

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण/Bid Details</b>	
<b>बिड बंद होने की तारीख/समय /Bid End Date/Time</b>	09-06-2026 15:00:00
<b>बिड खुलने की तारीख/समय /Bid Opening Date/Time</b>	09-06-2026 15:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)</b>	60 (Days)
<b>मंत्रालय/राज्य का नाम/Ministry/State Name</b>	Ministry Of Railways
<b>विभाग का नाम/Department Name</b>	Indian Railways
<b>संगठन का नाम/Organisation Name</b>	East Coast Railway
<b>कार्यालय का नाम/Office Name</b>	Office Of Pcmm
<b>वस्तु श्रेणी /Item Category</b>	Monthly Basis Cab & Taxi Hiring Services - MUV; Balance work for Hiring of 01 One Road vehicle like TATA Sumo-Mahindra Bolero or equivalent for a period of 19 months for ADEN-JDB; Outstation 24*7
<b>अनुबंध अवधि /Contract Period</b>	1 Year(s) 7 Month(s)
<b>बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	13 Lakh (s)
<b>उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required</b>	Yes
<b>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover</b>	No
<b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover</b>	No
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**बिड विवरण/Bid Details**

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	813200
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	16270

**ईपीबीजी विवरण /ePBG Detail**

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	21
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

FA & CAO  
Office of the FA & CAO, Bhubaneswar, East Coast Railway, Ministry of Railways  
(Fa And Cao, Bhubaneswar, East Coast Railway.)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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**एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE**

सक्षम प्राधिकारी का नाम/Name of Competent Authority	Executive Director
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	ME
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	EnHM Railway Board
सीए अनुमोदन संख्या/CA Approval Number	2020/EnHM/10/01
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	18-08-2022
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	Clarification on MSE purchase preference in Service Tenders on GeM.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the

- date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Scope of Work:**[1779116070.pdf](#)

**Monthly Basis Cab & Taxi Hiring Services - MUV; Balance Work For Hiring Of 01 One Road Vehicle Like TATA Sumo-Mahindra Bolero Or Equivalent For A Period Of 19 Months For ADEN-JDB; Outstation 24\*7 ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Vehicle Type	MUV
Type of car (Please select at least 3 options)	Tata Xenon , Mahindra Bolero , Tata Sumo
Usage Variant	Balance work for Hiring of 01 One Road vehicle like TATA Sumo-Mahindra Bolero or equivalent for a period of 19 months for ADEN-JDB
Type of Service	Outstation 24*7
Year of Vehicle Model	2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	Non-A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Petrol
<b>एडऑन /Addon(s)</b>	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Moganti Venkata Ramana	530004,Office of the Sr. Divisional Materials Manager, DRM office complex, Dondaparthi, Visakhapatanam- 530004. (Helpline No. 8688407119, 8688407122)	1	<ul style="list-style-type: none"><li>Duration in Months for which service is required : 19</li></ul>

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**SPECIAL CONDITIONS FOR HIRING OF VEHICLE**

1. General Conditions of Contract-2018 Services is applicable with all corrections slips from time to time for this work/service. The tenderer (s) are to read carefully the Spl. Condition of hiring of vehicle & other terms and conditions attached herewith before quoting the rates.
2. Special conditions for hiring of vehicle are in addition to the General Conditions Contract-2018 services.
3. In case of any contradiction between General Conditions of Contract and Special Conditions of Contract then, the former will always prevail.
4. The tenderer(s)/firm is/are to read carefully the Special Conditions of hiring of vehicle & other terms and conditions attached herewith before quoting the rates.
5. The lump-sum monthly hiring charges includes all major/minor repairs, servicing of vehicles, cost of wear and tear, cost of uniforms of drivers and any other consumable required like fuel, lubricant etc., from time to time, drivers salary and allowances as per Government rules & labour laws, GST, all taxes, toll charges, parking charges, duties, incidental charges, all detentions charges, penalties etc. as imposed by central/state/local government bodies for running of vehicles payable by the contractor(s) including parking charges, toll tax, entry tax whenever required etc.
6. Payment will be made on the basis of lumpsum monthly hiring charges irrespective of number of kilometers travelled.

