

## बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details   |  |
|---|--|
| बिड बंद होने की तारीख/समय /Bid End Date/Time  | 12-05-2026 12:00:00  |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time   | 12-05-2026 12:30:00  |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)   | 30 (Days)  |
| मंत्रालय/राज्य का नाम/Ministry/State Name   | Ministry Of Defence  |
| विभाग का नाम/Department Name  | Department Of Military Affairs   |
| संगठन का नाम/Organisation Name  | Indian Army  |
| कार्यालय का नाम/Office Name   | *****  |
| कुल मात्रा/Total Quantity   | 1445   |
| वस्तु श्रेणी /Item Category   | Plain Copier Paper (V3) ISI Marked to IS 14490 (Q4) , Register (V2) (Q4) , Writing Pens (Q4) , File/Folder (V3) (Q4) , Bond Paper (V3) Conforming to IS 1848 (Part 1) (Q3)   |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service  | 2 Year (s)   |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover  | No   |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover   | No   |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller  | Experience Criteria,Past Performance,Bidder Turnover,OEM Authorization Certificate<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)   |

**बिड विवरण/Bid Details**

|  |  |
|--|--|
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>   | 3  |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>   | 3  |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>   | 2  |
| विगत प्रदर्शन / <b>Past Performance</b>  | 30 %   |
| बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>   | No   |
| बिड का प्रकार/ <b>Type of Bid</b>  | Two Packet Bid                                 |
| प्राथमिक उत्पाद श्रेणी/ <b>Primary product category</b>  | Plain Copier Paper (V3) ISI Marked to IS 14490 |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>  | 2 Days   |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b> | No   |
| मूल्यांकन पद्धति/ <b>Evaluation Method</b>   | Total value wise evaluation                    |
| मध्यस्थता खंड/ <b>Arbitration Clause</b>   | No   |
| सुलह खंड/ <b>Mediation Clause</b>  | No   |

**ईएमडी विवरण/EMD Detail**

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

**ईपीबीजी विवरण /ePBG Detail**

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता/MII Purchase Preference**

|  |    |
|--|----|
| एमआईआई खरीद वरीयता/MII Purchase Preference | No |
|--|----|

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|  |     |
|--|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference  | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X% | 15  |
| सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference                          | 25  |

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

4. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

### Plain Copier Paper (V3) ISI Marked To IS 14490 ( 100 ream )

|              |     |
|--------------|-----|
| Bis Required | Yes |
|--------------|-----|

### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
|---------------------|-------------------------------------|---|

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| STANDARDS           | Paper Size                          | A4  |
|                     | Grammage (GSM) of the Paper         | 70 gsm, 75 gsm  |
| PACKING AND MARKING | Packing                             | Ream of 500 Sheet   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 100              | 15                           |

**Plain Copier Paper (V3) ISI Marked To IS 14490 ( 85 ream )**

|              |     |
|--------------|-----|
| Bis Required | Yes |
|--------------|-----|

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| STANDARDS           | Paper Size                          | FS  |
|                     | Grammage (GSM) of the Paper         | 70 gsm  |
| PACKING AND MARKING | Packing                             | Ream of 500 Sheet   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 85               | 15                           |

**Register (V2) ( 100 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                  |
|------------------------|---|--|
| GENERAL REQUIREMENT    | <b>Product Type</b>   | Register   |
|                        | <b>Register type</b>  | Acknowledgement (Peon) book  |
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Cream laid and cream wove/printing white/printing coloured/printing offset paper |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 151-200  |
|                        | <b>Binding of Register</b>  | Hardcover Binding  |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60   |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 210.0 (millimeter)   |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 176.0 (millimeter)   |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110  |

**प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|--|--------------|------------------|------------------------------|
| 1              | *****  | *****Kachchh | 100              | 15                           |

**Register (V2) ( 80 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| GENERAL REQUIREMENT | <b>Product Type</b>                 | Register  |
|                     | <b>Register type</b>                | Stock register  |

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|------------------------|---|---|
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Printing maplitho paper   |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 351-400   |
|                        | <b>Binding of Register</b>  | Hardcover Binding   |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 75  |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 297.0 (millimeter)  |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 176.0 (millimeter)  |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 150   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 80               | 15                           |

**Register (V2) ( 90 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|------------------------|---|---|
| GENERAL REQUIREMENT    | <b>Product Type</b>   | Register  |
|                        | <b>Register type</b>  | Minute register   |
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Printing maplitho paper   |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 251-300   |
|                        | <b>Binding of Register</b>  | Hardcover Binding   |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60  |

| विवरण/Specification | विशिष्टि का नाम /Specification Name          | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|--|---|
|                     | Minimum Length of Register (in mm)           | 297.0 (millimeter)  |
|                     | Minimum Width of Register (in mm)            | 210.0 (millimeter)  |
|                     | Grammage (substance) of cover board (in GSM) | 225   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 90               | 15                           |

