

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	04-06-2026 16:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	04-06-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Railways
विभाग का नाम / Department Name	Indian Railways
संगठन का नाम / Organisation Name	Western Railway
कार्यालय का नाम / Office Name	Western Railway
वस्तु श्रेणी / Item Category	Healthcare Kitchen and Dietary Service - All wards as per scope of services; All type as per scope of services; All type as per scope of services; All as per scope of services
अनुबंध अवधि / Contract Period	3 Year(s) 1 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	60 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	3974850
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	79497

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	42

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

SR.DFM-ADI

Divisional Railway Manager office, Ahmedabad Division,Western Railway
(Senior Divisional Finance Manager, Ahmedabad)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Menu and Specifications for Different Diets and Feeds:[1778751044.pdf](#)

Skill/Specifications for canteen staff and uniform requirements:[1778751055.pdf](#)

Payment terms:[1778751090.pdf](#)

Healthcare Kitchen And Dietary Service - All Wards As Per Scope Of Services; All Type As Per Scope Of Services; All Type As Per Scope Of Services; All As Per Scope Of Services (15)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Ward	All wards as per scope of services
Type of Food	All type as per scope of services
Diets & Feeds	All type as per scope of services
Meal Inclusions per diet per day	All as per scope of services
Electricity charges	To be paid by Service Provider
Cooking gas charges	To be paid by Service Provider
Water charges	To be paid by Service Provider
Cooking equipment	To be provided by Service Provider
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	

विवरण/ Specification	मूल्य/ Values
Buyer to specify if service provider will be required to pay monthly rent for space provided by buyer. If applicable, buyer may indicate the rent	152

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated number of patients per day	अतिरिक्त आवश्यकता /Additional Requirement
1	Deena Rakeshchandra Borija	380019,DIVISIONAL RAILWAY HOSPITAL , NEAR SANTOSI MATA TEMPLE , SABARMATI , AHMEDABAD 380019	15	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

SENIOR DIVISIONAL FINANCE MANAGER, AHMEDABAD DIVISION ,WESTERN RAILWAY
payable at
AHMEDABAD

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

SENIOR DIVISIONAL FINANCE MANAGER , AHMEDABAD DIVISION , WESTERN RAILWAY

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

SENIOR DIVISIONAL FINANCE MANAGER , WESTERN RAILWAY, AHMEDABAD DIVISION
payable at
AHMEDABAD

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

5. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

SCOPE OF WORK & SPECIAL CONDITIONS

Name of Work: Supply of Diet to the patients of Divisional Railway Hospital, Sabarmati, Ahmedabad for the period of Three Years.

The detailed scope of work with special conditions is given below:

Note:

(1) To ensure the quality of food, only reputed, branded and AGMARK certified provision items to be used.

(2) Food should be prepared in refined oil. Use Food material certified by FSSAI. Packed condiments (masala) of reputed brands to be used. Salt of Tata, Annapurna or Captain Cook brands to be used.

(3) No Disposable / Plastic material should be used for serving the above meals. Food should be served in insulated tiffin, which is to be provided by the contractor. Required utensils/cutlery/glasses/cups etc. to be provided & maintained by the contractor.

(4) Free diet should be supplied to patients who are eligible for free diet as per Railway Board's extant rules. Instructions to supply free diet will be given by the nominated staff of Railway Hospital Kitchen In-charge.

For patients who are not eligible for free diet, charges at accepted rates per meal will be collected in cash by the Kitchen In-charge at DRH/SBI.

(5) The food should be prepared & served to all patients at their bedside in a proper & hygienic manner & as per schedule attached.

(6) Meals to attendant of patients and hospital staff (if asked) to be supplied on the prescribed rates (rates accepted in tender) and amount in cash should be collected from person whom the meal supplied.

(6). **Quality Control** : Quality of meals will be checked by the Doctor on duty or Assistant Nursing officer daily prior to supply to the patient and will be checked by ADMO-DRH-SBI once in month. Quarterly visit will be done by a committee of Hospital for survey of contractor's kitchen for checking of preparation of meal

s and hygienic conditions. Each meal (including tea) will be tested by on duty Doctor or ANO on a daily basis prior to supply to the patient.

(7). Feedback from patients: Feedback forms for satisfaction to be filled regularly from patients and submitted along with monthly bill by the contractor.