7. Vehicle provided should not be more than **02 Years** old from the date of its manufacturing date to the date of opening of Tender. The vehicle should be new one, good in condition, and not accident-prone. The vehicles provided by the contractor for hiring should comply to provisions of Motor Vehicle Act, 1988.
8. The contractor should submit the proof of ownership and details of vehicle, such as valid vehicle registration certificate, model of vehicle, maxi cab permit, fitness certificate, year of purchase, driver's name & address, license No. & permanent residential address etc. after receipt of Letter of Acceptance within fifteen (15) days from the date of receipt of Letter of Acceptance and get approval by the Railways.
9. The vehicle, if required may move out of the nominated places to any place of Andhra Pradesh/Odisha/Chhattisgarh and remain for days together as per the requirement of the User (Railway Officer). During such period the vehicle is required to be stabled at a place desired by the User, may be in open space. The vehicle shall remain under the custody of the Driver only and Railway shall not bear the responsibility of any damage or loss to the vehicle.
10. Road Permit for the vehicle should have Road Permit for Andhra Pradesh, Odisha and Chattisgarh states. The contractor will have to bear the cost towards road permit and toll tax or any other expenditure on account of Road permit.
11. All the parking, toll taxes are to be borne by the contractor. For this purpose necessary fast-tag to be provided a small amount of money may be kept by him with the drivers so that necessary payment may be made by the drivers at the time of need.
12. **Insurance:** Necessary Insurance of the Road vehicle is mandatory and the cost of insurance will be borne by the contractor. The coverage of insurance should be to the occupants inside the vehicle as well as third party liability.
13. The tenderer will have to pay salaries (monthly) to drivers through Bank Account.
14. Cost of Fuel will be not be reimbursed separately.
15. The vehicles normally shall be used by the Railway/kept with the Railway for 24 hours in a day and used as per the instruction of the User (Railway officer posted at Visakhapatnam or any other approved locations of Waltair Division).
16. The vehicle should be made readily available at all times with the Drivers, fuel and all necessities etc. The Railway can utilize the vehicle at any hour without any extra payment.
17. The Contractor shall be responsible for providing the required number of vehicles at any time, even at short notice. The services shall be available for 24 hours in a day. In the day of use of the vehicle, the Km of the day shall start when the Driver report with vehicle at the place nominated by the user near to his residence or office within Municipal/NAC area and for this maximum 3 Kms on each side, total 6 Kms i.e. (3 Kms for reporting duty & 3 Kms for release of the vehicle) or the actual Kms whichever is less can be borne by the user per day. If the above transit distance is more than 6 Kms, in that case the Contractor is to bear the extra Kms. No extra payment shall be made for the movement of the vehicle if taken by the Contractor or Driver for repair and any other purpose of the Contractor. In case the vehicle is stabled in the Shed/Garage/Portico or any other nominated place as advised by the user the vehicle shall remain under the custody of the Driver only and the Railway shall not bear the loss/damage to the vehicle during such period.
18. In no case, the Railways shall provide any accommodation food nor allowance of any kind to the Driver.
19. The completion period of the work is approximately **19 (Nineteen)** months aft

er issue of acceptance letter. The contract can be extended by Railway Administration as per requirement. The railway however reserves the right to close the contract earlier also without assigning any reasons and without liability on Railway administration.

