) Operation and relative maintenance of cooking devices installed in situ.

(ae) Able to prepare all types of Indian and Chinese Menu and continental Menu.

(c) **Mess Cook.**

(i) Age - 18-35 Years.

(ii) Gender - Male.

(iii) Desirable Criteria - (aa) Medically and physically competent and fit for the trade.

(ab) Able to sort, wash, cut and cook the Military rations hygienically and tastefully.

(ac) Cleaning of utensils.

(ad) Operation and relative maintenance of cooking devices installed in situ.

(ae) Able to prepare all types of Indian and Chinese Menu.

(d) **Mess Waiter.**

(i) Age - 18-35 Years.

(ii) Gender - Male.

(iii) Desirable Criteria - (aa) Medically and physically competent and fit for the trade.

(ab) Able to serve all times dishes (Bed Tea, Breakfast, Snacks, Lunch, Evening Tea & Dinner).

(ac) Able to serve all types of Indian and Chinese dishes.

(e) **Masalchi (Utensils Cleaner).**

- (i) Age - 18-35 Years.
- (ii) Gender - Male.
- (iii) Desirable Criteria - (aa) Physically capable for the trade.

(ab) Able to clean all kind of dishes and cooking utensils.

(f) **Safaiwala.**

- (i) Age - 18-35 Years.
- (ii) Gender - Male.
- (iii) Desirable Criteria - (aa) Medically and physically competent and fit for the trade.

(ab) Able to complete all the tasks given to him for cleaning with toiletry items in barrack/ washroom of troops.

(ac) Cutting and removal of undergrowth and foliage on drain and roads.

(ad) Periodic desalting of drains.

(g) **Washerman.**

- (i) Age - 18-35 Years.
- (ii) Gender - Male.
- (iii) Desirable Criteria - (aa) Physically capable for the trade.

(ab) Able to wash and iron all type of clothes.

9. **Commencement of Job.** Commencement of job will be only after deposition of performance guarantee . Please note that contract can be canceled unilaterally by the Buyer in case personnel are not deployed within 7 days of awards of the contract. Extension of contract period for deployment of personnel will be at the sole discretion of the Buyer with applicability of LD clause.

10. **Place of Employment.** The staff would be assigned to work in 216 Transit Camp 56 APO. c/o

11. **Period of Contract.** 12 Months wef 01 Apr 2026 to 31 Mar 2027 for 365 days (Which may be modified in terms of duration by the Buyer depending upon fund availability).

12. **Law.** The contract shall be considered and made in accordance with the laws of the Republic of India, the contract shall be governed by and interpreted in accordance with the laws of the Republic India :-

(a) The seller will be responsible for compliance of all statutory provisions relating to minimum wages, service Tax, Provident Fund and Employees State Insurance, if applicable in respect of the persons deployed by 216 Transit Camp.

(b) The seller shall also be liable for depositing any taxes, levies, cess etc on account of service rendered by 216 Transit Camp to the concerned tax collection, authorities from time to time as per extant rules and regulations on the matter.

(c) The Seller shall maintain all statutory registers under the applicable law. The agency shall produce the same on demand to the concerned authority of 216 Transit Camp or any other authority under law.

(d) The Tax Deducted at Source (TDS) shall be deducted as per the provisions of the Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the Seller.

(e) In case, the Seller fails to comply with any statutory/ taxation liability under appropriate law and as a result thereof that user is put to any loss/ obligation, monetary or otherwise, the Ministry will be entitled to get itself reimbursed out of the outstanding bills or the Performance Bank Guarantee of the agency to the extent of the loss or obligation in monetary terms.

(f) Commandant, 216 Transit Camp reserves the right to withdraw/ relax any of the terms and conditions mentioned above, so as to overcome the problem encountered by the contracting parties.

13. **Effective Date of the Contract.** The Contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) except when some other effective date is mutually agreed to and specifically indicated/ provided in the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.

