

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	05-02-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	05-02-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	The Rajiv Gandhi Institute Of Petroleum Technology (rgipt) Rae Bareli Uttar Pradesh
कार्यालय का नाम/Office Name	Jais Amethi
कुल मात्रा/Total Quantity	1878
वस्तु श्रेणी /Item Category	Key Bunch Multi Color , Pen Red Ink , Packing Tape 1 Inch 5Roll Pack , Packing Tape 2 Inch 5Roll Pack , Packing Tape Brown 2 Inch 5Role Pack , White Board Non-Magnetic Duster , White Board Marker Black , White Board Marker Blue , Cobra Spring File , SPS File Folder , Attendance Registers , Cloth Envelope A3 Size , Cloth Envelope A4 Size 9X12 Inch , Stapler Machine No 10 Equivalent Kangaroo , Staple Pin No. 10M , Stamp Pad Blue Ink , Gate Entry Register , Stock Register with Index 140 Pages
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	Key Bunch Multi Color, Pen Red Ink (Equivalent Reynold), Packing Tape Transparent (1 Inch 5Roll Each Pack), Packing Tape Transparent (2 Inch 5Roll Each Pack), Packing Tape Brown Color (2 Inch 100Roll), White Board Non-Magnetic Duster, White Board Marker Black (Pack of 10), White Board Marker Blue (Pack of 10), Cobra Spring File Color May Vary (35 x 26 x 3.5 cm), SPS File Folder, Transparent Poly-Plastic Bag with Snap Button, Attendance Registers (100 Pages), Cloth Envelope A3 Size , Cloth Envelope A4 Size 9X12 Inch , Stapler Machine No 10 Equivalent Kangaroo, Staple Pin No. 10-1M (Pack of 20 Each), Stamp Pad Blue Ink, Gate Entry Register 200 Pages Long 4400 Entries, Stock Register with Index 140 Pages
	<p>Searched String: Key Bunch Multi Color</p> <p>Computer Keyboards, Educational Teaching Chart, Keyboards and Mouse Combo (V2), Bed Mattress Conforming to IS 13489 (V3), Flex Posters / Banners (V2)</p> <p>Searched String: Pen Red Ink (Equivalent Reynold)</p> <p>Ink Refills (V2), Pen Refill (V3), Rollerball Pen (V3), Fountain</p>

बिड विवरण / Bid Details

Pen Ink-Dye based Conforming to IS 1221, Inks (V2), Writing Pens, Self Inking Rubber Stamp, Permanent Marker Pen, Markers for White Board (V2), Gel Pen (V3)

Searched String: Packing Tape Transparent (1 Inch 5Roll Each Pack)

Endotracheal Tube - Sterile (Single Use), Transparent Tape (V2), Hexaconazole 5% EC as per IS:14550, impregnated packing gauzes and antimicrobial dressings, Emamectin Benzoate 5% SG, Pit and fissure sealants, Bay Leaf

Searched String: Packing Tape Transparent (2 Inch 5Roll Each Pack)

Isopropyl Alcohol (2 - Propanol), Transparent Tape (V2), General Purpose Hand Gloves (V2), General purpose safety pins, Single Use Sterile Hypodermic Syringes for Human Use Conforming to IS 10258 (Part 1), Endotracheal Tube - Sterile (Single Use), Spices and Condiments - Turmeric Whole and Ground (V2) as per IS 3576

Searched String: Packing Tape Brown Color (2 Inch 100Roll)

General Purpose Hand Gloves (V2), Coir Rope, Single Use Sterile Hypodermic Syringes for Human Use Conforming to IS 10258 (Part 1), Sewer inspection machinery, Teflon Tape as per IS 14635, Caution / Crime Scene Tape (V2), Vinyl Tape, Pressure Sensitive Adhesive Tapes with Plastic Base (V4) Conforming to IS 13262, Bed Mattress Conforming to IS 13489 (V3)