20. Every vehicle will be allowed with two off days per month for maintenance of vehicle which will be fixed by the officer using the vehicle.
21. Normal maintenance Kit, first-aid box, one torch light and one umbrella shall be always made available with the vehicle by the contractor.
22. Necessary alternative drivers and roster of Drivers etc. should be arranged for this purpose without any extra payment. Drivers shall have neat uniforms and shall be adequately trained and have valid Driving License. The vehicles should be maintained neat and tidy.
23. In case of the vehicle is detained out of station over night, the Railway will not provide any accommodation to the Drivers. The Contractor should account this for.
24. Income tax and surcharge as applicable will be recovered from each bill.
25. If the vehicle is out of order an alternative vehicle of good shape/condition will be temporarily made available within reasonable time by the contractor(s) to the railway failing to which a penalty of Rs. 2000/- per day will be imposed. Penalty for not providing the vehicles in time, inability in providing alternative vehicles during breakdown and subsequent inconvenience to service shall be Rs. 2000/- on each of such default upon report of the dissatisfaction by the user department/officer. The deduction will be made from the bill.
26. Penalties of Rs.2000/- (Rupees two thousand) per day for non-reporting of vehicles and a penalty of Rs. 500/- per day for providing vehicles older than 2 years (during 36 Months) will be deducted from the bill of the contractor.
27. The vehicle will move as per instruction of the authorized representative of Railway posted at Visakhapatnam, and other locations, which shall be notified to the Contractor.
28. The contractor is responsible for safe running of the vehicle; Railway will not be responsible for any damage or accident to the vehicle.
29. The Railway reserves the right to increase/decrease number of vehicles in operation in any proportion/magnitude at any stage without assigning any reason on day-to-day basis and details of which should be sought in advance by the contractor from the authorized representative of the Railway.
30. In case of breakdown of the Speedometer of the vehicle, it will be assumed that the vehicle has not been operated for that period or number of days the Speedometer is under repair and no claim in this regard will be entertained from the contractor, in any form.
31. The Railway is at liberty to reject the vehicles found defective or unsuitable or not road worthy during duty time in which case the contractor will be liable for all consequence of penalty as per item No.25 above.
32. In case of public strike/bandh, Railway shall not be liable to make any payment towards retention charges for the period of absence nor will be liable for any other claim.
33. All vehicles shall be that are registered as commercial vehicles. All relevant documents pertaining to the vehicles and their drivers such as registrations, license, insurance and pollution control etc. shall be valid and current at all time confirming to Motor Vehicle Act-1988 and its up-to-date amendments.
34. The Driver's salary and other element of wage are inclusive of the rate to be quoted by the contractor and is to be borne by the contractor. He shall follow all rules and regulations of court and all labour laws should be taken care of in his con

tractual obligations. Railway shall have all right to inspect the documents in this regard and witness payments.

35. The agency/contractor should intimate the address with telephone/Cell Nos. to the nominated officer by Railway Administration and other users of the vehicles including the authorized representative of Railway. His nominated representative should be available round the clock to the railway for communications. In case the contractor does not have a phone/fax special courier shall be sent at the address of the contractor and for which ₹100/- shall be deducted from the contractor's bill on each such occasion.
36. The vehicle should be made readily available at all times with the Drivers, fuel and all necessities etc. The driver attached to the vehicle should be smart, well behaved, polite and well mannered and in clean clothes. Complete bio-data of the driver shall have to be submitted. The driver should be provided with mobile phones (having both incoming & outgoing facilities) by the contractor/vehicle suppliers so that they may be contacted as and when required. The driver should be fully acquainted with the roads of areas under East Coast Railway jurisdiction. In case of misbehavior/disobedience by driver his services will be discontinued and a new driver should be replaced immediately. In case of non-compliance of above, the Contractor will be liable for penalty as deemed fit by **ADEN/JDB** or **Sr.DEN/West/WAT**, in addition to other actions as he may deem fit.
37. The contractor(s) should carry small minor modifications to the vehicles as and when required by the administration to be used in a lawful manner, for which no payment shall be made.
38. The Driver should have sufficient knowledge of roads and should not refuse to carry out the orders of the user.
- 39. LPG fuelled vehicles shall not be permitted.**
40. No escalation of rates will be allowed in this contract under any circumstances.
41. The vehicle shall be required to run on Railway construction/maintenance sites in difficult terrain and even on Non-motorable roads to the extent of Railway's requirement.
42. On acceptance of tender, the contractor/supplier shall be advised about the user officer, specific type and numbers of vehicles by a schedule. Bills for use of the vehicles shall be preferred to the user who shall check these bills and arrange for payment as per the procedure. For all intents and purposes, the user shall be the client and shall represent the railway administration.
43. Payment of hire charges will be made after due verification of log book & necessary certification by the Railway officials after due internal checks as required. The log book shall be under the custody of the user/Railway officer.
44. No mileage will be allowed to drivers for lunch/breakfast or for drawl of lubricant/diesel etc.
45. The Driver's salary and other element of wage are inclusive of the rate to be quoted by the contractor and is to be borne by the contractor. He shall follow all rules and regulations of court and all labour laws should be taken care of in his contractual obligations. Railway shall have all right to inspect the documents in this regard and witness payments. Payment to the driver shall be responsibility of the contractor.
46. The Tenderer should issue identity cards to all Drivers incorporating the photographs and signature of the concerned Driver. The Identity Card should be under the signature of the Tenderer himself and no other authorized signature will be entertained for this purpose. The Identity Card should be countersigned by the Railway Authority and, in this context, no claim for job or any other remuneration, etc. will be admissible.

