

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	07-03-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	07-03-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Civil Aviation
विभाग का नाम/Department Name	Ai Engineering Services Limited
संगठन का नाम/Organisation Name	Ai Engineering Services Limited
कार्यालय का नाम/Office Name	Ai Engineering Services Limited
वस्तु श्रेणी /Item Category	Facility Management Services - LumpSum Based - Industrial; Housekeeping; Consumables to be provided by service provider (inclusive in contract cost) , Facility Management Services - LumpSum Based - Industrial; Horticulture Services; Consumables to be provided by service provider (inclusive in contract cost)
अनुबंध अवधि /Contract Period	2 Year(s) 1 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	60 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes   Partial   Turn over value - 6 (in lakhs)
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**बिड विवरण/Bid Details**

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	5 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
अनुमानित बिड मूल्य /Estimated Bid Value	10800000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	200000

**ईपीबीजी विवरण /ePBG Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

AI ENGINEERING SERVICES LIMITED

<https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188> EMD and Security deposit must be paid online only you may use above mentioned link for the payment take screenshot of the payment receipt and submit the same to AIESL at the time of Bid participation (EMD) or at the time of work execution (SD)  
(Ai Engineering Services Limited)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution or incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years up to the date of constitution shall be taken into account for this criteria.

3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service.

L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

5. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Geographic Presence in states:** LOCAL BRANCH OFFICE SHOULD BE AVAILABLE IN TELANGANA STATE

**Scope of work:** [1771055301.pdf](#)

**Details of the premise:** [1771055608.pdf](#)

#### Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
25-02-2026 11:00:00	<p>Attending pre bid physically</p> <p>AI Engineering Services Ltd. (AIESL), MRO Complex, Near Gate 03, RGI Airport, Shamshabad.</p> <p>Online link for pre bid meeting will be uploaded on the event date (25/02/2026) before 1030 Hrs</p>

#### Facility Management Services - LumpSum Based - Industrial; Housekeeping; Consumable To Be Provided By Service Provider (inclusive In Contract Cost) ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Industrial

विवरण/ Specification	मूल्य/ Values
Type of services required	Housekeeping
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	DAILY Carrying out the Housekeeping works as per the scope of works requirement shown in Part 1 in Annexure 1 by deploying appropriate manpower and equipments including consumables at MRO Complex AI Engineering Services Limited Hyderabad 24 months x , Cleaning & Sanitation
<b>एडऑन /Addons</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	6453211.2

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requireme
1	Bala Murali Krishna Patakoti	501218,AI Engineering services limited , Shamashabad ,Hydrabad , Telngana Pin Code 5001218	Project / Lumpsum Based	N/A

**Facility Management Services - LumpSum Based - Industrial; Housekeeping; Consumable To Be Provided By Service Provider (inclusive In Contract Cost) ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Type of Premises	Industrial
Type of services required	Housekeeping
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Cleaning & Sanitation , WEEKLY Carrying out the House keeping works as per the SOW requirement shown in Part 1 in Annexure 1 by deploying appropriate manpower and equipment including consumables at MRO Complex AI Engineering Services Limited Hyderabad 24 months x 6724 Sqm
एडऑन /Addon(s)	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	352962.4

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Bala Murali Krishna Patakoti	501218,AI Engineering services limited , Shamashabad ,Hydrabad , Telngana Pin Code 5001218	Project / Lumpsum Based	N/A

**Facility Management Services - LumpSum Based - Industrial; Housekeeping; Consumable To Be Provided By Service Provider (inclusive In Contract Cost) ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Industrial
Type of services required	Housekeeping
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Cleaning & Sanitation , Daily Sweeping Cleaning of All Roads Parking Open area other than Garden Area as indicated in Part 2 in Annexure 1 by deploying appropriate manpower and equipments including consumables at AIESL, MRO Complex, HYD 24 months x 2727 Sqm
<b>एडऑन /Addons</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
<b>कोर / Core</b>	1004791.2

**अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Bala Murali Krishna Patakoti	501218,AI Engineering services limited , Shamashabad ,Hydrabad , Telngana Pin Code 5001218	Project / Lumpsum Based	N/A

**Facility Management Services - LumpSum Based - Industrial; Horticulture Services; Consumables To Be Provided By Service Provider (inclusive In Contract Cost) ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Industrial
Type of services required	Horticulture Services
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Gardening , Landscape , GARDENING DAILY Open area other than Roads, Parking as indicated as Gard Area in Annexure 1 by deploying appropriate manpower and equipments including consumables at MF Complex, AI Engineering Services Limited, Hyd 24 months x 2250 Sqm
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
<b>कोर / Core</b>	829035.2

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requireme
1	Bala Murali Krishna Patakoti	501218,AI Engineering services limited , Shamashabad ,Hydrabad , Telngana Pin Code 5001218	Project / Lumpsum Based	N/A

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

AI ENGINEERING SERVICES LIMITED  
MRO COMPLEX, NEAR GATE 03  
RGI AIRPORT, SHAMSHABAD  
TELANGANA  
5 0 0 1 0 8

2. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 50 per cent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

4. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

ANNEXURE - I

SCOPE OF WORKS

Tender for Award of Service Contract for providing Housekeeping and Gardening Services at AI Engineering Services Limited, RGI Airport, Shamshabad, Hyderabad.