**Writing Pens ( 75 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.3 mm, 0.5 mm, 0.7 mm, 1.0 mm, 1.2 mm                          |
|                     | Ink Color                           | Blue, Black, Red, Green   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 75               | 15                           |

**File/Folder (V3) ( 650 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)   |
|---------------------|--|---|
| GENERAL             | <b>File/Folder type with binding mechanism</b> | File Cover, L File Folder, 2D Ring Binder File, 4D Ring Binder File, Office File Board, Cobra Spring File, Stick File/Slide Blinder File, Lever Arch Box File/Index File, Expanding Folder, Display File/Portfolio file, Clear bag folder |
|                     | <b>Material of File/Folder</b>                 | Cardboard / Duplex Board, Mill Board, Leather foam, Jute, Rexine, Plastic, Paper board, Khadi Paper / Handmade Rag Paper, Bamboo paper board  |
|                     | <b>File/Folder Size Compatibility</b>          | 29.7 cm x 42 cm(A3), 21 cm x 29.7 cm (A4), 14.8 cm x 21 cm (A5), 21.5 cm x 34.5 cm (FS), 21.5 cm x 33.5 cm (Legal), 21.5 cm x 35.5 cm (Legal)   |
|                     | <b>Cover Design</b>                            | Plain, Printed  |
|                     | <b>Number of pockets in a File/Folder</b>      | 1, 2, 13, 20, 24, 30, 40, NA (In case of No pockets)  |
|                     | <b>Color of File/Folder</b>                    | Green, Black, White, Yellow, Blue, Pink, Orange, Red, Brown, Khaki  |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 650              | 15                           |

**File/Folder (V3) ( 250 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|--|---|
| GENERAL             | <b>File/Folder type with binding mechanism</b> | File Cover  |
|                     | <b>Material of File/Folder</b>                 | Cardboard / Duplex Board  |

| विवरण/Specification | विशिष्टि का नाम /Specification Name       | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|---|---|
|                     | <b>File/Folder Size Compatibility</b>     | 14.8 cm x 21 cm (A5)  |
|                     | <b>Cover Design</b>                       | Printed   |
|                     | <b>Number of pockets in a File/Folder</b> | NA (In case of No pockets)                                      |
|                     | <b>Color of File/Folder</b>               | White   |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--------------|------------------|------------------------------|
| 1              | *****   | *****Kachchh | 250              | 15                           |

**Bond Paper (V3) Conforming To IS 1848 (Part 1) ( 15 ream )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                 |
|---------------------|-------------------------------------|---|
| STANDARDS           | <b>Size of Paper (In mm)</b>        | A0 (841 X 1189), A1 (594 X 841), A2 (420 X 594), A3 (297 X 420), A4 (210 X 297), A5 (148 X 210) |
|                     | <b>GSM of the Paper</b>             | 75 gsm, 90 gsm, 110 gsm, 130 gsm, 100 gsm   |
| PACKING AND MARKING | <b>Packing</b>                      | Ream of 500 Sheets  |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---|--------------|------------------|---------------------------------|
| 1                 | *****   | *****Kachchh | 15               | 15                              |

**Special terms and conditions-Version:3 effective from 10-03-2026 for category Plain Copier Paper (V3) ISI Marked to IS 14490**

1. **Catalogue Image Upload Guidelines**

**Product catalogue Images uploaded should carry the following informations:**

1. Should have original product image.
2. Should carry the marking information as per IS:14490 such as ISI Mark, BIS License Number (CM/L), Net weight of the Ream, GSM etc.
3. Should have the ISI Mark label on the wrapping cover

**Special terms and conditions-Version:2 effective from 22-01-2025 for category File/Folder (V3)**

1. Note to Buyers :-

For printing on the File/Folder as per Buyer's requirement - The buyer shall create the BID and mention the contents to be printed such as Logo, text etc. in the ATC.

Note to Sellers :-

- 1) Sellers must declare their catalog price for 1 standard Piece of File/Folder
- 2) The seller shall quote their price during bidding in accordance to the buyer's requirements as per the printing requirements of the buyer

**Special terms and conditions-Version:1 effective from 24-12-2024 for category Bond Paper (V3) Conforming to IS 1848 (Part 1)**

1. **ISI Mark:**The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.
2. **ECO-Mark:**Eco Mark is applicable as per G.S.R. 85(E) dated 21st February 1991 (Annexure - I) for this category. As such Buyers may also opt for eco mark labelled product while creating Bid. In such cases buyer shall verify Eco mark label at the time of evaluation of BID/receipt of material before issuing CRAC.

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the

additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working**

**Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**