

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	16-02-2026 11:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	16-02-2026 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	South Central Railway
कार्यालय का नाम/Office Name	Principal Chief Material Manager Secunderabad
वस्तु श्रेणी /Item Category	Facility Management Service - Outcome Based
अनुबंध अवधि /Contract Period	2 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3

बिड विवरण/Bid Details	
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	1208686.08
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	24180

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

PFA/SCR  
PFA/SCR Secunderabad, Indian Railways, South Central Railway, Ministry of Railways  
(Pfa/scr)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Details of the premise:**[1769084090.pdf](#)

**Scope of work:**[1770120341.pdf](#)

#### Facility Management Service - Outcome Based ( 9557 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH I Inside RRB Administrative Block
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Cleaning of Office rooms sweeping and mopping dusting of chairs tables

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	9557	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

**Facility Management Service - Outcome Based ( 664 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH II RRB Outside
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIA Cleaning and Sweeping of car garages parking area dustbin and security room
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	664	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 14594 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH II RRB Outside
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIB Sweeping of Roof area
<b>एडऑन /Addon(s)</b>	

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	14594	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 10114 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH II RRB Outside

विवरण/ Specification	मूल्य/ Values
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIC Cleaning of lawn Area trimming of trees clearing debris watering trees with required equipments tools
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	10114	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

**Facility Management Service - Outcome Based ( 5939 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH II RRB Outside
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IID Cleaning road area
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	5939	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 4585 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH II RRB Outside
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIE Cleaning of Open Place
<b>एडऑन /Addon(s)</b>	

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	4585	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 2 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	LAUNDRY SERVICE SCH III Washing & Ironing

विवरण/ Specification	मूल्य/ Values
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIIA Washing Bed sheets
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	2	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

**Facility Management Service - Outcome Based ( 8 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	LAUNDRY SERVICE SCH III Washing & Ironing
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIIB Washing pillow covers
एडऑन /Addon(s)	

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	8	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 25 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	LAUNDRY SERVICE SCH III Washing & Ironing
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Sch IIIC Washing of sofa and chair covers window curtains
<b>एडऑन /Addon(s)</b>	

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	25	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

### Facility Management Service - Outcome Based ( 662 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Railway Recruitment Board Secunderabad
Type of services required	HOUSEKEEPING SCH IV Intensive cleaning of toilets

विवरण/ Specification	मूल्य/ Values
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Intensive cleaning of toilets 2 times a day
<b>एडऑन /Addons</b>	

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total area in sq. ft	अतिरिक्त आवश्यकता /Additional Requirement
1	Selvakumar M	500017,Office of Railway Recruitment Board, Beside IRISSET Sports complex, South Lallaguda. Ph.No. 9701370641, Email Id: dsrrbsc@gmail.com.	662	<ul style="list-style-type: none"> <li>No. of months within the contract period : 24</li> </ul>

#### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

##### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

[A] Service Description:

South Central Railway invites Open tender through GeM portal from eligible agencies for the work:“ Outsourcing of Housekeeping activity at Railway Recruitment Board , Secunderabad (RRB/SC)”.

This tender corresponds to Housekeeping activity at RRB/SC on outcome based for a period of TWO years

The contract shall be on a comprehensive basis, inclusive of Consumables to be provided by service provider (inclusive in contract cost)

1.0. The Schedule wise Estimate for Outsourcing of Housekeeping activities in the Premises of RRB/SC shall be as following:

Schedule	Sub schedule	Description	Total Area or Number of Items	Estimate Rate per SFT/Rate per Item (INR. incl. of GST)	Number of days per month	Total cost per month (INR. incl. of GST)

Sch I	Inside RRB Administrative Block					
		Cleaning of Office rooms sweeping & mopping dusting of chairs, tables.	9557.36 SFT	1.89	26	18062.73
Sch II	RRB Outside					
	IIA	Cleaning & Sweeping of car garages, parking area, dustbin & security room	664 SFT	1.14	26	756.96
	IIB	Sweeping of Roof area	14594 SFT	0.64	4	9340.16
	IIC	Cleaning of lawn Area, trimming of trees, clearing debris, watering trees with required equipment tools.	10114 SFT	0.64	26	6472.96
	IID	Cleaning road area	5939 SFT	1.28	26	7601.92
	IIE	Cleaning of Open Place	4585 SFT	1.28	26	5868.80
Sch III	Washing & Ironing					
	IIIA	Washing Bed sheets	2 items	7.27	15	14.54
	IIIB	Washing pillow covers	8 items	3.24	15	25.92
	IIIC	Washing of sofa & chair covers, window curtains	25 items	5.57	4	139.25
Sch IV	Intensive cleaning of toilets					
		Intensive cleaning of toilets (2 times a day)	662 SFT	3.14	26	2078.68
Total per month (I, II, III, & IV) (inclusive of 18% GST)						50361.92
For 24 months (inclusive of 18% GST)						1208686.08

Total estimated value Per month= Rs.50,361.92

Total estimated value for 24 months = Rs.12,08,686.08

**NOTE :**

i) Total Amount (Formula) for Schedule I , II & IV : Total area in sq. ft\*Rate per Sqft. per month\*No. of months within the contract period

ii) Service providers may please note that the following unit should be considered while quoting the bid as in schedule - III (sub-sch: IIIA,IIIB, IIIC) of GeM bid which may show Total area in sqft instead of Number of items. Total area in sqft shall be read as Number of items

Total Amount (Formula) for Schedule III : Number of items\*Rate per item. per month\*No. of months within the contract period

2.0 The service provider shall carefully read and understand scope of work and bid document. They may visit the site and understand the nature of service and work area for satisfactory execution of service contract.