1. SERVICE PROVIDER will carry out Housekeeping and Gardening services in accordance with the standard specifications and will enforce the best housekeeping and gardening practices during DAY SHIFT.
2. The area to be cleaned with Scrubbing, wet cleaning of floor, passages and different types of floor areas provided in different Rooms of the annex building. Floors through specialized cleaning wherever required from 07:00 hrs. till 08:30hrs. on daily Basis for open areas and 08:30hrs. to 10:00hrs. for close areas.
3. Maintenance and upkeep including dusting of exposed surfaces like table, chair and computer etc. located on All Floors including Ground floor whenever/wherever required on daily basis from 08:30 hrs. till 10:00hrs.
4. Maintenance and upkeep of All Floors including Ground floor area to be done by mechanized equipment with the Cleaning material such as soap water, cleaning material and other stain removers. Bidder should not use the chemical which will damage the floor and other properties of AIESL.
5. Procuring and Filling of liquid soap in soap containers and putting of air freshener/sanitary cubes/ naphthalene balls in urinal pots, urinal mats, etc.
6. Disinfectant, Maintenance and upkeep of the Ladies, gents Toilets Including wash basins of All Floors including Ground floor twice in a day starting from 07:30 hrs. till 17:00 hrs. Care should be taken to clean ladies toilets by lady staff only.
7. Maintenance & upkeep of corridor, shutters of the building including foot paths approach all entries from outside the building.
8. The window panes and window shutters including venetian blinds should be cleaned with soaps/detergent with frequency of cleaning and service requirement are mentioned as per scope of works of Service Job Requirement. Door/Window curtains to be cleaned with soaps/detergent once in a month/ Need basis. A record should be maintained for Job carried out and counter signed by the authorized representative of User Department, for the purpose of release of payment.
9. Weekly cleaning/washing of door mats wherever those are placed.
10. The successful vendor to collect the trash from the AIESL premises on weekly basis at his own cost. The trash / Garbage/ Hazardous waste to be disposed off as per the laid down procedures by the Competent Authority or Pollution Control Board.
11. The bidder should have licenses for collection and to dispose of the hazardous items. If not, the bidder can

ve a tie up with any other registered (or) licensed (or) recognized agencies/vendors by PCB/GHIAL-GMR. The bidder has to submit to self-attested copies of registration certificates and license of agency whom items would be entered into agreement/ tie up for disposal of hazardous items (or) oil/ paint solid waste.

12. These areas mentioned in AREA STATEMENT are mostly covered with immovable equipment. All bidders are advised to visit the site before submitting the tender.

13. Shifting of furniture and other equipment's, files etc. whenever required.

14. The successful Bidder shall also provide related Miscellaneous services on need basis.

15. The Service Provider should be willing to provide one additional person for child care, if required on demand by AIESL, which can be billed separately, after mutual agreement of rates.

16. Supply of machinery/ consumable materials required for cleaning. All the Housekeeping materials/ consumables, such as Brooms, Mop sticks and other cleaning materials etc./machinery like vacuum cleaner and any other machinery as required to execute the above jobs will be procured by SERVICE PROVIDER.

17. All the roofs should be maintained clean & dust free, subject to approach facilities.

18. Ladder to be brought by the Vendor/ Service provider for proper and effective ceiling/ roof cleaning.

19. Successful bidder/service provider should render the scope of services as per industry standard, Cleaning agents / Chemicals and following standard operating procedures for housekeeping services.

#### Minimum Manpower Deployment

20. The Service Provider shall deploy a minimum of Manager/Supervisor - 01 (For Overall Supervision), Housekeeping Staff - 14 and Gardening Staff - 02 (exclusive for gardening work only) every day personnel as per the scope of work and schedule of requirements.

#### SPECIFIC SCOPE OF WORK - AREA - PART I

Areas mentioned in PART-I have DAILY cleaning areas and WEEKLY cleaning areas.

The weekly cleaning areas are given with \* mark and mentioned separately in total Area in Square feet.

1. Cleaning and dusting of common area furniture and fixtures.
2. Removal of paper and packing material from all floors/corridors etc.
3. Cleaning and scrubbing of toilets on regular interval (minimum 6 times).
4. Cleaning of wash basins, sanitary fittings and toilet floors with dry & wet mops.
5. Freshener spray in all toilets, corridors & lobbies.
6. Reception, lobbies to be mopped thrice in a shift or as and when required.
7. Cleaning of Reception door and main entrance glass door and frames on both sides on daily basis.
8. Cleaning of panel posters, painting, light fittings, furniture & fixtures etc.
9. Removal of cobwebs.
10. Internal Vacuuming of roller/venetian blinds and upholstery.
11. Internal window sponging and cleaning.
12. Periodic waste removal from common areas and site to be stored at designated areas and disposed as DRY and WET waste in a safe way.
13. Ensuring upkeep of housekeeping and gardening equipment's and coordinating with maintenance team.
14. Informing defect in utility system/ maintenance jobs to Maintenance department.

