

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	02-03-2026 10:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	02-03-2026 10:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	South Central Railway
कार्यालय का नाम/Office Name	Rail Nilayam
वस्तु श्रेणी /Item Category	Custom Bid for Services - Hiring of heavy duty lorry with carrier of minimum capacity 6 Ton for NLPD TRD Depot for a period of two years with 24 Hrs availability at TRD Depot for running of lorry up to 1200 KM per month , Custom Bid for Services - Hiring of heavy duty lorry with carrier of minimum capacity 6 Ton for VKN TRD Depot for a period of two years with 24 Hrs availability at TRD Depot for running of lorry up to 1200 KM per month , Custom Bid for Services - Rate for additional KM over and above 1200 KM
समान श्रेणी/Similar Category	<ul style="list-style-type: none"> <li>• Monthly Basis Cab &amp; Taxi Hiring Services</li> <li>• Monthly Basis Cab &amp; Taxi Hiring Services</li> <li>• Monthly Basis Cab &amp; Taxi Hiring Services</li> </ul>
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	75 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	4974068.16
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	99500

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Sr.DFM/GNT

Rail Vikas Bhavan, Pattabhipuram, Guntur-522006

(Sr.dfm/gnt, S.c.railway, Guntur)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within  $L-1+ 15\%$  of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-

line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1770286845.pdf](https://www.geportal.com/geportal/attachment/1770286845.pdf)

**Instruction To Bidder:**[1770286848.pdf](https://www.geportal.com/geportal/attachment/1770286848.pdf)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1770286854.pdf](https://www.geportal.com/geportal/attachment/1770286854.pdf)

**Scope of Work:**[1770286860.pdf](https://www.geportal.com/geportal/attachment/1770286860.pdf)

**Payment Terms:**[1770286866.pdf](https://www.geportal.com/geportal/attachment/1770286866.pdf)

**Penalties:**[1770286893.pdf](https://www.geportal.com/geportal/attachment/1770286893.pdf)

**Quantifiable Specification / Standards of The Service/ BOQ:**[1770286899.pdf](https://www.geportal.com/geportal/attachment/1770286899.pdf)

**Project Experience and Qualifying Criteria Requirement:**[1770286906.pdf](https://www.geportal.com/geportal/attachment/1770286906.pdf)

**Educational Qualification including Profile of SME/Consultants /Professional Resources /Technical Resources if they are part of Project .:**[1770286919.pdf](https://www.geportal.com/geportal/attachment/1770286919.pdf)

**Any other Documents As per Specific Requirement of Buyer -1:**[1770286932.pdf](https://www.geportal.com/geportal/attachment/1770286932.pdf)

**Any other Documents As per Specific Requirement of Buyer -2:**[1770286937.pdf](https://www.geportal.com/geportal/attachment/1770286937.pdf)

**GEM Availability Report ( GAR):**[1770354827.pdf](https://www.geportal.com/geportal/attachment/1770354827.pdf)

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**[1770354837.pdf](https://www.geportal.com/geportal/attachment/1770354837.pdf)

**Custom Bid For Services - Hiring Of Heavy Duty Lorry With Carrier Of Minimum Capacity 6 Ton For NLPD TRD Depot For A Period Of Two Years With 24 Hrs Availability At TRD Depot For Running Of Lorry Up To 1200 KM Per Month ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of heavy duty lorry with carrier of minimum capacity 6 Ton for NLPD TRD Depot for a period of two years with 24 Hrs availability at TRD Depot for running of lorry up to 1200 KM per month

विवरण/ Specification	मूल्य/ Values
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Annamdevula Raviteja	522006,DRM OFFICE, GNT	Project / Lumpsum Based	N/A

**Custom Bid For Services - Hiring Of Heavy Duty Lorry With Carrier Of Minimum Capacity 6 Ton For VKN TRD Depot For A Period Of Two Years With 24 Hrs Availability At TRD Depot For Running Of Lorry Up To 1200 KM Per Month ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of heavy duty lorry with carrier of minimum capacity 6 Ton for VKN TRD Depot for a period of two years with 24 Hrs availability at TRD Depot for running of lorry up to 1200 KM per month
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Annamdevula Raviteja	522006,DRM OFFICE, GNT	Project / Lumpsum Based	N/A

