

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	19-03-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	19-03-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Steel
विभाग का नाम / Department Name	Moil Limited
संगठन का नाम / Organisation Name	Moil Limited
कार्यालय का नाम / Office Name	Moil Limited
वस्तु श्रेणी / Item Category	Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 25 percent Mn SM Grade Ore CHL 442 , Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 30 percent Mn LGHS Lump Ore CHL 432 , Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 35 point 5 percent Mn Ferro Grade Ore CH 4551
अनुबंध अवधि / Contract Period	1 Year(s) 7 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	7062000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	IDBI Bank
ईएमडी राशि/EMD Amount	75000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	IDBI Bank
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	15

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

MOIL LIMITED

MOIL Limited, MOIL Limited, MOIL Limited, Ministry of Steel a: Name of Bank & Branch: IDBI Bank, Civil Lines Branch, Nagpur b: Account No. 0041102000038465 c: IFS Code: IBKL0000041 (Moil Limited)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and

based on competitive prices received in Bid / RA process.

4. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work/NIT:[1772084673.pdf](#)

Instruction to Bidders:[1772084680.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
04-03-2026 11:00:00	If any query, please contact to Mr.V.R. Parida, C.G.M.(Tech.), Mobile No.7709042638, e-Mail :vrparida@moil.nic.in and Mr. Vinay Wagh, Sr. Stenographer, Mobile No.9960169941, e-mail vinaywagh@moil.nic.in.

Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 25 Percent Mn SM Grade Ore CHL 442 (6000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Mining	Open Cast Mining
Mineral to be Extracted	Manganese Ore , 25 percent Mn SM Grade Ore CHL 442
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total mineral quantity for the contract duration(in metric tonne)	अतिरिक्त आवश्यकता /Additional Requirement
1	Neeraj Kumar Sahu	441907,PO:SITASAONGI, TAH:TUMSAR, 1,TUMSAR KATANGI ROAD,SITASAONGI,DIST:BHANDARA,MAHARASHTRA,441907	6000	N/A

Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 30 Percent Mn LGHS Lump Ore CHL 432 (4000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Mining	Open Cast Mining
Mineral to be Extracted	Manganese Ore , 30 percent Mn LGHS Lump Ore CHL 432
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total mineral quantity for the contract duration(in metric tonne)	अतिरिक्त आवश्यकता /Additional Requirement
1	Neeraj Kumar Sahu	441907,PO:SITASAONGI, TAH:TUMSAR, 1,TUMSAR KATANGI ROAD,SITASAONGI,DIST:BHANDARA,MAHARASHTRA,441907	4000	N/A

Mine Development & Operations Service(MDO) - Per MT Based - Open Cast Mining; Manganese Ore, 35 Point 5 Percent Mn Ferro Grade Ore CH 4551 (2000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Mining	Open Cast Mining
Mineral to be Extracted	Manganese Ore , 35 point 5 percent Mn Ferro Grade Ore CH 4551
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total mineral quantity for the contract duration(in metric tonne)	अतिरिक्त आवश्यकता /Additional Requirement
1	Neeraj Kumar Sahu	441907,PO:SITASAONGI, TAH:TUMSAR, 1,TUMSAR KATANGI ROAD,SITASAONGI,DIST:BHAND ARA,MAHARASHTRA,441907	2000	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

4. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

5. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

6. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

7. **Purchase Preference (Centre)**

Preference to Make In India products (For bids less than 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document 50%. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

8. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

General Terms and Condition

DEFINITION & INTERPRETATIONS

- 1) DEFINITIONS: In the contract (as hereinafter defined) the following words, definitions and expressions shall have the meanings hereby assigned to them. Except where the context otherwise requires.
- 2) Approved means approved in writing, including subsequent written confirmation of previous verbal approval and “approval” means approval in writing including as aforesaid.
- 3) The "COMPANY" shall mean MOIL Limited. Incorporated in India, having its registered office at MOIL BHAWAN, 1-A, KATOL ROAD, NAGPUR - 440013 and hereinafter referred to as MOIL.
- 4) "THE CHAIRMAN CUM MANAGING DIRECTOR": shall mean the Chairman & Managing Director of MOIL, or his successors in office, as designated by the Company.
- 5) "THE CONTRACTOR" shall mean the person, Firm or Company whose tender has been accepted by the Company and includes the Contractor's legal representative, his heirs, successors and assignees.
- 6) "EXCAVATION" shall mean and include all works to be executed in accordance with the contract and shall include all activities such as site preparation, loading & transportation, and unloading at specified locations in the waste dumps.
- 7) "CONTRACT" shall mean the agreement between the Company and the Contractor for the execution of the works included therein, all documents such as the invitation to tender, instructions to tenderers, general conditions of the contract, time schedules of completion of jobs, drawings, awarding the work etc.
- 8) Contract price means the sum named in the tender that has been accepted, subject to such additions thereto or deductions therefrom as may be made under the provisions of the contract.
- 9) "CONTRACT DOCUMENT" shall mean collectively the tender documents designs, drawings, specifications and any other documents constituting the tender.
- 10) "TEMPORARY WORK" shall mean all temporary works of every kind required in or about the execution, completion or maintenance of the works.
- 11) "SPECIFICATIONS" shall mean all directions, written or verbal by the authorized representative of MOIL, various technical specifications, provisions and requirements uploaded to the contract.
- 12) "PLANS" shall mean and include all maps, sketches, layout and sections as are incorporated in the contract in order to define broadly the scope and specifications of the work or works and all reproductions thereof.
- 13) "SITE" shall mean the lands and other places on, under, in or through which the works are to be executed or carried out and any other lands or places provided by the Company for the purpose of contract.
- 14) "NOTICE IN WRITING OR WRITTEN NOTICE" shall mean a Notice in written, typed or printed characters sent to the registered office of the addressee/ or through e-mail and shall be deemed to have been received in the ordinary course of post by which it would have been delivered.
- 15) "THE COMPLETION CERTIFICATE" shall mean the certificate to be issued by the designated HOD of the respective department or his nominee, when the works have been completed to his satisfaction.
- 16) "THE APPOINTING AUTHORITY" for the purpose of arbitration shall be the Chairman and Managing Director or any other person so designated by him.
- 17) "THE ACCEPTING AUTHORITY" shall mean the Chairman cum Managing Director of MOIL Limited or his authorized representative.
- 18) "LETTER OF INTENT" shall mean intimation by a letter to tenderer that the tender has been accepted in accordance with the provisions contained in the letter.
- 19) "MINE MANAGER" shall mean DGM(Mines)/AGM (Mines) / Chief Manager (Mines) / Sr. Manager (Mines) etc., designated and authorized to work as a Mine Manager of the respective mine, in terms of the Mines Act.
- 20) "WORK / WORKS" shall mean the works to be executed, in accordance with the Contract and shall include all extra or additional, altered or substituted works, as required, for the performance of the Contract.
- 21) "Engineer In charge" shall mean officer or officers as may be designated, Deputed or authorized, by the company for the purpose of this contract and shall include Mine Manager/ Engineer In

charge's representatives.

- 22) " HoD of the respective department " shall mean the officer so designated shall include any other officer authorized by the company for the purpose of this contract.
- 23) "Consultant" shall mean the technical person appointed by the company for the purpose of this contract.
- 24) Duration of Contract means the period stipulated in the contract or work order and includes any extended period thereof, if any made by a written communication.
- 25) Words importing the singular only shall include the plural and vice versa. Where the context requires words importing person only shall include firms and corporations and vice versa.

GENERAL TERMS & CONDITIONS

- 1] E- tender, as above are invited from appropriate class of contractors of the MES/CPWD/PWD of Maharashtra State / M.P. State/Public Sector Undertakings/Semi or Quasi Govt. Organization/Reputed Private Sector having experience in similar nature of services at least for a period of 3 years. Joint Ventures (JV)/Consortium are not permitted in the procurement of services.

1.1] Earnest Money Deposit (EMD)

A: For Non-MSEs:

Step-I: The intending bidders should submit Earnest Money to MOIL Ltd., along with their offer otherwise their offer will summarily rejected. EMD should be deposited Electronically (RTGS/NEFT) from Nationalised/ Scheduled Bank only in the designated account as under:

- a: Name of Bank & Branch: IDBI Bank, Civil Lines Branch, Nagpur
- b: Account No. 0041102000038465
- c: IFS Code: IBKL0000041

EMD should be deposited in one go and exact amount should be reflected in our Bank Statement on or before the opening date & time of tender.

Step-II: After remittance of Earnest Money as above, UTR No./Reference No. in case of IDBI Bank should be informed by participating bidder with Techno-commercial bid. The receipt of EMD shall be verified by MOIL Ltd., against details of the UTR No. /Reference No. in case of IDBI Bank and offers of those participating bidders whose receipt of EMD is confirmed by Finance Department, MOIL Ltd., shall be considered for further evaluation. In short, informing the correct UTR No. /Reference No. in case of IDBI Bank is mandatory, failing which the offer shall be liable to be rejected. No other mode of payment of EMD shall be accepted.