15. All china ware, basin mixers, bib cocks, angle valves, cistern mechanisms, bottle traps and all other fitting and fixtures in all toilets shall be cleaned and well maintained.
16. All paper waste to be removed as and when required and at regular intervals.
17. Renovation Debris is to be stored at designated area.
18. Before end of shift, empty garbage bins.
19. Keep the office and the surrounding area clean.
20. Clean the computers at least a week by wiping them with computer cleaning fluid.
21. Puttins/cans into bins marked for tins/cans
22. Necessary arrangement to be made to clear the garbage on WEEKLY BASIS from our premises by disposal ocedure in accordance with local norms.
23. The following oil/paint-soaked items shall be removed on daily basis from work area i.e. base maintenance ngars and EF&PM workshop and to be put into designated areas:

Oil-soaked recirculation filters/ Air filters/ Fuel filters/ Cartridges soiled dusters and etc.,

24. The successful bidder shall provide the appropriate dust bins for oil/paint-soaked items lifted from a toe, a r classification of waste/trash. And these items should be removed from the work site in consultation/supervis of Manager (Service Engineer). In addition to the above, the successful vendor to provide, as per classificator waste/trash, large volume dust bins, at dump yard. So, that the trash generated on day-to-day basis shall be ped into it.

25. The above items, from scrap yard, to be disposed off every fortnight under supervision of foreman as per down procedures by Competent Agencies/ Authorities i.e., Pollution Control Board and GHIAL Authorities (GMF rport norms.

#### SPECIFIC SCOPE OF WORK - AREA - PART II

1. Daily Sweeping/Cleaning of All Roads/Parking/Open area (other than Garden Area).
2. Open Area in the parking space to be treated with Weedicides/ Weed spray.

#### SPECIFIC SCOPE OF WORK - GARDEN AREA

The purpose of Maintenance of Garden is to ensure that the whole garden and landscaping of premise must lc Clean, Hygienic, rich with lush green lawns, gardens and beautiful flowers so as to provide an excellent ambie of work-environment and to make it a good eye soothing view to employees and visitor.

The Service provider has to undertake all such jobs/activities required to maintain the garden area in a preser le condition and in above mentioned spirit at all the time whether such activities are elaborated hereunder or

a. Maintenance of all the plants, shrubs, hedges and lawns preparation and different types of cutting including th work, spreading and mixing of manure and fertilizers etc. To prepare and maintain plant pots with flowers a plants both indoor and outdoor at designated places to be decided in consultation with the designated officer. s job also includes regular watering of grass, lawns, shrubs, plants etc. Removing of the waste and disposal at per place and any other job which is required to make the campus from Horticulture point of view beautiful wi ush green Lawns.

b. Provision of the relevant Machines, chemicals (fertilizer, Manure & weedicides or Pesticide etc.) & tools, Lav overs, Hedge Sheer, Pipes, Sprinkles, Brooming Machine & other related tools & Provision of seasonal flowers ants. All the materials brought into the premises should be with security check and duly stamped at security r n gate.

c. The Service provider will deploy experienced 02 gardeners to execute the jobs.

d. No additional payment shall be made if more staff needed at site for completing the urgent work under con t.

e. Service provider should provide special care of Gardening Maintenance during the monsoon / rainy season ccasion of any event / functions.

## 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

BIDDER MUST SUBMIT A SIGNED AND STAMP COPY OF TENDER DOCUMENT (AIESL/HYD/PPMM/ENQ/33 DT. 14/2026)

Sl.No	SERVICE DESCRIPTION	Services Frequency	Total Area in Sq. Mtr	Rate per Sq. mtr per each service in INR	Amount per each service Rs. (in Numbers)	Lumpsum amount for months to reflected in GEM portal against each line item R (In Words)
		A	B	(C)	(D = B x C)	(E)
1	DAILY - Carrying out the Housekeeping works as per the scope of works/requirement shown in Part I in Annexure-I by deploying appropriate manpower & equipment's including consumables at MRO Complex, AI Engineering Services Limited, Hyderabad	DAILY	17514 Sq. mtr	Rs. _____ /-	D1 = Rs. _____ /-	E1 = D1 x 7 Days = Rs. _____
2	WEEKLY - Carrying out the House keeping works as per the scope of works/ requirement shown in Part I in Annexure -I by deploying appropriate manpower & equipment's including consumables at MRO Complex, AI Engineering Services Limited, Hyderabad	WEEKLY	6724 Sq. mtr	Rs. _____ /-	D2 = Rs. _____ /-	E2 = D2 x 1 weeks = Rs. _____
3	D a i l y Sweeping/ Cleaning of All Roads/Parking/Open area(other than Garden Area) as indicated in Part II in Annexure-I by deploying appropriate manpower & equipment's including consumables at MRO Complex, AI Engineering Services Limited, Hyderabad	DAILY	2727 Sq. mtr	Rs. _____ /-	D3 = Rs. _____ /-	E3 = D3 x 7 Days = Rs. _____