(8). Description of the servings & menu items to be provided is given below:

A. STATEMENT SHOWING DETAILS OF MENU ITEMS

(I) Breakfast a. Poha b. Idli, Sambar. c. Upma. d. Dhokla with chatni. e. Uttapam, Sāmbhar. f. Vermicelli Upma h. Save khamani i. Bread with butter.	(II) Daal / . a. Daal fry b. Tomato daal. c. Mix daal. d. Moong daal. e. Punjabi Kadhi. f. Gujarati Kadhi. g. Rasam	(III) Salad a. Green salad b. Tomato salad. c. Kachumbar. d. Cabbage Sambhar. e. Sprout Salad.	(IV) Rice (Basmati rice) a. Plain rice / steam rice b. Capsicum rice c. Mutter pulav d. Veg pulav e. Onion rice f. Jeera rice	(V) Kathod/Chana a. Mug b. Rajma c. Kabuli Chana d. Deshi Chana e. Green Moong f. Whole Tuwar g. Red Chawli h. White Chawli i. Rangooni Vaal	(VI) Snacks a. Khakhra b. Mamra c. Roasted Poha d. Bread Butter e. Biscuit d. Soya stick
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B. MENU FOR MEAL SERVED AT:

SN.	Time	Service	Menu items	Quantity
1	7.00 to 8.00 am	Tea	Tea	100 ml.
2	8.00 TO 9.00 am	Breakfast	Breakfast	120 Gm. (daily changing)
			Milk	200 ml.

3.	12.00 to 13.00 pm	Lunch	Chapatti Veg. Sabji two items Kathod Rice / Pulav Daal Salad	150g Gm./ 5 Pcs. 120 Gm. (Seasonal) 120 Gm. 100 Gm. 150 Gm. 50 Gm.
4.	15.00 to 16.00 pm	Tea time	Tea with Snacks	100 ml / 100 Gm.
5.	19.00 to 20.00 pm	Dinner	Chapatti Veg. Sabji two items Rice / Khichdi Daal / Kadhi Salad	150 Gm. / 5 Pcs. 120 Gm. 150 Gm. 150 Gm. 50 Gm.
6	20.00 pm	Night	Milk in Hot Pot	200 ml.

Note:

For diabetic diet: no sugar in milk/tea & rice may be substituted with 4 nos. roti.

Liquid diet: milk /dal water/coconut water/ juices/soup (1500 ml/day) (or as advised by Dr.)

Special Conditions:

- (a) Tenderer preferably, should have experience of running a mess or cooking establishment for at least (03) **three** years. Tenderer has to submit Address & the proof thereof with list of organizations where he has executed / executing similar work.
- (b) Based on data analysis, the current daily requirement is 15 diets. However, any additional consumption of diet will be paid on a carry-forward basis, as the daily diet requirement of 15 patients is not always met and patient demand fluctuates. Therefore, no additional charges will be paid to the service provider for extra patient diets.
- (c) Tenderer should furnish details of existing staff with him to supervise and carry out the work. Names of supervisors & staff employed should be furnished to Railway Administration, along with tender. Any changes in the same should be advised.
- (d) The period of contract will be three years at normal terms & conditions. However Railway reserves the right for any modification/ changes in terms & conditions, if required, and the contractor will be bound to adhere to the same.
- (e) The contractor shall furnish to the railways the name, age, photograph, address etc. of the person employed by the contractor for Railway Hospital & also give uniform, & Identity card having name and designation at his own cost to his authorized employees.
- (f) Record of daily meals taken by the patient should be maintained by the contractor.
- (g) All the works done by the contractor will be inspected by the nominated railway supervisor. It will also be i

nspected from time to time by Assistant Nursing officer & concerned Railway doctors.