14. **Arbitration.** All disputes or difference arising out of or in connection with Contract shall be or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clause of arbitration is as per forms available in MoD website, which can be provided on request.

15. **Penalty for Use of Undue Influence.** The Seller must undertake that he has not given, offered or promised to give, fees brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller or the commission of any offers by the Seller or any one employed by him or acting on his behalf, as defined in chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 19

86 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or any attempt at any such act on behalf of the seller towards any officer/ employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper including but not limited to termination of the contract, imposition of penal damages, forfeiture of the bank guarantee and refund of the amounts paid by the Buyer.

16. **Agents/ Agency Commission.** The seller must be the original provider of the services and has not engaged any individual or firm, whether Indian or Foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Seller not has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. If it is established at any time to the satisfaction of the Buyer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Buyer that the Seller has engaged any such individual/ firm and paid or intended to pay any amount, gift, reward, fees commission or consideration to such person, party, firm or institution. Whether before or after the signing of this contract, the seller will be liable to refund that amount to the Buyer. The seller will also be debarred from entering into any supply Contract with the Government of India for a Minimum period of five years. The buyers will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the seller, who shall in such an event be liable to refund all payments made by the buyer in terms of the Contract along with interest at the rate of 2% per annum above labour rate. The Buyer will also have the right to recover any such amount from contracts concluded earlier with the Government of India.

17. **Access to Books of Accounts.** In case it is found to the satisfaction of the Buyer that the seller has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relation to seller commission and penalty for use of undue influence by the seller, on a specific request of the Buyer, shall provide necessary information/ inspection of the relevant financial documents/information.

18. **Non-Disclosure of Contract Documents.** Except with the written consent of the Buyer & Seller, other party shall not disclose the contract for any provision, specification, plan, design, pattern, sample or information thereof to any third party.

19. **Liquidated Damages.** In event of the seller failure to submit the bonds Guarantees, documents and provide services as specified in the contract, the Buyer may at the discretion, withhold any payment until the completion of the contract. The amount of pre- estimated agreed liquidated damages calculated @ 100.00 (Rupees one hundred only) per day per person on account of delay, if any, in providing a suitable substitute for the period beyond three working days by the agency shall be deducted from the monthly bills of the service providing Seller in the following month. In case of revision of rates prescribed by the appropriate authority as minimum wage, revision of rates to the extent of increase/decrease in the minimum wage may be allowed by this unit after taking necessary consultation from IFA.

20. **Termination of Contract.** The Buyer shall have the right to terminate this contract in a part or full in any of the following cases:-

- (a) The services provided by the seller are not satisfactory.
- (b) The seller is declared bankrupt or becomes insolvent.

(c) The Buyer has noticed that the seller has utilized the services of any India/Foreign agent in getting this contract and paid any commission to such individual/ company etc.

(d) As per decision of the Arbitration Tribunal.

(e) Failure to adhere to the terms of conditions in the contract.

(f) Any mal practice resorted by the Bidder.

(g) Any act of deceit.

(h) Any act of undue default.

(j) Any freakish act to spoil the ongoing contract.

(k) Non adherence to good business practice.

21. **Notices.** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally in the office or may be sent by FAX or registered prepaid mail/airmail, addressed to the last known address of the party to whom it is sent.

22. **Transfer and Sub-Letting.** The seller has no right to give, bargain, sell, assign or subject or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present contract or any part thereof.

23. **Amendments.** No provisions of present contract shall be changed or modified in any way (including the provision) either in whole or in part by an instrument in writing made after the date of this contract and signed on behalf of both the parties and which expressly states to amend the present contract.

24. **Service Tax.** As per Government Orders.

25. **Performance Guarantee.** The Bidder is required to furnish performance guarantee, within 28 days of signing of the Contract by way of Bank Guarantee/ FDR/ TDR/ TDA for an amount of 5% of total value of contract as per Ministry of Finance OM No F9/4/2020-PPD dt 12 Nov 2020 which should remain valid for a period of sixty days beyond the date of completion of contractual obligations, issued by public sector bank or private sector bank authorised to conduct Govt business.