4	GARDENING-DAILY Open area (other than Roads/Parking) as indicated as Garden Area in Annexure-I by deploying appropriate manpower & equipments including consumables at MRO Complex, AI Engineering Services Limited, Hyderabad	DAILY	2250 Sq. mtr	Rs. _____ /-	D4 = _____ Rs. _____ _____-/-	E4 = D4 x 7 days = _____ Rs. _____ /-
	TOTAL AMOUNT (F) = E1 + E2 + E3 + E4 =					Rs. _____
	G = Applicable GST % on TOTAL AMOUNT (F) =					Rs. _____
	<b>H = GRAND TOTAL (incl. GST) = (F + G)</b>					Rs. _____
	=					

**SPECIFIC TERMS AND CONDITIONS:**

1. The Service provider shall also conform to the requirements of the Concerned Department and other authorities.
2. During the Term of the contract, request for increase in contractual amount will not be entertained for any reason, other than reason mentioned in XVI (5).
3. Any increase in wages, statutory taxes, duties, or Government levies that occurs after the submission of the contract and during the currency of the contract (contract period) shall be borne by the Service Provider in the first instance and shall be reimbursed by AIESL upon production of documentary evidence of such statutory revision, in accordance with applicable laws and Government orders. Conversely, any reduction in such wages, statutory taxes, duties, or Government levies during the contract period shall be passed on to AIESL by way of commensurate reduction in the contract price. The Service Provider shall promptly notify AIESL of any statutory changes affecting contract value and furnish all supporting documents as required. Reimbursement or recovery shall be limited strictly to the extent of actual statutory variation and shall not apply to changes arising from the Service Provider's internal policies or commercial decisions.
4. The Service provider shall be solely responsible to comply with all Acts, Laws, Rules and Regulations, as may be applicable from time to time in respect of providing the Housekeeping and Gardening services shall pay all taxes, debts and or levies as may be levied by the appropriate Government/Local Bodies and other authorities in that regard. The Service provider shall indemnify AI Engineering Services Limited, against all claims loss, damage or cost thereof, in case of any breach of any of the Acts, Laws, Rules and Regulations, as may be agreed to between the parties.
5. AI Engineering Services Limited shall not be liable for debts, liabilities or losses, incurred by the service provider.

6. Copy of purchase invoices for materials procured to be submitted or emailed to Assistant Manager - Person for quality control.
7. The AIESL designated official has the right to check the quality and reject any materials which are substandard.
8. AI Engineering Services Limited shall be at liberty to carry out regular and/or surprise inspection of the service and other facilities of the service provider at any time during the currency of the contract either by the Competent Authority and/or any Authorized Representative.
9. The Service provider shall keep and maintain a complaint book easily accessible to the staff members of AI and its Subsidiaries, for recording their complaints and shall be kept open for inspection by the Competent Authority or the designated officials.
10. The Service provider shall not display any advertisement or sign boards.
11. Tenderer must have held License issued by Regional Labour Commissioner (C) concerned, if he is/was carrying out similar work in any other establishment on contract basis and was employing 20 or more than 20 workmen. On award of this Contract, he should obtain and produce Labour License issued by Regional Labour Commissioner (C) concerned within 15 days or before commencement of work whichever is earlier.
12. The Service Provider will deploy Personnel with adequate experience required to run the housekeeping and gardening services as per the Scope of Works.
13. The Service Provider should provide Supervisors during DAY SHIFT to ensure proper performance of the job and to coordinate with designated officials of AI Engineering Services Limited and furnish statements related to employment of his Personnel to the representative of AI Engineering Services Limited as and when called for. The Supervisor so provided shall have mobile number to communicate with AIESL officials in English or Hindi.
14. The Service provider shall be individually responsible for complying with various labour laws as applicable from time to time in respect of persons so engaged by them and for any breach or non-compliance of the provisions of any of the labour laws as applicable from time to time.
15. Bidders are required to note that AI Engineering Services Limited would not entertain any government tax evaders at the time of award, EOU, Statutory, Supervision / Misrepresentation of such facts whenever detected would result in the termination of the contract and AI Engineering Services Limited has the right to take appropriate action as deemed fit, including disqualification of the bidders besides dealing with the party.
15. Health Certificate of Service provider workers - Shall not employ any workers with contagious diseases or illness that can affect others. Health certificate of the workers should be produced from a Doctor/Agency specified by AIESL every 6 months and at the time of newly joining. The workers should be vaccinated as per Government Covid-19 Regulations.
16. The successful Bidder should engage suitable/trained personnel. AIESL is not entering into manpower contract, and therefore, No. of persons are not restricted in the housekeeping and gardening contract; However the quality of work should not suffer for want of manpower.
17. The Successful Bidder will be provided with water, electricity and room for keeping the equipment and comfortable, on free of cost during the contract period.
18. The successful Bidder shall be solely responsible to ensure that adequate number of personnel is deployed for the above housekeeping and gardening services. Any housekeeping work not amounting to specialized plumbing and/or repair work in the ladies toilets shall be done by deputed lady personnel only.
19. The successful Bidder shall be solely responsible to obtain the necessary materials required to undertake housekeeping jobs mentioned above. No additional costs for the procurement of materials will be paid by AIESL.
20. The materials shall be from Standard Manufacturers and conforming to ISI/BIS/ISO standards as applicable.
21. AIESL reserves the right to add/supplement any further conditions deemed necessary during the currency of the Contract to ensure safety and security of the premises.
22. Any item or article belonging to or appearing to belong to AIESL or its employees, or its customers, that is found by the successful Bidder or his employees during working shall be forthwith handed over to the Designated Official of AIESL / respective user department and acknowledgment for receipt of such articles should be obtained from them.
23. The Supervisor deployed by the successful Bidder shall inform the Designated Official of AIESL before leaving the work place after completion of work and shall not leave without prior permission.