### Custom Bid For Services - Rate For Additional KM Over And Above 1200 KM ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Rate for additional KM over and above 1200 KM
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Annamdevula Raviteja	522006,DRM OFFICE, GNT	Project / Lumpsum Based	N/A

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

#### 3. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Sr.DFM/GNT, S.C.Railway, Guntur  
payable at  
Guntur

.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

Sr.DFM/GNT, S.C.Railway, Guntur

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

#### 6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

Sr.DFM/GNT, S.C.Railway, Guntur  
payable at  
guntur

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Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

FA&CAO SECUNDERABAD  
Account No.  
35404033198  
IFSC Code  
SBIN0000916  
Bank Name  
STATEBANK OF INDIA  
Branch address  
SECUNDERABAD

.  
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Sr.DFM/GNT, S.C.Railway, Guntur  
payable at  
Guntur

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Sr.DFM/GNT, S.C.Railway, Guntur

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 10. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

FA&CAO SECUNDERABAD

Account No.

35404033198

IFSC Code

SBIN0000916

Bank Name

STATEBANK OF INDIA

Branch address

SECUNDERABAD

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 11. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 12. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

##### **1. The documents are to be submitted by the Bidder.**

1. Availability of Local office. (Local office address is to be given)

2. Financial standing declaration.

3. Details of Phone number for service support.

4. Escalation matrix for service support.

5. MSME / EMD Document.

6. GST / Non GST Declaration by CA.

7. **List of ongoing vehicle contracts.**

8. Driver - License, Aadhar & qualification

9. **Vehicle Documents:**

**a) RC / Lease Agreement.**

**b) Permit.**

**c) Insurance.**

**d) Pollution.**

**e) Fitness certificate.**

2. The contractor/tenderer has to quote a uniform percentage rate **above/below/at par** on the total of items for Schedule-'A' through on line only.

**3. The above rates are inclusive of GST@18%.**

4. **The cost of EMD** shall have to pay for the value as mentioned in the website. Direct cash payment will not be entertained in this office / pay office of Railways. Payment of Earnest Money Deposit (EMD) in respect of e-tendering should be accepted through net banking or payment gateway only. However Tenderer are exempted to pay the cost of EMD who are MSEs registered with (i) District Industries Centres, (ii) Khadi and Village Industries Commission, (iii) Khadi and Village Industries Board, (iv) Coir Board, (v) National Small Industries Corporation, (vi) Directorate of Handicraft and Hand Loom and (vii) Any other body specified by Ministry of MSME or Startups as recognized by

department of industrial policy & Promotion shall be exempted from payment of minimum EMD detailed in the bid.

MSEs who want to avail the above benefits shall enclose the proof of their being MSE registered with any of the agencies mentioned in above para for avail waiver of EMD (Bid security) shall submit documentary evidence in support of monetary limit and appropriate category. Failing which, the offers will not be liable for consideration of the above benefit.

**The cost of EMD** shall have to pay for the value as mentioned in the website. Direct cash payment will not be entertained in this office / pay office of Railways. Payment of Earnest Money Deposit (EMD) in respect of e-tendering should be accepted through NEFT transfer & BG only.

For NEFT transfer, EMD amount payment made to **FA&CAO SECUNDERABAD, A/c No.35404033198, STATE BANK OF INDIA, SECUNDERABAD, IFSC Code:SBIN0000916**. The copy of EMD payment receipt shall be uploaded with tender documents in GeM portal.

