

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	03-03-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	03-03-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	North Eastern Railway
कार्यालय का नाम/Office Name	Office Of The Principal Chief Material Manager Ner
वस्तु श्रेणी /Item Category	OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Manpower for Mechanized Coach of RBPC Cleaning at GTNR Depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Per Coach , OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Chemical, Tools,Uniform, Machine etc for RBPC at GTNR depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Per Coach , OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Manpower for Mechanized Coach Cleaning at Pit line GTNR Depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Per Coach , OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Chemical, Tools,Uniform, Machine etc for Mechanized Coach Cleaning at GTNR depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Per Coach , OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Manpower for Depot Premises Cleaning at GTNR Depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Number , OBHS and Related Service for Railways (New Version 2.0) - Total Cost of Chemical, Tools,Uniform, Machine etc for Depot Premises Cleaning at GTNR depot for a period of 4 years; Not Applicable; Not Applicable; Not Applicable; Number , OBHS and Related Service for Railways (New Version 2.0) - Garbage disposal at coaching depot GTNR; Not Applicable; Not Applicable; Not Applicable; Number
अनुबंध अवधि /Contract Period	4 Year(s) 1 Day(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ में है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	163633910.42
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	968170

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	50

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

PFA/NER/GKP
payable at LUCKNOW
(Pfa/ner/gkp)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within $L-1+ 15\%$ of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public

Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
 2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Manpower For Mechanized Coach Of RBPC Cleaning At GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Per Coach (115419)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Manpower for Mechanized Coach of RBPC Cleaning at GTNR Depot for a period of 4 years
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Per Coach
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addons	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	115419	N/A

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Chemical, Tools,Uniform, Machine Etc For RBPC At GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Per Coach (115419)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Chemical, Tools,Uniform, Machine etc for RBPC at GTNR depot for a period of 4 years
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Per Coach
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	115419	N/A

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Manpower For Mechanized Coach Cleaning At Pit Line GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Per Coach (83090)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Manpower for Mechanized Coach Cleaning at Pit line GTNR Depot for a period of 4 years
Type of Area	Not Applicable

विवरण/ Specification	मूल्य/ Values
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Per Coach
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	83090	N/A

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Chemical, Tools,Uniform, Machine Etc For Mechanized Coach Cleaning At GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Per Coach (83090)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Chemical, Tools,Uniform, Machine etc for Mechanized Coach Cleaning at GTNR depot for a period of 4 years
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Per Coach
Frequency	Not Applicable

विवरण/ Specification	मूल्य/ Values
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	83090	N/A

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Manpower For Depot Premises Cleaning At GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Number (1461)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Manpower for Depot Premises Cleaning at GTNR Depot for a period of 4 years
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Number
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परिषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	1461	N/A

OBHS And Related Service For Railways (New Version 2.0) - Total Cost Of Chemical, Tools,Uniform, Machine Etc For Depot Premises Cleaning At GTNR Depot For A Period Of 4 Years; Not Applicable; Not Applicable; Not Applicable; Number (1461)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Total Cost of Chemical, Tools,Uniform, Machine etc for Depot Premises Cleaning at GTNR depot for a period of 4 years
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Number
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परिषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	1461	N/A

OBHS And Related Service For Railways (New Version 2.0) - Garbage Disposal At Coaching Depot GTNR; Not Applicable; Not Applicable; Not Applicable; Number (720)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Garbage disposal at coaching depot GTNR
Type of Area	Not Applicable
Areas of Cleaning	Not Applicable
Type of Cleaning	Not Applicable
Type of UOM	Number
Frequency	Not Applicable
Type of Coach	Not Applicable
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total quantity as per UOM selected for complete contract duration	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Ranjan Verma	226001,Office of the Divisional Railway Manager, North Eastern Railway	720	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

PFA/NER/GKP
payable at
at LUCKNOW

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

PFA/NER/GKP payable at LUCKNOW

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

PFA/NER/GKP
payable at
LUCKNOW

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

MINIMUM ELIGIBILITY CRITERIA

- 1. Work Experience-**The Bidder should have satisfactorily completed* in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract** for a minimum of 35% of the advertised value of the bid.