24. Arrangement for conveyance, food & other such amenities required for the personnel deployed by the successful Bidder shall be the sole responsibility of the successful Bidder.

#### Special Terms and Conditions

##### 1. Compliance with Minimum Wages

The Service Provider shall ensure payment of wages to all deployed manpower strictly in accordance with the minimum Wages notified by the Government of Telangana under the Minimum Wages Act, 1948, and other applicable labour laws from time to time.

If at any stage it is found that the wages paid to any worker are less than the prescribed minimum wages or the statutory deductions such as EPF/ESI have not been deposited, such non-compliance shall be treated as a material breach of contract.

In such event, the Employer/Department reserves the right to terminate the contract forthwith and forfeit the Performance Security, without any further notice or compensation to the contractor.

##### 2. Maintenance and New Plantation Activities

In addition to regular maintenance of existing plantations, the Service Provider shall carry out new plantation activities as and when required as part of the contract.

The minimum number of new saplings to be planted shall be decided by Gardening officer in charge.

The species and planting locations shall be decided by the Gardening officer-in-Charge (Decorative Plants only).

The contractor shall ensure survival and upkeep of the new plantations during the contract period.

##### 3. Minimum Bid Value / Quotation Threshold

The bidder shall quote service charges such that the quoted value is not less than 90 % of the Estimated Tender value.

Bids quoting below the prescribed minimum percentage shall be treated as Disqualified and summarily rejected in accordance with Rule 173(xiii) of GFR 2017 (abnormally low bids).

##### 4. Submission of Wage Proofs with Monthly Invoice

The Service Provider shall submit, along with each monthly Tax Invoice, the following supporting documents as proof of payment to deployed manpower:

- a) Copy of payslips issued to each employee for the relevant month;
- b) Copy of bank statement / UTR details showing transfer of wages to each employee's account; and
- c) Proof of EPF/ESI contributions remitted for the deployed manpower.

The invoice shall be processed for payment only after verification and acceptance of these documents by the competent authority.

##### 5. Minimum Manpower Deployment

The Service Provider shall deploy a minimum of Manager/Supervisor - 01 (For Overall Supervision), Housekeeping Staff - 14 and Gardening Staff - 02 (exclusive for gardening work only) every day personnel as per the scope of work and schedule of requirements.

The list of manpower with their names, qualifications, and contact details shall be submitted to the Officer-in-charge before commencement of the contract.

Any absence or short deployment beyond permissible limits shall attract pro-rata deductions or other penalties specified.

#### 6. Monthly Deep Cleaning of Hangar

The contractor shall carry out Deep Cleaning of the Hangar once every month using suitable mechanized cleaning equipment and safety gear appropriate for the height and structure.

The work shall include cleaning of floors, walls, roofs, trusses, lighting fixtures, and drainage areas.

All safety measures as per Factories Act, Labour Safety Regulations, and IS Standards must be strictly followed.

The department reserves the right to inspect and certify the satisfactory completion of such deep cleaning operations.

#### 2) COMPLIANCE OF SAFETY REGULATIONS:

1. Except for Supervisor, Use of cell phones and other mobile electronic devices (including hands-free devices) at the work spot and while rendering services is prohibited.
2. Service provider employees working on AIESL premises must wear appropriate personal protective equipment. Strict adherence to all required Personal Protective Equipment (Like Head cap, Mask, Gloves, Safety Shoes etc.) is mandatory.
3. Fire-fighting, emergency shutdown devices, and life-saving equipment, should not be blocked by the Service provider/employees and access to the path to this equipment should be maintained at all times.
4. Only approved containers for cleaning fluid should be used where flammable mixtures are present.
5. Smoking/use of Tobacco is not allowed in areas where it is prohibited.
6. It is the responsibility of the Service provider to understand and use the appropriate Work Permits and to verify any permit requirements at the location. Service provider must make necessary arrangements with their Representative to acquire appropriate authorization to perform those operations at the site.
7. Proper care must be taken on safety aspects of the job. The Service provider should ensure the gardeners use safety equipment's like shoes, gloves, caps and raincoats etc.
8. The Service provider will be solely responsible for any mishap due to lapse in safety measures. In case of a death or accident /mishap occurred during discharging the duty, the compensation liability will solely rest with the Service provider.
9. It is the responsibility of the Service provider that the fertilizer, Manure & Pesticide etc. shall be used carefully i.e. there should not be any danger, poisoning/terrible smell/infection which may cause any disease/unpleasant and Incident to the staff.
10. The Service provider shall be responsible, for any poisoning or untoward reaction due to poor quality/ incorrect/ outdated pesticides/ chemicals used during spraying, as per the law of state for the same.