26. **Payment Terms.**

(a) The agency shall raise the bill, in triplicate, alongwith attendance sheet (duly verified by the OIC Dept) in respect of the persons deployed and submit the same in the first week of the succeeding month. The payment will be released by the PCDA, Northern Command, Satwari, Jammu. The pay

ment to the manpower would be made by the agency through individual bank account numbers and other relevant e-payment details, so that payments could be made through ECS/NEFT mechanism instead of payment through cheques, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by the seller for receiving payments through ECS is at Form DPM-11 (Available on MoD website and can be given on request). The payment will be made, on production of the requisite documents. Photocopies of disbursed cheque/ documents, alongwith proof of receipt thereof by the worker will be submitted to Commandant, 216 Transit Camp within a week after receipt of payment from PCDA, Northern Command, Satwari, Jammu. Commandant, 216 Transit Camp shall verify the actual payment of statutory payments periodically and if not satisfied shall withhold the payment due to the seller in addition to other legal action.

(b) 100% payment shall be made on conclusion of calendar month only on the basis of number of working days for which duty has been performed by each manpower, no advance payment (s) will be made.

27. **Payment Authority.** The payment of bills will be made by PCDA, Northern Command, Satwari, Jammu. The following documents to be submitted to Commandant, 216 Transit Camp by Seller:-

- (a) Ink signed copy of commercial invoice/ Seller bill.
- (b) Ink signed copy of the contract (Submission of bills for the first time).
- (c) GeM generated copy of invoice.
- (d) Attendance sheet of the personnel working.
- (e) Photocopies of disbursed cheque/ documents alongwith proof of receipt thereof by the workers.
- (f) Performance bank guarantee/ indemnity bond where applicable.
- (g) mandate form issued by bankers viz, account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC Code (if these details are not incorporated in supply order/contract).
- (h) Cancelled Cheque.
- (j) Proof of payment of ESI, EPF, Service Tax as applicable.

28. **Police Verification.** The seller shall be liable to obtain all clearances including verification of antecedents by police of all employees deployed by the contractor for 216 Transit Camp, Srinagar c/o 56 APO.

29. **Wages.** It shall be the liability of the Seller to pay applicable minimum wages to the workers as fixed and amended/ revised from time to time by the Government of India.

30. **ESI.** Seller will produce the proof of ESI registration for all the workers deployed in Transit Camp to Commandant, 216 Transit Camp within 07 days of the date of award of contract.

31. **Security.** Seller will produce complete address proof alongwith police verification and aadhaar card for all employees deployed in 216 Transit Camp within 7 days of award of contract.

32. **Legal Issues.** All legal issues arising due to non payment of dues, ESI claims due to sudden death or ailment of an employee 216 Transit Camp will be sole responsibility of the seller. Commandant, 216 Transit Camp will not be responsible for any legal matters.

33. **Physical Fitness.** The seller shall ensure that the individual manpower deployed are physically fit and mentally sound to discharge duties.

34. The 216 Transit Camp, HQ 31 Sub Area is under Ministry of Defence, Government of India and has seven days for working day (i.e Monday to Sunday) in a week round the clock with a lunch/ dinner of 30 Minutes. The outsourcing services for Cook, Special Cook, Mess Cook, Mess Waiter, Masalchi, Safaiwala and Washerman however may be required to attend the office on Sunday/ Gazetted holidays or attend office before/ after working hours also in the exigencies of work for which regular payment will be given.

35. Cook, Special Cook, Mess Cook, Mess Waiter, Masalchi, Safaiwala and Washerman detailed by contractor would be assigned work at 216 Transit Camp.