47. If any driver is not found to drive smoothly, Railway reserves the right to ask the contractor to replace the driver.
48. If the driver along with the vehicle report for duty but does not perform or refuse to perform duty then the case will be treated as unauthorized non reporting.
49. The complete responsibility for safe running of vehicle will be on the vehicle owner only Railway will not be responsible for any loss, damage or accident of vehicle.
50. It is to be ensured by Tenderers/Contractor that, fuel tanks of vehicles are filled up before these are sent for duty.
51. The responsibility lies on contractor, to educate the vehicle driver to take necessary precautions while negotiating Un-manned level crossing, foot paths special restricted area etc.
52. The contractor indemnify the Railway against any or all claims which may arise under the Motor Vehicle Act or Workmen's Compensation Act, Contract Labour (Regulation & Abolition) Act, Minimum Wages Act or any other act or statute having bearing over the service and engagement of Workmen, directly or indirectly for performance of work under the contract.
53. The contractor shall indemnify the Railway and its employees against any penalties as Principal employer, for any failure of the contractor to honour various Central/State Govt laws/enactments which are in operation or will be enacted in future. As such, the Contractor should always abreast the laws of the land being enacted by the Central, State & Local Self Government.
54. Any fine imposed on the contractor by RTO, Commissionerate Police or any other Govt. authority due to non observance of Govt. rules or any other reason (of whatsoever nature it may be), shall be paid by the contractor and no compensation on this account shall be paid by the Railway or reimbursed in any way. No liability shall be accepted by the Railway for such loss sustained by the contractor.
55. Safety fittings of vehicle like buffer for front section, head light, fog lights marker lights, indicators, horns, brakes etc. must be in good condition. Seats and rain water protection covers etc to be maintained in good condition.
56. Since the works required for providing transport for Officers of East Coast Railway, hence it should be made operational immediately after issuing of GeM contract.

**Note-1: The mandatory documents (as per Annexure-C in ATC) shall be submitted along with the Bid/offer. The bid shall be summarily rejected, if the bidder fails to submit the mandatory documents (as per Annexure-C in ATC).**

3. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

4. **Buyer Added Bid Specific SLA**

File Attachment [Click here to view the file.](#)

5. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

**1. SCOPE OF WORK:**

- 1.1** The contractor should provide one Road Vehicle for Official use of Asst.Divisional Engineer J

agdalpur.