B: For Micro and Small Enterprises (MSEs):

MSEs registered with Udyam Registration Certificate/NSIC are eligible for the benefits under the new Public Procurement Policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification dated 26.03.2012 scheme (including amendments), provided they have valid registration certificate with the above authorities and cover the tendered/offered items.

Mandatorily bidders need to have "Udyam Registration Certificate" after 31.03.2022 for availing benefits under the Public Procurement Policy for Micro and Small Enterprises (MSEs) order, 2012 as amended from time to time.

Step I: The participating bidders under this category should mandatorily mention the document type in Techno-commercial bid.

Step-II: Upload the relevant document in the upload link. The status of MSE shall be decided based on the uploaded document and if found in line then only, their offer shall be considered for further evaluation. In short, mentioning the exemption document type in the Commercial Term Template & uploading the same in the upload link is mandatory, failing which the offer shall be liable to be rejected.

C: PSUs: State/Central Govt. Organization/PSUs are exempted from submission of EMD/SD. However, they should mandatorily mention the document type in the Commercial Term and Upload the relevant document in the upload link, failing which the offer shall be liable to be rejected.

D. Purchase preference to central public sector enterprises as per Govt. guideline shall be applicable.

E. Public procurement policy for Micro and Small Enterprises (MSEs) as per Govt. guideline shall be applicable. For detail visit website: www.msme.gov.in. Bidder(s) falling in category of MSE (Micro & Small Enterprises) must essentially submit relevant & authentic valid documents like NSIC/Udyam Registration Certificate along with list of items for which bidder is registered as MSE. If MSE is owned by Schedule Caste (SC)/ Schedule Tribe (ST)/Women, then such bidder will have to mention categorically and upload the copy of necessary relevant document like NSIC certificate/ Udyam Registration Certificate indicating their Enterprise Social class/Social category of Entrepreneur/Gender. The caste certificate issued by State Authority as per Law may be uploaded. These documents should be self authenticated, certified by Chief Executive of Enterprise.

F. (i) MOIL Ltd. will ensure that for all Start-ups [whether Micro & Small Enterprises (MSEs) or otherwise] conditions of prior turnover and prior experience are relaxed subject to their meeting quality and technical specifications as per Government guideline in Public procurement.

(ii) A bidder will be considered only if registered as Start-up (in appropriate category, if applicable) with Ministry of Commerce & Industry, Department of Promotion of industry & Internal Trade.

- 2] The services are estimated to **Rs.70,62,000/-** approximately (Excluding GST).
- 3] The Competent Authority shall be the Accepting Officer, hereinafter referred to, as such, for the purpose of this contract.
- 4] Tender documents, consisting of specifications, schedule(s) of quantities of the various classes of services, to be done, the conditions of contract and other necessary documents are attached with the tender.
- 5] Tenderers are advised to inspect and examine the site and the surroundings and satisfy themselves before submitting their tenders, as to the nature of the ground / dump and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site the accommodation they may require and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of site, whether he inspects it or not and no extra charges, consequent upon any misunderstanding or otherwise shall be allowed.
- 6] Submission of the tender by a tenderer shall imply that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the services to be done and of conditions and rates at which stores, tools and plant items etc. if any, will be issued to him, by the Company/Corporation and local conditions and other factors bearing on the execution of the services.
- 7] The tenders for the services shall not be witnessed by the contractor or contractors who himself /themselves has/have tendered or who may have tendered for the same services. Failure to observe this condition shall render the tender of the contractor, tendering as well as of those witnessing the tender, liable for rejection.
- 8] The tenderers are advised to submit quotations based on the terms and conditions and specifications contained in the tender document and not to stipulate any condition of their own. Any tenderer doing so shall be at his own volition and may render the tender liable for rejection.
- 9] Any tax, leviable in respect of this contract shall be payable by the contractor and the Company will not entertain any claim whatsoever in this respect.
- 10] On completion of the services, all rubbish, brick-bats etc. shall be removed by the contractors at their own expenses and the site cleaned and handed over to the Company.
- 11] The successful tenderer shall arrange to obtain the appropriate license of the Competent Authority under the Contract Labor (Regulation & Abolition) Act. 1970 within fifteen days of the placement of the services order. In case of failure of the contractor to maintain a valid license during the period of operation of this contract he will render himself liable for immediate termination of the contract without any compensation, apart from being called upon to bear the burden of penalties, if any, that may be imposed by the concerned labour authorities.
- 12] The rates must be inclusive of all taxes payable against the State Govt./Central Govt., statutory notification, wherever applicable.
- 13] No escalation will be payable, as a result of State/Central Govt. notification or any other account, during the currency of the contract, unless specifically provided for, in the contract.
- 14] This notice of tender shall form a part of the agreement between MOIL and the successful contractor for the purpose of

this contract.