36. The Contracting seller shall furnish the following documents in respect of the individual Cook, Special Cook, Mess Cook, Mess Waiter, Masalchi, Safaiwala and Washerman detailed by the contractor before commencement of work:-

- (a) List of person deployed.
- (b) Bio - data of persons.
- (c) Certificate issued by Govt Auth containing date of birth.
- (d) Character certificate from Group 'A'/Class-1 Officers of the Central/State Government.
- (e) Certificate of verification of antecedents of persons by local police authority.
- (f) Identity Card bearing photograph.

37. In case the persons employed by the seller commits any act of omission/ commission which amounts to misconduct/ indiscipline/incompetence the seller will be liable to take appropriate discipline/legal action against such person, including their removal from site of work if required by the user.

38. **Repeat order clause/Extension of Contract:-**

(a) The Buyer will have sole discretion to extend the contract ,subject to performance of the seller and concurrence of IFA.

(b) The contract may be extended till fresh contract is under taken from L1 vendor for the financial Year 2027-2028 and payment for rendering the service during the period of non availability of funds will be made whenever allotment is received for the Financial Year 2027-2028.

39. The tendering seller shall replace immediately any of its personnel who are found acceptable to use due to security risks, incompetence, conflict of interest, improper conduct, medical reason etc etc on instruction of the user.

40. The person deployed shall be required to report for work at time given by 216 Transit Camp. In case person deployed is absent on particular day or comes late/leaves early on three occasions one day wages shall be deducted.

41. The tendering seller shall depute a Coordinator, who would be responsible for immediate interaction so that optimal services of the persons deployed by the seller could be availed without any disruption. Payment of a Coordinator will be borne by the Seller only.

42. The manpower /individual deployed shall in no case be entitled for claiming regularization of employment 216 Transit Camp on the basis of having rendered services through the contractor.

43. The service-providing seller shall be solely responsible for redressed of grievance/resolution of dispute relating to person deployed. The employer/user in no way be responsible for settlement of such issue whatsoever.

44. The buyer or any person deputed to supervise employed shall not be responsible for any damages losses, claims, financial or injury to any other person deployed by seller in the course of their performance the function/duties or for payment towards any compensation.

45. The person deployed by the seller shall not claim nor shall be entitled for facilities admissible to ad hoc regular/ confirmed employees of Government of India.

46. In case of termination of the contract or its expiry or otherwise the person deployed by the seller shall not be entitled to and will have no claim or any absorption nor for any relaxation for absorption in the regular/otherwise capacity in 216 Transit Camp.

47. In case of non availability of funds the Buyers have all the rights to terminate contract unilaterally without any notice/warning to seller.

48. **Geographical Presence :-**

Bidders must submit documents showing office registered at Srinagar (Jammu & Kashmir)

(Signature of the seller with stamp)

(DOCUMENTS REQD TO BE SOUGHT DURING TEC BOARD FRO THE PURPOSE OF OUTSOURCING OF 34 X TRADESMEN JOB FOR FY 2026-27)

-

Ser No	RFP AND ATC REQUIREMENT	REFERENCE	REMARKS
--------	-------------------------	-----------	---------

1.	Registration of firm/ company	Page No 2 of RFP	
2.	ESI and EPF registration Certificate	Page No 2 of RFP	
3.	Labour License Registration Certificate	Page No 2 of RFP	
4.	Registration of GST	Page No 2 of RFP	
5.	Income Tax return certificate for last assessment year	Page No 2 of RFP	
6.	Proof of similar projects already executed in last one year	Page No 2 of RFP	
7.	Turnover for last three Financial year	Page No 2 of RFP	
8.	Bank Solvency	Page No 2 of RFP	
9.	ATC acceptance affidavit	Page No 2 of RFP	
10.	Non-Blacklisting affidavit	Page No 2 of RFP	
11.	Scanned copy of EMD	Page No 2 of RFP	
12.	Proof of Registered office in Srinagar	Para 48 of ATC	
13.	Performance Security equal to 5% of contract value	Para 25 of ATC and Govt guidelines	