- 1.2 The vehicle is used to carry out the regular duties, inspections and also to attend emergency duties and derailments in the Asst. Divisional Engineer/Jagdalpur jurisdictions by the above officer round the clock as and when required.
- 1.3 The vehicle may also require going out of ADEN/Jagdalpur jurisdiction, as and when required, for which no extra payment will be given.
- 1.4 The vehicle shall be a Non-AC four wheeler MUV vehicle like TATA Sumo/Mahindra Bolero, Tata Xenon, Mahindra Imperio, Isuzu Dimax, etc. or similar with Driver, Fuel and Lubricant etc.
- 1.5 The Road vehicle should not be more than two years old from the date of its manufacturing date to the date of opening of Tender.
- 1.6 Transport category of vehicle (With Yellow Board) must only be provided.
- 1.7 The vehicle, if required may go out of above mentioned officer jurisdiction or office/site (over AP, Odisha and Chattishgarh states) and remain for days together as per the requirement of the User (Railway Officer). During such period the vehicle is required to be stabled at place desired by the User, may be in open space. The vehicle shall remain under the custody of the Driver only and Railway shall not bear the responsibility of any damage or loss to the vehicle.
- 1.8 In no such cases i.e. out of jurisdiction or office/site (over AP, Odisha and Chattisgarh states) or outside of said places or office/site, the Railways shall provide any accommodation or any kind of allowance to the Driver.
- 1.9 Vehicle is assigned to work normally for Asst. Divisional Engineer/Jagdalpur. For the purpose, vehicle shall have a road permit to ply in Andhra Pradesh, Odisha and Chattisgarh States.

## 2. SCHEDULE OF WORK:

<b>Schedule-A:</b> Balance work for "Hiring of 01 (One) no. of Road vehicle like TATA Sumo/Mahindra Bolero or equivalent for a period of 19 months for the official use of Asst. Divisional Engineer/Jagdalpur of Waltair Division".					
Sl. No	Schedule of work	Qty	Unit	Rate per Unit in Rs	Amount
1.	Balance work for Hiring of 01 (One) no. of Road vehicle of MUV services like TATA Sumo/Mahindra Bolero, Tata Xenon, Mahindra Imperio, Isuzu Dimax services with driver, fuel and Lubricant etc., for a period of 19 months	19	Per Month	42,800	8,13,200.00
2.	Night Halt Charges for 36 months = @ 4 days/ month for 1 vehicle = 19 x 4 x 500 = 144 days.	76	Per Night	500.00	38000
Total of Schedule-A					8,13,200.00

- 1.1 The vehicle normally shall be used by the Railway/kept with the Railway for 24 hours in a day and used as per the instruction of the User (Railway officer). The User shall nominate a stable place near to his residence in **Jagdalpur (Chattishgarh)** or office/site where the vehicle is required to be stabled during the off days/off hours. With the permission of officer in charge the contractor may

take the vehicle to the nominated place during off hours/ off days for which no payment shall be made for running of vehicle beyond the said nominated place. In the day of use of the vehicle, the km. for the day shall start when the Driver shall report with vehicle at the place nominated by the user near to his residence or office within **ADEN/JDB (Chattishgarh)** or office/site.

Similarly the end km of the day shall be at such nominated place near his office/site or residence. No extra payment shall be made for the movement of the vehicle if taken by the Contractor or Driver for repair and any other purpose of the Contractor. In case the vehicle is stabled in the Shed/Garage/Portico or any other nominated place as advised by the User the vehicle shall remain under the custody of the Driver only and the Railway shall not bear the loss/damage to the vehicle during such period.

#### 6. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

#### 7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

FA & CAO, Bhubaneswar, East Coast Railway  
payable at  
Visakhapatnam

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

FA & CAO, Bhubaneswar, East Coast Railway  
Account No.  
10872484993  
IFSC Code  
SBIN0000041  
Bank Name  
STATE BANK OF INDIA  
Branch address  
Unit-1, Near Capital Police Station, Bhubaneswar, PIN-751001, Odisha.

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

FA & CAO, East Coast Railway, Bhubaneswar  
payable at  
Visakhapatnam

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 10. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

FA & CAO, East Coast Railway, Bhubaneswar, Payable at Visakhapatnam  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledger. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of

PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 11. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

FA & CAO, East Coast Railway, Bhubaneswar

Account No.

10872484993

IFSC Code

SBIN0000041

Bank Name

State Bank of India, Bhubaneswar Main Branch

Branch address

Unit-1, Near Capital Police Station, Bhubaneswar, PIN-751001, Odisha.

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 12. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 13. **Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

### अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने

व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा |/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**