- (h) Contractor has to provide the copy of Police verification and health fitness certificates for their employees who are deputed in the kitchen as office record. Staff preparing and distributing food should be medically fit as per IRMM-2000 Ann II. The medical fitness will be certified in Railway hospital Sabarmati as per extant guidelines
- (i) Contractor has to provide service with full uniforms, caps and gloves strictly.
- (j) Regular interactions with consumers to improve food quality and feedback forms are to be collected at regular interval. These forms are to be countersigned by the concerned Chief Nursing Superintendent in charge of the ward. Verification of feedback forms, regarding quality of service will be done by Chief Nursing Superintendent-kitchen in charge. Quarterly verification will be done by Assistant Nursing Officer. Food quality will be tested by ANO or on duty doctor once in a day.
- (k) Hospital kitchen premises and adjacent dining area will be allotted to the contractor for serving the meals, preparation of tea and other activities. Necessary **rent**, Cess charges and Electrical charges as per Railway rules will be deducted from the contractor's bill.
- (l) Contractor is responsible for cleanliness and timely collection of used utensils. **Contractor has to provide dustbins for kitchen and take responsibilities for cleanliness and take away the garbage being generated by them.**
- (m) Laboratory tests reports of food quality tested by the Food Safety Officer and the contractor at his own satisfaction are to be ensured.
- (n) FSSAI license of the contractor to be ensured.
- (o) Contractor should ensure timely supply of tea, breakfast & meals. He should also ensure preparation of food to its serving time to less than 2 hrs, as otherwise cooked food may get spoiled. If they serve late by more than 1 hour penalty as per penalty clause below will be imposed.

Penalty: Penalty clauses, which can be levied on contractor.

Sr No	Description	Penalty
1	Failure to deliver number of diet/feeds as per buyer requirement	A penalty of RS.1000 per patient shall be imposed for each of such incidence.
2	Failure in adherence approved menu	A penalty of Rs.1000 per instance (per menu type and per meal type) shall be imposed for such incidence.
3	Failure to deliver number of diet/feed as per buyer requirement within stipulated meal timings	A penalty of Rs.1000 per patient per instance shall be imposed for each of such incidence
4	Error in diet type/meal delivered as per patient information provided by buyer	A penalty of Rs. 5000 per patient shall be imposed for each of such incidence.
5	Violation of buyer defined specifications in terms of quality of perishables/ non-perishables as verified by competent authority designated by buyer	A penalty of Rs.5000 per item shall be imposed for each of such incidence
6	If food trays found lying anywhere in the ward floor	A penalty of RS.500 per occurrence (per day) shall be imposed for each of such incidence.

7	AS and when the buyer finds behavior and conduct of the service provider representative questionable/unbecoming and any act indiscipline the same will be liable for removal from the operation due to misconduct such as : Person found under influence of alcohol, serious misconduct with public and buyer staff	A penalty of Rs.5000 shall be imposed for each of such incidence and service provider shall substitute the service
8	If cumulative penalties reach 10 % of the contract value	Termination of contract
9	In case of repeated breach of SLAs beyond 3 Instance in the entire contractual period	Termination of contract

Note: In case the above penalties and rates are mentioned in the GeM Letter of Acceptance (LOA), the above penalty charges shall be treated as NIL.

EMD EXEMPTION

The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid under MSE category, only manufactures for goods and service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this policy.

1. MINIMUM FINANCIAL ELIGIBILITY CRITERIA

(As per para 2.6.1 of GCC for services, March,2018 & as updated as on date)

2.6.1.2 Financial standing: The bidders will be qualified only if they have minimum financial capabilities as below:

T-1 Financial Turnover : 1.5 times advertised Bid value during the last three previous financial years.

The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year up to the date of opening of the tender. The tender should submit the copies of Audited Balance sheets duly certified by CA (Chartered Accountant) or a certificate from CA (with stamp, signature & membership number) duly supported by the Audited Balance sheets.

Format as per annexure -I

T-2 Liquidity :

The bidder should have access to has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net applicant's commitments for other contracts. The audited balance sheet and /or banking reference certified by chartered accountant with their stamp, signature and membership number shall be submitted by the bidder along with bid.

Banking reference should be contain in clear terms the amount that bank will be in a positions to lend for this work to the applicant/member of the joint venture/Consortium. In case the net current Assets (As seen from the Balance Sheets) are negative, only the Banking reference will be considered .Otherwise the aggregate of the Net Current Assets and submitted Banking reference will be considered for working out the liq

uidity.

The banking reference should be from a Schedule Bank in India and it should not be more than 3 months old as on date of submission of bids.

2. MINIMUM TECHNICAL ELIGIBILITY CRITERIA:

The bidders will be qualified only if they have minimum technical work experience as below :

2.1 Work experience:

The bidder should have satisfactorily completed * in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract** for a minimum of 35% of advertised value of the bid.

*Completed Service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.

2.2 Similar service contract means- “ Bidder should have provided the Same kind of dietary service to the patients of any Govt.to Hospitals/Health care centers/ State Govt, ESIC, Municipal Corporation/Private hospital in the last three financial years and current year.