#### 3) COMPLIANCE OF SECURITY REGULATIONS:

1. The Service Provider shall have a system to issue/ retrieve PIC (Photo Identity Card) to their Employees when they report / leave the AIESL premises, so as to ensure that it is not misused. The Service Provider shall have a system to surrender the Expired/Lapsed PIC and also that of the Terminated Employees to the Issuing Authority.
2. The Service Provider shall ensure that all the safety and security regulations of AIESL, BCAS (Bureau of Civil Aviation Security) or any other agency associated with Airports activity are strictly adhered to and complied with Personnel deployed.
3. The Service Provider should ensure verification of character and antecedents of his Personnel by Police (PVA/ASSPORT) before deployment. Every Employee's photograph, copy of Police verification of character and antecedents and Service Provider's undertaking to be furnished to the HR Department of AIESL.

4. Any lapse noticed on the part of Service Provider or Service Provider's Employee involvement in theft / pilferage / malpractice/ illegal activities shall be inquired into by AI Engineering Services Limited, Security / other office, and suitable action including legal proceedings initiated for breach of Contractual liability and also it will attract penal provisions of law. AIESL reserves the right to impose penalty on the Service Provider apart from legal provisions.

#### 4) PERSONNEL TO BE DEPLOYED BY THE SERVICE PROVIDER:

1. A list of minimum workmen to be deployed in premises comprises of: Manager/Supervisor - 01 (For Overall supervision), Housekeeping Staff - 14 and Gardening Staff - 02 (exclusive for gardening work only) every day. Additional manpower for Leave /Weekly Off replacement etc not included and should be over and above this daily minimum requirement.

2. Employees/ workers of the service provider shall not be less than 18 years of age.

3. Should be physically/medically fit for the specified jobs.

4. They shall be well mannered and courteous with clean and untorn dress, wear uniform provided by the Service Provider at his own cost which should be clean and should have their photo identity card pinned thereon.

5. Must be insured against all risks by the Service Provider.

6. Any Overtime /Overstay Allowance, conveyance, or any other allowance for the workmen shall be paid by the Service Provider and AIESL will have no liability in this regard.

7. Should display the ID card issued to them whenever they require to enter and/or exit the premises.

8. The Service Provider shall be the Employer for the workers deployed by him for the above activity. AIESL will not be held partially or fully responsible for any dispute that may arise between the Service Provider and the workers.

9. The Service Provider will comply with all the statutory regulations such as PF, Minimum Wages Act, Bonus & Factories Act etc. and obtain requisite approvals from the Local Health Authorities as may be required and as in force or that may become applicable in future and from time to time in all matters touching this service and matters therefrom. He should also maintain the registers and records to that effect, which should be produced before the designated officer at periodical interval.

10. The Service provider shall be liable to pay all the taxes in force presently, or imposed in future by the appropriate Government authorities and local bodies and discharge their obligations towards employees as per laws framed by the Government or other authorities from time to time. The Tenderer should take all these factors into account while quoting their rates in the PRICE BID.

11. The Service provider and its employees shall observe and carry out all the directions given to him by AIESL regards working hours.

12. The Service provider shall be responsible for recruitment, retention and retrenchment of the workmen deployed for the contract by them and settlement of disputes arising out of the terms and conditions of the services of the workmen deployed by them.

#### 5) GOODS & SERVICE TAX (GST) REGISTRATION & COMPLIANCE:

1. Service provider shall mention their GSTIN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain serial numbering (in case of multiple numbering system is being followed for billing like SAP invoice no., commercial invoice no. etc., then the invoice No. which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Area, M, Rate, Value, applicable taxes with nomenclature (like SGST & CGST) separately, HSN(Harmonized System Code nomenclature)/SAC (Services Accounting Code) code, etc.

2. All invoices shall bear the HSN /SAC Code.

3. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/portal & all tax liability as per GST rules and regulations have been and will be discharged shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of AIESL.

4. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the service, then AIESL will not be able to avail the tax credit and will notify the Service provider of the same. Service provider has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the Service providers, within the calendar month notified.

AIESL. [For any such delay in availing of tax credit for reasons attributable to Service provider (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with Penalty if any will be deducted for the delayed period, i.e., from the month of receipt till the month tax credit is availed, from the running bill, at the discretion of AIESL management.]