3.0 Price variation Clause is not applicable in this tender.

4.0 Penalty Clause shall be as per Sr.No.III of scope of work document hyperlink with bid /contract and as per GeM SLA of the service category.

[B] Eligibility / Mandatory criteria for Qualification of bidder :

The clauses mentioned in this section shall be mandatory for all the bidders. In case of failure of the bidder to submit the documents sought in these clauses , their offer shall be summarily rejected and will not be considered at the time of representation.

1. Availability of Local Office of service provider: An office of the Service Provider must be in the state of Consignee for better coordination and satisfactory level service. DOCUMENTARY EVIDENCE TO BE UPLOADED ALONG WITH THE BID OFFER.

2. Bidder financial standing ,non-banning, truthfulness of Documents etc and other Declaration duly signed and stamped: The bidders shall upload an undertaking

(a) certifying the truthfulness of all the documents submitted / uploaded along with the tender .

[Proforma as per Annexure-I of Buyer uploaded ATC document]

(b) Declaration of the details of the engagement of Retired/Existing Railway Employees; Regarding site visit, compliance of statutory laws, penalty for violation of labor laws , Non blacklisting, bankruptcy , termination of contracts etc.

[Proforma as per Annexure-II of Buyer uploaded ATC document]

The format /proforma etc is uploaded in the Buyer uploaded ATC document in the bid document . Bidders are requested to click the link and download from the bid .

3. Constitution of the firm: The bidder shall give full details of the constitution of the Firm/Company/ Society etc. and shall also submit following documents (as applicable)

(a) Sole Proprietorship Firm: The bidder shall submit the notarized copy of the affidavit (or) GST certificate which indicates Proprietorship status.

(b) Partnership Firm: The bidder shall submit self attested copies of (i)registered/notarized Partnership Deed; (ii) Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s), authorized by all the partners to act on behalf of the firm and to submit & sign the Bid, witness measurements, sign Measurement Books, receive payment, make correspondences, compromise/ settle/ relinquish any claim (s) preferred by the firm, sign 'No Claim certificate', refer all or any dispute to arbitration and to take similar action in respect of all Bids/contracts OR said Bid/contract.

(c) Company registered under Companies Act-1956: The Bidder shall submit (i) The copies of MOA ( Memorandum of Association) (ii) AOA (Articles of Association) of the Company (iii) Power of Attorney duly registered/notarized by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company.

(d) Society: The bidder shall submit (i) Self- attested copy of the certificate of Registration (ii) Deed of Formation and (iii) Power of Attorney in favour of the tender signatory

(e) Joint Venture (JV): Joint Venture (JV) not permitted

[C] Special Conditions:

1) This tender is governed by Gem SLA, GTC of GeM, ATC condition . . Situation whenever relevant rules/guidelines/clauses are not available in bid conditions, the relevant clause/paras of General conditions of contract for services will be applicable. GCC for services 2018 and its amendments (up to tender opening date) are available on the Railway board website. The Hyperlink for GCC for services in Railway is as following

[https://indianrailways.gov.in/railwayboard/uploads/directorate/Transformation\\_Cell/General%20Conditions%20of%20Contract%20for%20Services.pdf](https://indianrailways.gov.in/railwayboard/uploads/directorate/Transformation_Cell/General%20Conditions%20of%20Contract%20for%20Services.pdf)

2) Post tender opening no new documents (which are not part of original bid offer uploaded by service provider before opening of GeM bid ) will be considered for bid evaluation. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Specification , Bid document, .Buyer Added Bid Specific Additional Terms and Conditions and Corrigendum if any

3) (a) The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer (b). The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of the buyer. (c). The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under

4) Performance Guarantee : Successful Bidder have to submit the Performance Security in the form of Fixed Deposit Receipt/Performance bank Guarantee [Proforma as per Annexure-III of Buyer uploaded ATC document]. FDR should be made out or pledged in the name of PFA/SCR . The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favor of bidder by the buyer after making endorsement on the back of the FDR duly signed and stamped along with a covering letter. Successful Bidder has to upload a scanned copy of the FDR document in place of PBG in GeM and has to ensure delivery of hard copy of Original FDR to the buyer within 30 days from the date of award of contract in GeM. Extension of time for submission of PG beyond 30 days and up to the date of submission of PG from the date of award of contract in GeM may be given by Dy CMM/G /SCR. However, a penal interest of 15% per annum shall be charged for the delay beyond 30 days (i.e from 31st day after the date of award of contract in GeM. In case the contractor fails to submit the requisite PG after 60 days from the date of award of contract in GeM, a notice shall be served to the contractor to deposit the PG immediately however not exceeding 90 days from the date of award of contract in GeM). In case the contractor fails to submit the requisite PG even after 90 days from the date of award of contract in GeM, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against that contract. The failed contractor shall be debarred from participating in re-tender for that work. In case the 60th day is a bank holiday or office closure, the next working day should be considered as the last day for submission of the PGs. Decision of Dy CMM/G /SCR would be final in case of any dispute.

5) The Bill Passing officer is Dy.Secretary/RRB (If there is offline bill payment) or as per GeM process (In case of online bill payment) and the Bill Paying Officer is FA & C AO/SCR

6) Duration of the service contract may be extended up to 6 months beyond the initial contract duration (Subject to satisfactory performance and mutual consent).

### 3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and

resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**