

## बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	06-03-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	06-03-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Education Department Gujarat
संगठन का नाम/Organisation Name	District Institute Of Education And Training (diet) Gandhinagar
कार्यालय का नाम/Office Name	Western

**बिड विवरण/Bid Details**

<p><b>वस्तु श्रेणी /Item Category</b></p>	<p>Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper to be provided by service provider; Monochrome , Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - Double Sided Both Sided (Front and Back); 75-85; Paper to be provided by service provider; M.. , Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 3 Paper - (SINGLE SIDE); 75-85; Paper to be provided by service provider; Monochrome , Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 3 Paper - Double Sided Both Sided (Front and Back); 75-85; Paper to be provided by service provider; M.. , Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper to be provided by service provider; Colored , Printing and Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - Double Sided Both Sided (Front and Back); 75-85; Paper to be provided by service provider; C.. , Printing and Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper to be provided by service provider; Monochrome , Printing and Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; A 4 Paper - Double Sided Both Sided (Front and Back); 75-85; Paper to be provided by service provide.. , Printing and Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper to be provided by service provider; Green Colour Legal Paper (SINGLE SIDE); 75-85; Paper to be provided by service provider; Monochrome</p>
<p><b>अनुबंध अवधि /Contract Period</b></p>	<p>11 Month(s)</p>
<p><b>बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)</b></p>	<p>13 Lakh (s)</p>
<p><b>उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service</b></p>	<p>1 Year (s)</p>
<p><b>इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required</b></p>	<p>Yes</p>
<p><b>वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover</b></p>	<p>Yes   Complete</p>
<p><b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover</b></p>	<p>Yes   Complete</p>

<b>बिड विवरण/Bid Details</b>	
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
<b>बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension</b>	3
<b>दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended</b>	3
<b>ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count</b>	3
<b>बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled</b>	Yes
<b>रिवर्स नीलामी योग्यता नियम/RA Qualification Rule</b>	H1-Highest Priced Bid Elimination
<b>बिड का प्रकार/Type of Bid</b>	Two Packet Bid
<b>तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>अनुमानित बिड मूल्य /Estimated Bid Value</b>	666300
<b>मूल्यांकन पद्धति/Evaluation Method</b>	Total value wise evaluation
<b>मध्यस्थता खंड/Arbitration Clause</b>	No
<b>सुलह खंड/Mediation Clause</b>	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईएमडी राशि/EMD Amount	19989

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

PRINCIPAL DISTRICT INSTITUTE OF EDUCATION AND TRAINING, SECTOR - 12, GANDHINAGAR  
Education Department Gujarat, District Institute of Education and Training (DIET) Gandhinagar,  
(Principal)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	20
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also

subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs) from the State of Bid Inviting Authority: Purchase preference will be given to MSEs as Micro and Small Enterprises from the State of Bid Inviting Authority. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+20% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper To Be Provided By Service Provider; Monochrome ( 5000 )**

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable

विवरण/ Specification	मूल्य/ Values
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - (SINGLE SIDE)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	NA

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016, 'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	5000	<ul style="list-style-type: none"> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - Double Sided Both Sided (Front And Back); 75-85; Paper To Be Provided By Service Provider; M.. ( 15000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - Double Sided Both Sided (Front and Back)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	Yes

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	15000	<ul style="list-style-type: none"> <li>Number of bunches/booklets to be spiral binded : 500</li> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 3 Paper - (SINGLE SIDE); 75-85; Paper To Be Provided By Service Provider; Monochrome ( 5000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 3 Paper - (SINGLE SIDE)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	Yes

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	5000	<ul style="list-style-type: none"><li>• Number of bunches/booklets to be spiral binded : 500</li><li>• Number of months within contract period : 11</li></ul>

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 3 Paper - Double Sided Both Sided (Front And Back); 75-85; Paper To Be Provided By Service Provider; M.. ( 2500 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 3 Paper - Double Sided Both Sided (Front and Back)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300

विवरण/ Specification	मूल्य/ Values
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	Yes

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	2500	<ul style="list-style-type: none"> <li>Number of bunches/booklets to be spiral binded : 100</li> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper To Be Provided By Service Provider; Colored ( 1000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable

विवरण/ Specification	मूल्य/ Values
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - (SINGLE SIDE)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Colored
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	Yes

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	1000	<ul style="list-style-type: none"> <li>Number of bunches/booklets to be spiral binded : 100</li> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Printing; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - Double Sided Both Sided (Front And Back); 75-85; Paper To Be Provided By Service Provider; C.. ( 2500 )**

**तकनीकी विशिष्टियाँ / Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Printing
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - Double Sided Both Sided (Front and Back)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Colored
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन / Addon(s)</b>	
Spiral Binding Required	Yes

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	2500	<ul style="list-style-type: none"> <li>Number of bunches/booklets to be spiral binded : 50</li> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - (SINGLE SIDE); 75-85; Paper To Be Provided By Service Provider; Monochrome ( 1000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Photocopying
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - (SINGLE SIDE)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	1000	<ul style="list-style-type: none"><li>Number of months within contract period : 11</li></ul>

**Printing And Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; A 4 Paper - Double Sided Both Sided (Front And Back); 75-85; Paper To Be Provided By Service Provide.. ( 1000 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Photocopying
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	A 4 Paper - Double Sided Both Sided (Front and Back)
Paper Thickness in GSM	75-85
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable

विवरण/ Specification	मूल्य/ Values
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	NA

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016,'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	1000	<ul style="list-style-type: none"> <li>Number of months within contract period : 11</li> </ul>

**Printing And Photocopying Service - Photocopying; Offsite; Not Applicable; Not Applicable; Not Applicable; Paper To Be Provided By Service Provider; Green Colour Legal Paper (SINGLE SIDE); 75-85; Paper To Be Provided By Service Provider; Monochrome ( 500 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Service Required	Photocopying
Installation of Machine	Offsite
Number of Working Days in a week	Not Applicable
Shift for Operating Machine	Not Applicable
Operator	Not Applicable
Paper	Paper to be provided by service provider
Size of Paper( In CM)	Green Colour Legal Paper (SINGLE SIDE)
Paper Thickness in GSM	75-85

विवरण/ Specification	मूल्य/ Values
Brand of Paper	Paper to be provided by service provider
Colour Type	Monochrome
Capacity of the machine for dispensing the pages per day	Not Applicable
Resolution (DPI)	300
Age of Machine	Not Applicable
Buyer will pay for Electricity Bill	Not Applicable
Cartridge	To be provided by Service Provider
<b>एडऑन /Addon(s)</b>	
Spiral Binding Required	NA

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Number of Pages per month	अतिरिक्त आवश्यकता /Additional Requirement
1	Kuldipsinh Vaghela	382016, 'Vidyabhavan', Opp. Udyog Bhavan, Near Gh-4 Circle, Near Umiya Temple	500	<ul style="list-style-type: none"> <li>Number of months within contract period : 11</li> </ul>

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

If Seller Has any query regarding Tendre Feel free to ask at this office in office hours.

### 3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**