

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	14-02-2026 09:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	14-02-2026 09:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Defence
विभाग का नाम/Department Name	Department Of Defence Research & Development
संगठन का नाम/Organisation Name	Office Of Dg R & D (r & M)
कार्यालय का नाम/Office Name	*****
वस्तु श्रेणी /Item Category	Custom Bid for Services - 2600000
समान श्रेणी/Similar Category	<ul style="list-style-type: none"> • Monthly Basis Cab & Taxi Hiring Services • Short Term Cab & Taxi Hiring Services
अनुबंध अवधि /Contract Period	11 Month(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience	Yes Complete
वर्षों के अनुभव के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Years Of Experience	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC),A (Requested in ATC) *In case any bidder is seeking exemption from Expe Criteria, the supporting documents to prove his eligi must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3

बिड विवरण/Bid Details

ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	78000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	13

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are ex of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in f wherever it is applicable.

लाभार्थी /Beneficiary :

CCE(R&D) SOUTH
Chief Construction Engineer RnD, Department of Defence Research & Development, Office of DG R & D (R & M), Mini (Cce R And D South)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid (month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization. Relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the F4.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in the Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded with bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1 purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for complete application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in Geospatial Information System and approved by the Buyer after evaluation of submitted documents.
5. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase price as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the bidders and is also not going to have any impact on bid participation. Also this is not going to be used for determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Instruction To Bidder:[1770172069.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1770172075.pdf](#)

Scope of Work:[1770172079.pdf](#)

Payment Terms:[1770172085.pdf](#)

GEM Availability Report (GAR):[1770172091.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1770172102.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download the document and upload:[1770172211.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
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09-02-2026 09:00:00

SITE VISIT IS MANDATORY TO CLEARLY UNDERSTAND THE REMOTE AREA CONDITIONS FOR CORRECT QUOTING POLICE VERIFICATION WILL BE REQUIRED. FAILURE TO ATTEND THE PRE BID MEETING AT SITE WILL LEAD TO TECHNICAL DISQUALIFICATION

Custom Bid For Services - 2600000 (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification
कोर / Core
Description /Nomenclature of Service Proposed for procurement using custom bid functionality
Regulatory/ Statutory Compliance of Service
Compliance of Service to SOW, STC, SLA etc
एडऑन /Addon(s)

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त 3 F
1	*****	*****Rangareddi	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following ac

CLASS C CITY
AVNIGADDA
PIN CODE 521121

ALL CLC WAGES WILL BE ACCORDING TO THE LOCATION PUBLISHED RATES
POLICE VERIFICATION WILL BE MANDATORY FOR ENTRY AND EXIT

2. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 50 perc of the contract. However, once the contract is issued, contract quantity or contract duration can only be incre Bidders are bound to accept the revised quantity or duration.

3. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state DOCUMENTARY EVIDENCE TO BE SUBMITTED.

4. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephc Support.

5. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for

6. Service & Support

The Service Provider is required to have at least 10 % of the required manpower on service provider’s payroll Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

7. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid Corrigendum if any.

8. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

9. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Hiring of 01 No Taxi (Innova Crysta / Scorpio / Ertiga) anc

S No	Description	Unit	Rate
1	Manpower		
(a)	01 x Driver(skilled)	Day	
(b)	P. F. @ 13%		:
(c)	Medical insurance Equivalent to E. S. I. @ 3.25%		:
(d)	Vehicle Insurance	LS	
(e)	Pollution Certificate	LS	
2	Vehicle		
(a)	Fuel Charges	Ltrs	

	135 Km per day		
 Ltrs x 26 days = Ltrs		
(b)	Sundries (servicing of vehicle by OEM)	LS	
	(Grease, coolant, mobile Oil, filters, cleaning etc.)		
(c)	Uniform (2 x Uniform shirt, pant and shoes including cleaning allowance)	LS	
3 Driver Bonus			
Add GST			
Overhead and Profit			
4	Toll Tax	LS	
5	Parking charges	LS	
Total Rs per			

With% contractor profit

01 Month -

For 11 months (11 x) -

Extra for 100 km @ Rs..... Per km = (100 x) -

Total (for 01 Vehicle) -

Total (for 02 Vehicle) -

Say Rs -

Without% contractor profit

Minimum value per month excluding extra Km -

Minimum value per month including Extra Km -

Minimum value 11 Month excluding extra Km -

Minimum value 11 Month including Extra Km -

Total (for 01 Vehicle) -

Total (for 02 Vehicle) -

Say Rs -

APPROXIMATE ESTIMATE
FOR

Hiring of 01 No Taxi (Dzire) and driver

S No	Description	Uni t	F (
1	Manpower		
(a)	01 x Driver(skilled)	Day	
(b)	P. F. @ 13% on		:
(c)	Medical insurance Equivalent to (E. S. I. @ 3.25%))		:
(d)	Vehicle Insurance	LS	
(e)	Pollution Certificate	LS	
2	Vehicle		
(a)	Fuel Charges	Ltrs	
	(135 Km per day @Km/per Ltr = Ltr/per day)		
 Ltrs x 26 days = Ltrs		
(b)	Sundries (servicing of vehicle by OEM)	LS	
	(Grease, coolant, mobile Oil, filters, cleaning etc.)		
(c)	Uniform (2 x Uniform shirt, pant and shoes including cleaning allowance)	LS	

3	Driver Bonus		
		Add GST @	
		Overhead and Profit @	
4	Toll Tax	LS	
5	Parking charges	LS	
		Total Rs pe	

With% contractor profit

01 Month	-
For 11 months (11 x)	-
Extra for 100 km @ Rs..... per km = (100 x)	-
Total (for 01 Vehicle)	-
Say Rs	-

Without% contractor profit

Minimum value per month excluding extra Km	-
Minimum value per month including Extra Km	-
Minimum value 11 Month excluding extra Km	-
Minimum value 11 Month including Extra Km	-

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modifications specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer req bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued in regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to extant rules/sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category / Item Code.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.

6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attache](#) allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid terms above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid are not allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions to any other document. If buyer needs more items along with the main item, the same must be added through category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this representation against the same by using the Representation window provided in the bid details field in Seller dashboard a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not award bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Disputes Act, 1947; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications and corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948; The Minimum Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable laws.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in the [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in the [सामान्य नियम और शर्तें/General Terms and Conditions](#) is contradicted by the conditions stipulated in Service Level Agreement, then the conditions in the General Terms and Conditions shall prevail.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भाग लेने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो और इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानूनी कार्रवाई का आधार होगा।

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to ensure that the bid is not a false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---