Searched String: White Board Non-Magnetic Duster

Whiteboard Duster (V2), Dry Erase Writing Boards (V3), Duster, Cotton Khadi, Bleached (V2) Conforming to IS 3777, Markers for White Board (V2), Piano Type Non Modular Electrical Switch Socket Combination as per IS 3854 and IS 1293, Duster, Cotton Khadi Bleached as per IS 3777, Non Sparking Tools Kit as per IS 4595, Xlpe Cables, Category C2 - FR - LSH, for Working Voltages From 3.3 KV up to and Including 33 KV as per IS 7098 (Part 2), Signage Board (V4), non metallic nameplates

Searched String: White Board Marker Black (Pack of 10)

Markers for White Board (V2), Dry Erase Writing Boards (V3), Inks (V2), Set of Used Light Weight Jute Sacking Bags for Packing 50 Kg Food Grain (1 Set = 100 Bags), Nitrile Coated/Nitrile Hand Gloves (V2), Bag Calico- OFB, Cotton Bandage Cloth Conforming to IS 863, Endotracheal Tube - Sterile (Single Use), General Purpose Hand Gloves (V2), Urine Collection Bag - Sterile (Single Use)

Searched String: White Board Marker Blue (Pack of 10)

Markers for White Board (V2), Dry Erase Writing Boards (V3), Inks (V2), Set of Used Light Weight Jute Sacking Bags for Packing 50 Kg Food Grain (1 Set = 100 Bags), Nitrile Coated/Nitrile Hand Gloves (V2), Bag Calico- OFB, Cotton Bandage Cloth Conforming to IS 863, Endotracheal Tube - Sterile (Single Use), General Purpose Hand Gloves (V2), Urine Collection Bag - Sterile (Single Use)

Searched String: Cobra Spring File Color May Vary (35 x 26 x 3.5 cm)

GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS

बिड विवरण/Bid Details

File/Folder (V3)

Searched String: SPS File Folder, Transparent Poly-Plastic Bag with Snap Button

Category not available on GeM for the text string uploaded by the buyer

Searched String: Attendance Registers (100 Pages)

Register (V2), Desk Pads - Writing (V2), Books (V2)

Searched String: Cloth Envelope A3 Size

Cleaning Duster (V3), File/Folder (V3), Thermal Binding Machines , XLPE Cables for Working Voltages From 3.3 KV up to and Including 33 KV as per IS 7098 (Part 2), Multifunction Printer (Print, Scan, Copy), Answer Book/Booklets For Examinations (V3), Cotton Bandage Cloth (V2), Pneumatic impact wrenches, Printing Maplitho Paper (V3) Conforming to IS 1848 (Part 1), Writing and Printing Papers Conforming to IS 1848 (Part 1)

Searched String: Cloth Envelope A4 Size 9X12 Inch

Cleaning Duster (V3), Cleaning Duster (V2), File/Folder (V3), Cotton Bandage Cloth (V2), Laboratory Hot plate, Writing and Printing Papers Conforming to IS 1848 (Part 1), Polyethylene Bags for General Purposes, General Purpose Hand Gloves (V2), Garbage Bags, CPVC Industrial Pipe Fittings, Schedule 80

Searched String: Stapler Machine No 10 Equivalent Kangaroo

Category not available on GeM for the text string uploaded by the buyer

Searched String: Staple Pin No. 10-1M (Pack of 20 Each)

Bag Calico- OFB, Stapler Pin / Staples (V2), impregnated packing gauzes and antimicrobial dressings, Prefab Hut / House of Size 6.10 M x 19.52 M (as per GeM Drawing), Foley's Rubber Catheter (for Prolonged Urinary Drainage) Conforming to IS 11497, Bucket Mop Wringer Trolley, General Purpose Hand Gloves (V2), Point of Care Rapid Test Kits for Humans - Dengue, Malaria, Typhoid & Others, Single Use Sterile Hypodermic Syringes for Human Use Conforming to IS 10258 (Part 1), Prefab Hut / House of Size 6.10 M X 7.32 M (as per GeM Drawing)