Note: The bidder shall submit documents related to completed/ongoing similar service contracts during the last three financial year and the current financial year along with the payment received and percentage of penalties imposed therein. Certificate from client firm authorizing payment received along with percentage of penalties imposed contract wise for completed /on-going similar service contracts with satisfactory performance details of work executed by them in the prescribed format along with bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature /scope of contract, actual completion for such contract as per Annexure-III

PERFORMANCE GUARANTEE: Performance guarantee as per GeM terms and condition shall be deposited by the successful bidder within time period.

Undertaking for Truthfulness/Correctness of the DOCUMENTS submitted/uploaded by the tender along with the tender in the Format at Annexure-IV otherwise bid shall be summarily rejected.

Bidders are advised to submit all relevant documents (Proprietorship Deed, partnership Deed,MOA, AOA certificate of Incorporation, Board Resolution, Power of attorney as applicable etc) as mentioned in annexure -II of GCC for services as amended up issue of NIT regarding status /type of firm.

All the statutory documents of the firm like GST Registration PAN Card, EPF registration ESIC Registration etc.

In support of 150 % Financial Standing where Annual Turnover (T1) & Liquidity (T2)

Sl. No.	Description	Financial Data for latest last 3 years & Current year			
		2022-2023	2023-2024	2025-2026	2026-27 (Current year)
1	Total Assets				
2	Current Assets				
3	Total External Liabilities				

4	Current External Liabilities				
5	Annual Profits Before Taxes				
6	Annual Profits After Taxes				
7	Net Worth(=1-3)				
8	Liquidity(=2- 4)				
9	Return on Equity				
10	Gross Annual turnover				

Note :

- 1) Attach copies of the audited balance sheets, including all related notes, income statements for the last four audited financial years, as indicated above.
- 2) The above annexure shall be duly certified by Chartered Account/Company Auditor under his signing, stamp and membership number.
- 3) In case the Liquidity is inadequate, the tenderer may submit Banking Reference to establish that they have access to the required working capital.

Annexure -II

FORMAT FOR BANKING REFERENCE FOR LIQUIDITY

BANK CERTIFICATE

This is to certify that M/S -----(Name of firm) is reputed company with a good financial standing.

If the contract for the work, namely (Tender No. & Name of work)-----is awarded to the above firm, we shall be willing to provide overdraft/credit facilities to the extent of Rs----- (in words Rs-----)to meet their working capital requirements for executing the above contract.

Name of Bank

Senior Bank Manager & Address of the Bank

Annexure -III

DETAILS OF SIMILAR NATURE OF WORKS COMPLETED IN LAST THREE FINACIAL YEARS & CURRENT YEAR (IN SUPPORT OF 35% ELIGIBILITY REQUIREMENT)

SR. NO	Description	Name of organization	Contract agreement no.	Value of contract	Date of Award	Date of Commencement of work contract	Date of completion of work contract	Period of Completion (in years, month & date)	Main features of the work	Remarks	Pages on which supporting documents attached

NOTE

- 1) Supporting documents/certificates (duly attested) issued from the organization with whom worked/ are working should be enclosed.
- 2) Details of contract person with phone no& e mail address of the organization for whom, work executed.
- 3) Tenders may re-type this annexure, if space given is considered inadequate.
- 4) The bidder shall submit documents related to complicated /ongoing similar service contracts during the last three financial year and the current financial year along with the payment received and percentage of penalties imposed therein.

Annexure IV

The bidders shall submit an undertaking for Truthfulness/Corrections of the documents submitted/uploaded along with the tender stating that are not liable to be disqualified and all their statements /documents submitted along with bid are true and factual.This shall be mandatory in all bids. The bid shall summarily rejected if the bidder fails to submit this under taking along with the bid.

Under taking for Truthfulness /Correctness of the DOCUMENTS submitted /uploaded by the tenderer along with the tender.