#### 6) CONDITIONS RELATED TO THE WELFARE OF LABOURS:

1. The Service provider has to remit PF/ESI as per the existing Government guidelines.
2. The Service provider has to produce the PF Registration Code for his workers as per the Government rules before submitting the first bill. The first bill will be processed only on production of the above code. For subsequent bills, the PF/ESI remittance challan for the engaged Labour has to be submitted for bill processing.
3. AIESL will not be liable for any medical attention, injury / loss of life of the persons engaged by the Service provider during the work inside the AIESL premises as per the contract. A suitable insurance coverage (ESI / Group Insurance) for the employees shall be arranged by the service provider at his own cost from the first day of operation, towards medical treatment and compensation of any loss/ incapacitation of their employees arising out of accident etc., as per legal provisions.
4. The Service provider shall have full control over his employees including the right to appoint, determine service conditions, discharge, dismiss or otherwise terminate their services at any time. The Service provider shall be solely responsible for any claim arising out of employment or termination of employment of his employees and for statutory payments.
5. The company has the right to direct the Service provider to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically found to be unfit.
6. The Minimum Wages (with applicable DA) as prescribed by the State Government from time to time should be paid to Workers and the Wage and Attendance Registers should be produced to HR Section every month. However, on implementation of New Wage Code in April 2021, the minimum wages (and DA) payable may be as prescribed by the Central Govt. The Service Provider shall take into consideration of the same while giving their quote.
7. The Service provider should be fully aware of safety measures and observe all safety precautions during work. The Service provider should also make his own arrangements to provide requisite safety devices to the workers based on the nature of work. Any accident/incident occurring to his workers in AIESL premises should be reported in writing by the Service provider to authorities concerned immediately. The Service Provider shall be fully responsible for any accident/incident for his workers.
8. The Service provider has to disburse the salary/wages for their workmen only through Bank (RTGS). The relevant Bank statement/proof for Bank payment should be produced along with PF and ESI and challans to HR Section every month.
9. Minimum Bonus, as applicable shall be paid by the Service provider to his employees as per the Payment of Bonus Act 1965.
10. The Service provider shall in respect of labour employed by him, inter alias, comply with the following statutory provisions, rules & regard to all matters provided therein.

#### 7) EXTENSION/ TERMINATION OF AGREEMENT/ CONTRACT:

The Contract may be terminated under the following circumstances:

1. The validity of the contract/agreement comes to an end Ipso Facto by efflux of time unless otherwise renewed or terminated.
2. If there is a breach or non-observance/non-fulfillment by the Successful Bidder of any one or more of its obligations under the contract and/or contractual documents, if any, and such breach or non-observance/non-fulfillment continues for a period of more than three months after receipt of notice from AIESL to remedy such breach or non-observance/non-fulfillment, then AIESL shall without prejudice to its other rights under any contract and/or contractual documents, if any, shall have the right to terminate the Contract or any relevant part thereof. In such case the Successful Bidder shall not be entitled to any compensation whatsoever for costs incurred or to be incurred in this account.

3. If there is a change in AIESL's requirement as regards the obligations of the Successful Bidder stipulated in the Contract, the Contract shall be terminated with 03 (three) months' advance notice.

4. In the event of breach of confidentiality, the contract can be terminated by AIESL with 01(one) month notice period.

5. The Contract can be terminated by AIESL at any time during the term of the contract without assigning any responsibility and liability on AIESL.

6. In case of failure of the Successful Bidder to perform its obligations to the satisfaction /requirement / standards of AIESL, AIESL reserves the right to claim from the Successful Bidder for any loss sustained due to unsatisfactory performance of the Contract, including the right to terminate the Contract.

7. AIESL may at any time terminate the Contract with immediate effect, if Bankruptcy or liquidation proceedings are commenced or likely to be commenced against the Successful Bidder if it enters into or is likely to enter into any arrangement or compromise for the benefit of its creditors generally or if a liquidator or receiver is appointed for its assets.

8. AIESL may terminate the Contract if it comes to the knowledge of AIESL that, the Successful Bidder has obtained the Contract via non-bona fide methods of competitive bidding.

9. The Successful Bidder shall have a right to terminate this Agreement, after giving a 3 (three) months advance notice to AIESL, only after completion of 75% period of the contract tenure (after completion of 18 months) of its reasons for termination. During this period of 3 (three) months, AIESL and the Successful Bidder, may initiate discussions for purpose of resolution of the said reasons. In the event a resolution is achieved by AIESL and the Successful Bidder, the Contract shall not be terminated and the Successful Bidder shall provide the Services, in the same manner, as it was providing prior to such notice of termination.

10. For the avoidance of any doubt it is hereby clarified, that the Successful Bidder during the aforesaid notice period shall continue to provide the Services, in the same manner, as it was providing prior to such notice of termination served by AIESL on the Successful Bidder or vice versa.