* *Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.*

** *Similar service contract means any contract that is so specified by the competent authority.*

Work experience certificate from private individuals shall not be accepted. Certificates from public listed companies/private companies/Trusts having annual turnover of ₹500 crore and above subject to the same being issued from their Head Office by a person of the company duly enclosing his authorisation by the Management for issuing such credentials.

Definition of Similar Nature-

" **Mechanized Cleaning of Coaches in any of the coaching depots of Indian Railways"**

AND/OR

"**Mechanized En-Route Cleaning of trains during their stoppage under the "Clean Train Station" Scheme.**

AND/OR

“Mechanized Coach Cleaning of platform return trains”.

AND/OR

“Mechanized Cleaning of Railway Platforms”

AND/OR

“Mechanized Cleaning Work in Government/Public Sector Undertakings in India”

AND/OR

“Providing on-board housekeeping services on trains”.

Notes:

1. The Bidder shall submit details of work executed by them in the prescribed format along with the Bid for the service contracts to be considered for qualification of work experience criteria, clearly indicating the nature/scope of contract, actual completion cost, and actual date of completion for such contract.
2. For the above the tenderer must submit the certificate issued by the organization for whom they have worked, along with his/her tenders.
3. The tenderer has to enclose a copy of experience certificate as per the proforma mentioned in **Annexure “S4”** towards the proof that he had experience in similar nature of work as mentioned above.
4. Work experience certificate from private individual shall not be accepted. Experience Certificates from public listed company/private company/Trusts having annual turnover (in last 3 financial years or current financial year) of Rs.500 crores and above subject to the same being issued from their head office by a person of the company duly enclosing his authorization by the management for issuing such credentials. Supporting document to this effect to be enclosed along with the offer.

- 2. Financial Standing:** The Bidders will be qualified only if they have minimum financial capabilities as below -

- i. **T1 - Financial Turnover:** The Bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year up to the date of opening of the Tender. The audited Balance Sheet reflecting financial turnover, certified by a Chartered Accountant with her stamp, signature, and membership number, shall be considered.
- ii. **T2 - Liquidity:** The Bidder should have access to, or have available, liquid assets, lines of credit, and other financial means to meet cash flow requirements valued at **5% of the estimated Bid value**, net of the Applicant's commitments for other contracts. The audited Balance Sheet and/or Banking Reference, certified by a Chartered Accountant with her stamp, signature, and membership number, shall be submitted by the Bidder along with the Bid.

The Banking Reference should clearly state the amount that the Bank will be in a position to lend for this work to the Applicant/Member of the Joint Venture/Consortium. In case the Net Current Assets (as reflected in the Balance Sheets) are negative, only the Banking References will be considered. Otherwise, the aggregate of the Net Current Assets and the submitted Banking References will be considered for working out the Liquidity.

The Banking Reference should be from a Scheduled Bank in India and should not be more than **3 months old** as on the date of submission of Bids.

In case of JV Firms, the overall Liquidity of the JV Firm shall be assessed by the arithmetic sum of the Liquidity of all Members of the JV.

- 3.** The bidder shall submit declaration as **per Annexure - S1**. This shall be mandatory for all the bidders. **In case of failure of the bidder to submit the undertaking, their offer shall be summarily rejected.**

- 4.** The bidders shall submit an undertaking certifying the truthfulness of all the documents submitted/uploaded along with the tender (As per Annexure-S2). This shall be mandatory for all the bidders. **In case of failure of the bidder to submit the undertaking, their offer shall be summarily rejected.**

- 5. Earnest Money:** - Tender cost and tender security is waived off for those Micro & Small Enterprises (MSEs) and NSIC registered Agencies who have monetary limit more than cost of work indicated in the NIT. Instruction given in Rly Bd's Letter No-2016/EnHM/06/09, Dt. 12/02/2019 shall be followed, in case of monetary limit not mentioned in certificate. **Tender security is waived off for those Micro & Small Enterprises (MSEs) and NSIC registered Agencies who are registered for appropriate category of “Similar service of this tender document”.** The tenderer has to submit documentary evidence for the same. Offer of firm will not be considered if he is not registered for appropriate category to/identical to item tendered. In case of any contradiction between EMD Exemption and tender conditions stipulated in this document and GCC services issued in Jan-2018, G

CC for service would normally prevail over the tender document and/or Latest guidelines w ho issued by Railway Board..