COMPLIANCE MATRIX

Ser No	RFP AND ATC REQUIREMENT	REFERENCE	REMARKS
1.	Schedule of services	Para 1 of ATC	
2.	Contract agreement	Para 2 of ATC	
3.	Activity Schedule	Para 8 of ATC	
4.	Tech details	Para 8 of ATC	
5.	Period of Contract	Para 11 of ATC	
6.	EPF & ESI	Para 27 of ATC	
7.	Police verification	Para 28 of ATC	
8.	Wages	Para 29 of ATC	
9.	Legal Issues	Para 32 of ATC	
10.	Place of employment	Para 10 of ATC	

BID CONDITION ACCEPTANCE LETTER

To
Commandant
216 Transit Camp
PIN - 919216
C/o 56APO

SUBJECT : ACCEPTANCE OF TERMS AND CONDITION OF BID

-

Bid Reference No: _____

Name of the Bid/Work: _____ at 216 Transit Camp, Srinagar,
J&K.

Dear Sir.

1. I/We have downloaded/obtained the bid documents for the above mentioned Bid/Work from the GeM as per your advertisement given in the GeM.
2. I/We have hereby certified that I/ We have read entire terms and conditions of the bid documents.
3. The corrigendum(s) issued from time to time by your department /organization too have also been taken into consideration, while submitting the acceptance letter.
4. I/We have unconditionally accepted the bid conditions of above mentioned bid documents (s)/ corrigendum(s) in its totally/entirely.
5. The technical bid and its enclosure as submitted in physical form as mentioned in ATC is the true copy of the documents uploaded on the website.
6. In case any provision of the bid are found violated, your department /organization shall be at liberty to reject to reject this bid including forfeiture of the full said Earnest Deposit absolutely and we shall not have any claim/right against department in satisfaction of this condition.

Your faithfully

(Signature of the Bidder with official seal)

(Signature of the seller with stamp)

-
-

-
-
-

PERFORMANCE SECURITY DEPOSIT

1. Performance security deposit can be submitted in the form of :-

FDR/ TDR/ TDA from any nationalised/ authorised bank to carry out Govt Business

OR

submit a Bank Guarantee Bond in the following format

From

Bank_____

To

Commandant

216 Transit Camp

PIN - 919216

C/o 56APO

Dear Sir,

1. Whereas Commandant, 216 Transit Camp (for and on behalf of the President of India has entered into a contract No _____ dated _____(hereinafter referred to as the said Contract) with M/s _____ hereinafter referred to as the "seller" for supply of goods as part-II of the said contract to the said seller has undertaken to produce a bank guarantee for 03% total Contract value amounting of Rs _____ - (Rupees _____) to secure its obligation to the president of India. We the bank hereby expressly, irrevocably and unreservedly undertake and guarantee as principal obligors on behalf of the seller that, in the event that The President of India declare to us that the goods have not been supplied according to the contractual obligations under the aforementioned contract. We will pay you on demand and without demur, all and any sum up to a maximum of Rupees only. Your written demand shall be conclusive evidence to us that such payment is due under the terms of the said contract. We undertake to effect payment upon receipt of such written demand.
2. We shall not be discharged or released from the undertaking and guarantee by any arrangements, variations made between you and the seller, indulgence to the seller by you or by any alternations in the obligations of the sellers or by any forbearance whether as to payment time performance or otherwise.
3. In case shall the amount of this guarantee be increased.
4. This guarantee shall remain valid for four months from the date of acceptance of Supply Order and until all the stores and documentations have been supplied according to the contractual obligations under the said contract.
5. Unless a demand or claim under guarantee is made on us writing or on before the aforesaid expiry date as provided in the above referred contract or unless this guarantee is extended by us, all your rights under this guarantee shall be forfeited and shall be discharged from the liabilities hereunder.

6. This guarantee shall be a continuing guarantee and shall not be discharge by and change in the constitution of the Bank or in the constitution of M/s _____

(Signature of the seller with stamp)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---