Searched String: Stamp Pad Blue Ink

Stamp-Pad Ink (V2) Conforming to IS 393, stamp pads, Stamp - Pad Ink as per IS 393, Self Inking Rubber Stamp, Pads for Rubber Stamps (V2) Conforming to IS 4747, Rollerball Pen (V3), Fingerprint or Palmprint Ink Pad or Inkless Pad, Self Inking Rubber Stamp (V2), Ink Refills (V2), Markers for White Board (V2)

Searched String: Gate Entry Register 200 Pages Long 4400 Entries

Register (V2)

Searched String: Stock Register with Index 140 Pages

Register (V2), book page separator

बिड विवरण/Bid Details	
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> Stationery Scissors (V2) Conforming to IS 989
बीओक्यू शीर्षक /BOQ Title	Purchase of Stationery Items
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	1 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	<p>Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Compliance of BoQ specification and supporting document</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	50 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Cobra Spring File

बिड विवरण/Bid Details

तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder

shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

6. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

7. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

10. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for

participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Key Bunch Multi Color

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	300	20

Pen Red Ink

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	100	20

Packing Tape 1 Inch 5Roll Pack

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	50	20

Packing Tape 2 Inch 5Roll Pack

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	50	20

Packing Tape Brown 2 Inch 5Role Pack

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	10	20

White Board Non-Magnetic Duster

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	15	20

White Board Marker Black

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	10	20

White Board Marker Blue

तकनीकी विशिष्टियाँ /Technical Specifications

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BOQ Detail Document	View File

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परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	10	20

Cobra Spring File

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	200	20

SPS File Folder

तकनीकी विशिष्टियाँ /Technical Specifications

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	30	20

Attendance Registers

तकनीकी विशिष्टियाँ /Technical Specifications

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	50	20

Cloth Envelope A3 Size

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	500	20

Cloth Envelope A4 Size 9X12 Inch

तकनीकी विशिष्टियाँ /Technical Specifications

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	500	20

Stapler Machine No 10 Equivalent Kangaroo

तकनीकी विशिष्टियाँ /Technical Specifications

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	25	20

Staple Pin No. 10M

तकनीकी विशिष्टियाँ /Technical Specifications

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	10	20

Stamp Pad Blue Ink

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
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BOQ Detail Document[View File](#)

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	8	20

Gate Entry Register**तकनीकी विशिष्टियाँ /Technical Specifications****Specification Document**[View File](#)**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	5	20

Stock Register With Index 140 Pages**तकनीकी विशिष्टियाँ /Technical Specifications**

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1	Rohit Bansal	562165,Rajiv Gandhi Institute of Petroleum Technology, Bengaluru Campus Kambalipura, Hoskote Taluk, Bengaluru - 562165 Karnataka, India	5	20

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

3. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in

the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

5. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

6. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. **Swachh Bharat Mission(SBM)**

Scoping for AMC of STP

a.The shift operators shall

- 1.Attend duty in the stipulated time and allotted shift and Operate , Maintain the Plant equipment's (STP) by following the Work Instructions and Safety Guidelines .
- 2.Check the Raw Sewage Pumps, Sludge Recirculation Pumps, Aerators(fixed/surface), Pre Final Treated Water pumps, Final Treated Water Pumps, Air blower and Electrical panel, Pressure sand filter, tank, etc. for healthiness and record in the daily log book. Record the Flow meter readings.
- 3.Periodic cleaning of Bar Screen Chamber from accumulation of solid debris flowing towards Equalization Tank.
- 4.Periodically Collect the Sample of Sewage from the Surface aerator tank and shall be transferred to Imhoff cone for measuring MLSS/MLVSS content and based on the result necessary adjustment shall be carried out for healthy operation of the plant.
- 5.Prepare Sodium Hypochlorite solution as per the instruction and adjust the flow for disinfecting the treated sewage.
- 6.Keep the Plant surroundings neat and clean by way of cleaning the spillages, overflows, clogging etc.
- 7.Check the 'Return Sludge' as applicable.
- 8.Any other activity required on SOS basis.