- 6. Regarding EMD Exemption for Joint Venture (JV)-** As per File No. 21(6)/2019-MA, (e-4015854) dated 25 March 2025 and File No 1(3)/2018-ma, Part-III, (e-14538) dated 27.01.2022 of Office of Development commissioner.
- 7.** Micro Small and Medium Enterprises) MINISTRY OF MICRO SMALL & MEDIUM ENTERPRISES GOVERNMENT OF INDIA Nirman Bhawan, 7th Floor, Maulana Azad Road, New Delhi-110011.
- 8.** All work experience documents, financial eligibility documents, and other mandatory eligibility documents must be submitted in either English or Hindi only; if any document is submitted in any other language, the bidder shall attach a notarized affidavit along with an accurate English translation of that document for verification purposes, otherwise the bid shall be summarily rejected.
- 9. The tender will be evaluated based on the two-packet system. The score of the Technical Bid must be greater than or equal to 60 marks out of 100. The bidder shall submit documents for technical scoring as per Annexure-I.**
- 10.** The firm will be disqualified if they disclose or declare their financial bid/evaluation at the technical evaluation stage in any form.
- 11. The bidder must have a minimum number of personnel, as defined by the Railway Administration, on the organization's payroll. In support of available manpower, the bidder shall submit EPFO challans or bank account statements duly submitted to the EPFO for the previous four quarters preceding the date of opening of the bid, as evidence of compliance with this requirement.**

Notes:-

- 1 Financial Year shall normally be reckoned as 1st April to 31st March of the Next Year. However, for Turnover Criteria, the Financial Year as applicable to the Company/ Tenderer is to be considered, if it differs from the above.
- 2 The term "last three previous financial years" refers to FY 2022-23, FY 2023-24, and FY 2024-25, and the bidder must submit **audited Balance Sheets** for all these years, duly certified by a Chartered Accountant with stamp, signature, membership number, and a valid **UDIN** for verification; if the bidder fails to submit the audited Balance Sheet (with UDIN) for any of the required financial years, the financial turnover for that year shall be treated as zero for evaluating eligibility, and the bidder must still meet the requirement of having an aggregate financial turnover of not less than 1.5 times the advertised Bid value during these three financial years and the current financial year up to the tender opening date.
- 3 Current Financial Year is reckoned as the incomplete Financial Year in which the date of tender submission falls.
- 4 Liquidity will be calculated on the basis of the Audited Balance Sheet of FY 2024-25 or the Provisional Audited Balance Sheet of the current FY 2025-26 up to the date of tender opening. Provisional Balance Sheets will be considered only if they are audited and duly certified by a Chartered Accountant with membership number and UDIN. Bidders may consider the format as per **Annexure-S5**, wherein the **Name of Work** shall be clearly mentioned. The certificate must be duly signed by the **Chartered Accountant**, indicating his/her **membership number and stamp**, and shall also bear the **signature of the Branch Manager along with the complete branch address**.
- 5 Liquidity will be calculated on the basis of the **Audited Balance Sheet of FY 2024-25** or the audited Balance Sheet of the current FY 2025-26 up to the date of tender opening. Provisional Balance Sheets will be considered only if they are audited and duly certified by a Chartered Accountant with membership number and UDIN.
- 6 Sample format for Work Experience is as per **Annexure-S4**.

6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

7. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to

staff.

8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

PFA/NER/GKP
payable at
at LUCKNOW

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

PFA/NER/GKP payable at LUCKNOW

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1

bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---