

## बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details   |  |
|---|--|
| बिड बंद होने की तारीख/समय /Bid End Date/Time  | 02-03-2026 12:00:00  |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time   | 02-03-2026 12:30:00  |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)   | 100 (Days)   |
| मंत्रालय/राज्य का नाम/Ministry/State Name   | Ministry Of Railways   |
| विभाग का नाम/Department Name  | Indian Railways  |
| संगठन का नाम/Organisation Name  | Central Railway  |
| कार्यालय का नाम/Office Name   | Central Railway Stores Deptt   |
| वस्तु श्रेणी /Item Category   | Monthly Basis Cab & Taxi Hiring Services - SUV; 1800 km x 320 hours; Outstation  |
| अनुबंध अवधि /Contract Period  | 2 Year(s)  |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service  | 3 Year (s)   |
| इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required   | Yes  |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover  | No   |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover   | No   |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller  | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)   |

| बिड विवरण/Bid Details  |                             |
|--|-----------------------------|
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b> | 1                           |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>                       | 7                           |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>   | 1                           |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled   | No                          |
| बिड का प्रकार/Type of Bid  | Single Packet Bid           |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation                | 2 Days                      |
| अनुमानित बिड मूल्य /Estimated Bid Value  | 1391760                     |
| मूल्यांकन पद्धति/Evaluation Method   | Total value wise evaluation |
| मध्यस्थता खंड/Arbitration Clause   | No                          |
| सुलह खंड/Mediation Clause  | No                          |

#### ईएमडी विवरण/EMD Detail

|                             |                     |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount       | 27900               |

#### ईपीबीजी विवरण /ePBG Detail

|   |                     |
|---|---------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | State Bank of India |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 5.00                |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 30                  |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Sr DFM/SUR  
 DRM Office ,Solapur Central Railway, Indian Railway ,Ministry of Railway  
 (Shri Aditya Tripathi)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

|                               |     |
|-------------------------------|-----|
| एमआईआई अनुपालन/MII Compliance | Yes |
|-------------------------------|-----|

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|  |     |
|--|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference  | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X% | 15  |
| सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference                          | 100 |

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required****Monthly Basis Cab & Taxi Hiring Services - SUV; 1800 Km X 320 Hours; Outstation ( 1 )****तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                           | मूल्य/ Values   |
|--|---|
| <b>कोर / Core</b>                              |   |
| Vehicle Type                                   | SUV   |
| Type of car (Please select at least 3 options) | Maruti Suzuki Ertiga , Mahindra XUV 500 , Mahindra Scorpio , KIA Carens |
| Usage Variant                                  | 1800 km x 320 hours   |
| Type of Service                                | Outstation  |
| Year of Vehicle Model                          | 2023 , 2024 , 2025 , (The vehicle should not be older than 3 years)     |
| Km Travelled                                   | Upto 25,000 Kms   |
| Air Conditioning Requirement                   | A/C   |
| Area of Operation                              | Plains  |
| Fuel Type                                      | Any   |
| <b>एडऑन /Addon(s)</b>                          |   |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents****परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address  | संसाधनों की मात्रा<br>/ Number of<br>Vehicles<br>Required | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement   |
|-------------------|---|--|---|---|
| 1                 | Krishna Rahul<br>Chandak                                      | 413001,OFFICE OF SR DMO, DR<br>KOTNIS MEMORIAL RAILWAY<br>HOSPITAL, BHAIYA CHOWK | 1   | <ul style="list-style-type: none"><li>Duration in Months<br/>for which service is<br/>required : 24</li></ul> |

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions****1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

**2. Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**Buyer Added text based ATC clauses for Hiring of AC Vehicle for ACMS/ SUR of Divisional Railway Hospital, Solapur for a period of two years through GEM**

1. RC Copy /Invoice for purchase of **Vehicle (Commercial i.e. Yellow Number plate)** to be submitted in the name of owner/firm & if these documents of Vehicle (Commercial) are provided for different Name then an MoU to be attached duly notarized for providing the said Vehicle (Commercial) for the services of the tender mentioning the Bid Number in the Bid documents.
2. Vehicle (Commercial) running should not be more than 25,000 KMs. Bidder should **mandatorily submit document proof for the same in form of Odometer Reading** which is to be Submitted along with its offer.
3. **No quotation / booking receipts will not be considered for evaluation.**
4. Bidder shall submit documentary proof for **purchase of Vehicle (Commercial)** in the form of RC Book/Invoice. The Vehicle (Commercial) provided should be of Model 2023,2024 or 2025 (The Vehicle (Commercial) should not be older than 3 years).
5. The bid is abided by General Conditions of Contract (GCC) Services - 2018 and its latest correction slip, the bidder has to go through details accordingly.
  6. The Service Provider shall ensure that assigned vehicle and driver report within 24 Hours of confirmation of order or as mutually agreed with the Railway administration (Medical department). Railway Administration (Medical department) shall notify service provider of any change in schedule of hired Vehicle. The notification shall be provided 24 hours prior to change.
  7. The services of the vehicle are required for 320 hrs per month.
  8. The vehicle shall be available all the 24 hours in case of emergencies as desired by Railway Administration.