For BG (Bank Guarantee), the EMD amount payable to In favor of "**Sr. Divisional Finance Manager, South Central Railway, Guntur**". The copy of BG shall be uploaded with tender documents in GeM portal and the original BG (Bank Guarantee) should be delivered in person to Sr. Divisional Electrical Engineer/Traction, 1<sup>st</sup> floor TPC building, Rail Vikas Bhavan, Pattabhipuram, Guntur **before closing date for submission of bids.(i.e excluding the last date of submission of bids.)**

**(Authority: Rly. Bd. Letter No.2022/CE-I/CT/GCC-2022/Policy Dt.20.10.2023)**

However Tenderer are exempted to pay the cost of EMD who are **MSEs registered** with (i) District Industries Centres, (ii) Khadi and Village Industries Commission, (iii) Khadi and Village Industries Board, (iv) Coir Board, (v) National Small Industries Corporation, (vi) Directorate of Handicraft and Hand Loom and (vii) Any other body specified by Ministry of MSME or Startups as recognized by department of industrial policy & Promotion shall be exempted from payment of minimum EMD detailed in the bid.

MSEs who want to avail the above benefits shall enclose the proof of their being MSE registered with any of the agencies mentioned in above para for avail waiver of EMD (Bid security) shall submit documentary evidence in support of monetary limit and appropriate category.

5. Tenders shall submit the filled proforma in **Annexure-J** regarding “**Employment/Partnership etc. of Retired Railway Employees**”. If no such employees available with the bidders, a NIL statement shall be submitted. **Failing which, the tender shall be disqualified/rejected.**

6. The tenderers shall submit a copy of *certificate* stating that they are not liable to be disqualified and all their statements/documents submitted along with bid are true and factual. Standard format of the *certificate* to be submitted by the bidder is enclosed as **Annexure-G. Non submission of a copy of certificate by the bidder shall result in summarily rejection of his/their bid**

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7. **UNDERTAKING AS AN ELIGIBLE APPLICANT (Ref. Clause C2.2 (f) of ITT) - shall be submit** in the format **of Annexure-H. Non submission of Annexure-H by the bidder shall result in summarily rejection of his/their bid**

8. The offer of the tenderer shall be valid for a minimum period of **60 days** from the date of opening of tender.

## **9. TECHNICAL ELIGIBILITY FOR THE BID**

### **1. Similar Contract Work :**

The Tenderer should have **satisfactorily completed\*** in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single contract work\*\* for a minimum of 35% of the advertised value of the tender.

\* Completed service contract, includes **on-going service contract** subject to payment of bills amounting to at least 35% of the advertised value of the tender.

#### **\*\*SIMILAR CONTRACT WORK MEANS:**

The contractor shall have experience in,

**“Supply / Providing of Road vehicles for transportation of men/material to Central/ State Government departments or Central/state Government Public sector undertakings.”**

**(Ref.: CEDE/SCR Lr. No. E.252/TRD/Policy/HQ/993 Dt.22.04.2010.)**

### **2. Turnover:**

The Tenderer should have an **Aggregate** financial turnover not less than 1.5 times the advertised Tender value during the last three previous financial years and in the current financial year up to the date of opening of the tender.

The audited balance sheet reflecting financial turnover certified by chartered accountant in “**Annexure-F**” with her stamp, signature and membership number shall be considered.

For the **completed Financial years**, the Tenderer can submit for the works done for Govt./Govt.bodies/PS Us/Pvt. Org. either Audited Balance Sheets showing clearly the **contractual / work receipts** in the Profit & Loss account of the Balance Sheet, duly supported by a Turnover Certificate from the Chartered Accountant as per details given in **“Annexure-X & XI”**

### **3. Liquidity:**

The Tenderer should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated Tender value net of applicant's commitments for other contracts. The audited balance sheet and / or banking reference duly certified by chartered accountant with her stamp, signature and membership number shall be submitted by the Tenderer along with Tender.

Banking reference should contain in clear terms the amount that bank will be in a position to lend **for this work** to the applicant / member of the Joint **Venture/Consortium**. In case the Net Current Assets (as seen from the balance sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity.

**The banking reference should be from a Scheduled Bank in India and it should not be more than 3 months old as on date of submission of Tenders.**

### **13. Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### **14. Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### **15. Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

## **अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in

Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---