#### 8. CONTRACT SURVIVABILITY:

In the event the Successful Bidder is acquired by, or merges with another company/ entity/ organization by operation of law or in any other manner, the terms and conditions of the Tender/Contract applicable to the Successful Bidder shall remain in full force and effect on the new entity and the Successful Bidder shall at all times remain liable to AIESL, with regard to the obligations mentioned herein. AIESL shall, however, have the discretion and option to terminate the Contract in such an event.

#### 9. CONTRACT SEVERABILITY:

If any clause, section, or provision of this contract is found to be invalid, illegal, or unenforceable, by the provisions of the applicable law, such invalidity, illegality, or unenforceability shall not render the remaining clauses

es, sections, or provisions here of invalid, illegal, or unenforceable. In such a case, the parties shall amend this contract as appropriate, seeking to achieve the minimum extent necessary to make this contract, legal valid and enforceable.

#### 10. COMPLIANCE WITH THE APPLICABLE LAWS:

The Successful Bidder shall comply with all laws in force in India and comply with all the laws whether prevailing in India with regard to the Services as mentioned in this Tender. The laws will include all national, provincial, municipal, or other laws that affect the performance of the contract and are binding upon the Successful Bidder. The obligations of all statutory/legal mandatory regulations /obligations regarding manpower / product / services will be borne by the Successful Bidder. The Successful Bidder must indemnify AIESL from any breach of any government regulation/infringement of laws- such as copyright act, trademark act, PF regulation, ESI regulation, Labour law Minimum wages act, Shops & Establishment Act etc., and any applicable law of the land more particularly as mentioned in the clause here in below.

#### 11. TERMINATION & EXIT CLAUSE:

a) AIESL may at any time terminate the Contract with immediate effect by giving written notice to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to AIESL. In this case no compensation shall be made available to the bidder.

b) In case of One month default of unsatisfactory performance, not meeting the required contract or breach of any of clauses of the service contract, AIESL may issue a 30 days' notice to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate the agreement by providing a 30 days' written notice to the party. The party shall not have any right to dispute or question the Judgment of AIESL of unsatisfactory performance of the party. In such case the service provider will not be allowed to participate in next tender floated up to four years for the subject work.

c) Notwithstanding the above clause 6 & 10, AIESL shall also be at liberty to terminate the contract/agreement for any reason including change in situation or circumstances etc. by providing to the successful bidder a 90 days' written notice. The successful bidder shall also be at liberty to terminate the contract by providing to AIESL a 90 days' written notice except for the reason, as specified in Clause 6. In such an event, the terminated party shall have no right to claim compensation/damages etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.

The successful Bidder who exercises the option of this exit clause will however, not be allowed to participate in the next Tender up to Four years for the Subject work.

#### 12. GROUNDS FOR REJECTION OF THE SERVICE:

Service not meeting the specifications or in any other aspect, shall be rejected at the time or when the deficiency of service is detected and it will be the responsibility of the Service Provider to make arrangements to replace deficient Services at their own cost and risk. AIESL will not bear any cost on account of such replacement.

### 13. SERVICE REJECTION INTIMATION

The Service rejected by the user department of AIESL should be informed to the SP within 5 working days and SP to rectify deficiency/short coming within 15days of intimation. Beyond this if deficiency/short coming of services is not rectified by SP, AIESL reserve the right to charge on deficiency of services as deemed suitable for 30 c (usually @ ½ % ( half %) per day of value of service and there after AIESL will be at liberty to claim replacement of deficiency/shortcoming/shortfall.

### 14. Penalties

- **Delay or Non-Performance:** If the contractor fails to provide the required manpower or commence work within the specified time frame, payment will not be made for that period. Continued failure for more than two months may lead to liquidated damages at 0.5% of the total contract value per week of delay, capped at 10% of the contract value.
- **Substandard Work or Incomplete Tasks:** For any work not completed to specification or within the prescribed schedule (e.g., cleaning, gardening, supply of materials), a penalty of ₹500 per day per item/task/room can be imposed and deducted from the contractor's monthly bill.
- **Non-Compliance with Statutory Obligations:** If the contractor fails to deposit PF, ESI contributions, or pay minimum wages according to statutory requirements, a penalty of up to 20% of the monthly contract amount can be levied.
- **Absence of Manpower:** If the contractor fails to deploy the minimum required manpower, a penalty of ₹500 per absent worker per day may be deducted, plus an additional 15% if substitute services are hired by the client at the contractor's cost.
- **Equipment Non-Availability:** For not providing essential equipment such as lawn mowers, bush cutters, or chainsaws for more than 7 days in a calendar month, a penalty of up to 20% of the monthly maintenance charge will be deducted.
- **Repeat Defaults:** Continuous default or non-compliance with scope of work (as detailed in tender) three times or more during the contract period may be treated as unsatisfactory performance and may lead to contract termination.

### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### 7. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause**

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that the service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. Any other document in support of contract execution like Third Party Inspection release note, etc.

## 8. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority, Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to respond to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including**

the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020 and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will override the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकार पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restriction on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---