9. The rate to be quoted inclusive of all applicable taxes including GST.
10. The tender accepting authority reserves all rights to deal with this tender .
11. The vehicle is required for ACMS/SUR of DRH/SUR of Medical Department . It can be used for Inter-state if required.
12. Beyond duty hours, the vehicle shall remain parked at the premises of the concerned officer with a full or sufficient fuel tank. The vehicle key shall be handed over to the concerned officer and the vehicle shall not be taken out without the officer's prior permission.
13. The vehicle deployed for duty shall at no point of time carry any person other than personnel authorized by the Railway administration (Medical department).
14. The service time shall be calculated from the point of pickup to the point of final drop-off. The distance or time spent in travelling to and from the garage for servicing, repair, or refuelling of the vehicle shall not be included in the duty hours or total kilometres.
15. Railway administration (Medical department) shall not be liable for any damages whatsoever to public property and /or any third person due to any accident arising out of and in the course of deployment of service provider's vehicle.
16. The Railway administration (Medical department) shall in no way be responsible for violation of traffic rules and /or infringement of any other law for the time being in force, either by the driver of the vehicle or by the Service Provider.
17. The Service Provider shall not sublet any part of the Contract. The Service Provider may act as an aggregator of vehicles/ individual drivers. However, it is the Service Provider who shall be fully responsible and liable to deliver the services as per the contract.
18. Vehicles (**commercial**) provided shall have all the necessary permit/license/clearance such as, but not limited to fitness certificate, PUC, full comprehensive insurance, road permit, registration certificate, as per the Motor Vehicles Act, RTO and other applicable laws and statutory bodies, **for providing commercial vehicle for this service.**
19. Vehicle provide shall be fully be equipped with an emergency medical first aid kit, a fire extinguisher and Hand Sanitizer.

20. The service provider shall pay the toll charges, parking fee or entry taxes payable locally or outstation (if applicable).
21. The service provider shall provide vehicle with Fast tag at his own cost with sufficient balance.
22. Vehicle (Commercial) should be in excellent working condition (both internally and externally) at all the times. The Service Provider shall ensure that the Vehicle (Commercial) deployed by him are cleaned thoroughly both internally and externally, boot kept clear of dust, rubbish, oil, bad odour and any personal belongings of the driver.
23. The driver of the Vehicle (Commercial) must possess a valid driver license and must have a minimum 02 years of driving experience.
24. The driver deployed by the service provider shall be in proper uniform with an identification label displayed suitably, shall maintain courteous behaviour at all times, and shall be well-acquainted with the local area and routes.
25. The contractor shall provide the Police Verification Certificate of the driver within one month from the date of commencement of work. In case of failure to submit the same within the stipulated period, a penalty of Rs. 100 per day shall be imposed until submission.
26. The driver of the vehicle must have a working mobile number for easy contact by the concern department/officer. It must also always have an active internet connection where google maps can be accessed, to navigate the shortest and/or fastest route possible avoiding traffic jams. The driver shall always be reachable during duty hours. Driver of the vehicle shall attend the duty on time in proper and clean uniform with name badge and with valid driving license. (Cost of Driver Uniform (white Pant-shirt with mobile number & Blood group on name plate) will borne by service provider.
27. The driver of the Vehicle deployed should maintain polite & courteous behaviour towards the officers of Railway administration and Medical department. "Misbehaviour" which may include, but not limited to, consumption of alcohol during or prior to duty, denial of duty during service hours as defined by Railway administration (Medical department), use of abusive language, theft, shall attract penalties as per provisions of the contract.
28. The driver/ staff provided by the Service Provider shall not be deemed employees of the Railway Administration hence the compliance of the applicable labour laws and acts, Transport Motor workers Act and other relevant laws shall be the sole responsibility of the Service Provider.
29. Change of Driver - Concerned Officer can seek change of the Driver with one months notice to the contractor which will be binding to the contractor. There shall be no unilateral change of the Driver by the Contracted agency. If at all any such change is proposed, it should be only with the approval of Officer concerned. Failure to comply with the above condition m

ay lead to Termination of the contract duly imposing an appropriate penalty.

30. Penalties shall be imposed as per the GeM SLA. In case of any irregular incident not covered under the SLA, the Chief Medical Superintendent, Solapur, shall have the authority to impose an appropriate penalty. The decision of the Chief Medical Superintendent shall be final and binding on the contractor.

### अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**