I------(Name and designation)** appointed as the attorney /authorized signatory of the tenderer (including its constituents), M/S------(hereinafter called the tenderer) for the purpose of the Tenderer documents for the work of-----as per the Tender No.-----of (Railway) do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/We the tenderer (s) , am/ are signing this document after carefully reading the contents.
2. I/We the tender(s) also accept all the conditions of the tender have signed all the pages in confirmation thereof.
3. I/We hereby declare that I/We have downloaded the tender documents from Gem site I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to the content of the tender document. In case of any discrepancy noticed at any stage i.e evaluation of tenders ,execution of work or final payment of the contract, the master copy available with the Railway administration shall be final and binding upon me/us
4. I/We declare and certify that I/We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/we also understand that my/our offer will be evaluated based on the documents/credentials, submitted by us.
6. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/We are fully responsible for the correctness of the information and documents, submitted by us.
7. I/We undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged /false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for a period of up to five year. Further, I /we 9insert name of the tenderer)**-----and all my/our constituents understand and that my /our offer shall be summarily rejected.
8. I/We also understand that if the certificates submitted by us found to be false/forged or incorrect at any time after the award of the contract ,it will lead to termination of the contract, along with forfeiture of EMD/SD and Performance Guarantee besides any other action provided in the contract including banning of business for a period of upto five years

SEAL AND SINGNATURE OF TENDERE

Place:

Date:

** The contents in Italics are only for guidance purpose .Details as appropriate are to be filled in suitably

Check list of documents required to be submitted

S.N	Description	Documents submitted Yes OR NO
1	Bid Security declaration	
2	Notarized Affidavit in the prescribed format on stamp paper of 100/-	
3	Audited balance sheet of last three financial years (2023-22024,2024-2025& 2025-2026)	
4	Financial data / Annual turnover of last three years (2023-2024,2024-2025&2025-2026) duly signed and stamped by Chartered Accountant with membership Number clearly mentioned	

5	Liquidity certificate	
6	Credential /Experience certificates for satisfactory completed similar work ** in the last three previous financial years and the current financial year up to the date of opening of the tender, issued by employer /client showing nature of work ,cost/Value of work, date of start ,date of completion ,final payment received and penalty imposed (if any) with overall performance	
7	Supporting documents regarding partnership/lease / proprietorship of the firm	
8	Income tax declaration certificate for the last three years should be submitted	
9	PAN/GST Registration certificate	
10	ESI/EPF Registration Certificate	
11	Details of Catering service staff (Cook & Food server	

**** GeM is being used for floating this tender, however, all criteria of bid documents and GCC(service)2018 only will be applicable regarding eligibility and technical and financial criteria etc.

Terms of payment :

- a. The contractor will be paid on Monthly basis as per GEM condition& Schedule of work
- b. The rules existing for Income Tax, Cess Charges, Water Charges, Rental charges, any other misc deduction, security Deposit, TDS on GST & Penalties levied will be deducted at source from the bill of the contractor

Termination of contract: Work can be terminated at any time if the work is not satisfactory without assigning any reason on part of Railway Administration.

Statement showing the Detailed estimated cost

Name of Work: Supply of diet to the patients of Divisional Railway

Hospital, Sabarmati, Ahmedabad for the period of three years.

SCHEDULE OF QUANTITIES AND RATES

Schedule-A

SR. N O.	DESCRIPTION OF WORK	Total No. of diets in 3 yrs	Total Qty	Rate for per day diet Rs.	Total Value Rs. (1095 days)
1	<p>Supply of diet to patients admitted in DRH-SBI</p> <p>Approx 15 DIET/MEAL/DAY (=15diet/day*1095 days=16425 diets)</p> <p>Per day meals breakup as follows :</p> <p>1.Morning - Tea & Breakfast 2. Afternoon - Lunch 3. Evening - Tea & Dry snacks 4. Night - Dinner + Milk</p> <p>(for detailed breakup of above items please see statements showing details of menu items)</p>	16425 diets	For three years (36 months)1095 DAYS	(242*15) 3630/-	39,74,850/-
	Total				39,74,850/-
	Total estimated cost for three years				39,74,850/-

(Sanction of Estimate cost for three years Rupees Thirty nine lakhs seventy four thousand eight hundred fifty only)

Based on data analysis, the current daily requirement is 15 diets. However, any additional consumption of diet will be paid on a carry-forward basis, as the daily diet requirement of 15 patients is not always met and patient demands fluctuates. Therefore, no additional charges will be paid to the service provider for extra patient diets.

6. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

7. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

8. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

DIVISIONAL RAILWAY HOSPITAL
NEW RAILWAY COLONY ,SABARMATI
AHMEDABAD DIVISION , WESTERN RAILWAY
NEAR SANTOSHIMATA TEMPLE
PIN 380019

अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of

this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---