Caution : (i) *The operator should not enter any confined space without checking the level of oxygen in indoor air.*

(ii) *Compliance to regulatory norms as prescribed by concern SPCB/PCC is one of the basic condition of Contract and non-negotiable.*

b.The Contractor or his technical representative Shall

- 1.Visit the STP "ONCE IN A WEEK" and shall observe and report the healthiness of the plant to the Client/Site Incharge. He shall put his signature in the attendance register maintained at the plant during each visit to the plant and report to the concerned engineer.
- 2.He/She shall be responsible for the general administration works for the operators deputed for the work.
- 3.He/She shall be responsible for preparing and submitting the monthly invoices, entry pass of operators, Sunday and holiday entry passes, Attendance upkeep, coordination with HR department and liason during visit of state government officials for verification of documents.
- 4.He/She shall be responsible for providing necessary guidelines for the operator regarding safety, health and environmental matters and create general awareness about company disciplines.
- 5.He/She shall be responsible for all official correspondences with Client/Site Incharge.
- 6.He/She shall be responsible for any failure of the operators in following the company disciplines and

standing orders.

7. Any other activity required on SOS basis.

The contractor shall follow the labour laws in engaging the man power and ensure that the operators are given weekly off also to depute Operator if the Shift Operator / General shift operator is on leave / absent / compensatory off.

9. **Swachh Bharat Mission(SBM)**

Fixed /Floating Surface Aerator

The shift operators shall

1. Clear the shaft of the motor from any algae or sludge build up, simply by wiping it down.
2. Inspect the system for any damages caused by objects colliding with the aerator such as rocks.
3. Check the electrical cable for any cuts or abrasions and test the voltage.
4. Check that the aerators operation is normal and the motor is not producing any strange noises.
5. Clear the motor housing.
6. Clear the nozzle from any build-up.

10. **Swachh Bharat Mission(SBM)**

Diffused Air Aeration System

The shift operator shall

1. Check proper operation of the blower.
2. Check proper operation of PLC control and alarms.
3. Check and clean the air intakes on the blower enclosure.
4. Clean the filter on the blower.
5. Determine the level of sludge on the bottom of the clarifier and adjust waste cycle.
6. Check to ensure the air intakes are clear of debris.
7. Check operation of compressor and clean filter.
8. Check the integrity of the air line and sensor fittings in enclosure.
9. Check to ensure aeration is fine and even across tank.

Caution : *The operator should not enter any confined space without checking the level of oxygen in indoor air.*

11. **Swachh Bharat Mission(SBM)**

Chemical Dosing System for Chlorination

The shift operator shall

1. Check the organic matter component at low level prior to chlorine addition.
2. Check the residual chlorine @ 45 minutes.
3. Check whether the solution is correctly sucked into the injection pump;
4. Regularly check the diaphragm assembly for wear or breakage;
5. Clean the one-way valve and filter regularly.
6. At temperature lower than 0°C, stop using the dosing pump and drain the water in the pump;
7. Do not use tools to adjust pressure. The pressure only can be adjusted when there is no pressure in the dosing pump.
8. Regularly check the liquid level in the chemical storage tank to prevent the metering pump from running without load.
9. Check whether the bolts of the pump head of the metering pump are tight and whether the seals are intact at least once every three months.

12. **Swachh Bharat Mission(SBM)**

Primary and Secondary Clarifiers with scraping mechanism

The shift operator shall

1. Check for the condensate accumulation in scraper drive and remove it frequently.
2. Lubricate primary and secondary reducers and the main gear and bearing on regular basis.

3. Check all oil levels weekly and should also drain and replace the main gear oil every 6 months.
4. Check to ensure that the torque control is functioning properly.
5. Lubricate all types of primary and secondary reducers, bearings and seals on regular basis and replace when necessary.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---