- 15] In usual course, no machineries shall be provided to the contractor by the Company. However, in emergent situation the required machineries may be provided to the contractor for such period as considered essential by the Company and the hiring charges for the same would be recovered, on the rates determined by the competent authority.
- 16] The contractor should deposit the wages of the employees in the bank account of the concerned employees and should submit the certified statement from the bank along with the bills.
- 17] Bidders are required to submit Copy of the PF registration duly allotted by Regional Provident Fund Commissioner. In case the tenderer does not possess the PF registration number at the time of submission of tender, then an undertaking, on a Non Judicial Stamp Paper of Value not less than Rs. 100/- stating that "Within One Month from the date of issue of Letter of Intent/Letter of Award of Contract Tenderer shall obtain PF code Number and submit a copy of the same to MOIL"
- 18] The provident fund of the employees should be deposited through on line mode and the original paid challan (along with ECR and TRRN) has to be submitted along with the bills.

19] FINANCIAL REQUIREMENT & QUALIFYING CRITERIA:

- 19.1] A) Income tax return for Assessment years AY1, AY2, AY3 (2023-24, 2024-25, 2025-26).

B) Average Annual financial turnover of related services during the last three years (i.e. FY-2022-23, FY-2023-24, FY-2024-25), ending 31st March of the previous financial year, should be at least 30% (thirty percent) of the estimated cost.

C) Audited balance Sheet & Profit & loss account during the last three years (FY-2022-23, FY-2023-24, FY-2024-25).

D) For proof of Turnover (FY-2022-23, FY-2023-24, FY-2024-25), the certificate issued by practicing Chartered Accountant or Cost Management Accountant (with Membership number, Firm Registration number & UDIN) certifying the annual turnover be submitted.

E) Equipment Capabilities (if applicable).

The applicant should own, or have assured access (through hire, lease, purchase agreement, other commercial means) to the specified key items of equipment, in full servicing order, and satisfy that, based on known commitments; it will be available for timely use on the proposed contract.

- 19.2] The party will be considered for the award of the services, and for qualifying in PART-II of the tender, only if

a] The bidder must have at least three years' experience (ending month of March prior to the bid opening) of providing similar type of services to Central/State Government/ PSUs/ Nationalized Banks/ Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks with duration of service shall be furnished.

b] The bidder must have successfully executed/completed similar Services (work order & its completion certificate to be submitted), over the last three years i.e. the current financial year and the last three financial years: -

Three similar completed services each costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

Two similar completed services each costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

In case services is executed for private parties, self-certified copy of relevant Tax Deduction at Source (TDS) Certificate issued by the deductor should be submitted by the tenderer along with relevant services order to enable ascertaining scope of services in addition to satisfactory services completion certificate from the party. In addition to above, if required, MOIL shall be at liberty to seek independent confirmations from concerned party to ascertain the veracity of the particulars submitted including scope of services and the bidder should have no objection to seeking such confirmations.

Details of Similar Services: As per Tender Documents

- 20] The contractor shall furnish to the Company complete information as may be required for compilation and submission of various returns/reports to different authorities from time to time.

- 21] The contractor shall submit the list of equipment which will be used by contractor for execution of services.

- 22] The contractor shall carefully read terms and conditions. Each bidder shall keep his offer open for a period of at least four months from the date of opening of the tender and in the event of the bidder withdrawing the offer before the afor esaid period, for any reason, whatsoever, the earnest money deposited by the bidder may be forfeited.
- 24] The tenderer, during the execution of services, shall mandatorily observe that he will give preference to those employee s who either have Aadhar Number or have applied for Aadhar Card or have agreed to apply for Aadhar Card, while emplo ying the labours / employees for the awarded/allotted scope of services against this NIT, so as to establish their genuineness and to enable payments directly through Aadhar Payment Bridge.
- 25] Before commencement of the services, the successful bidder is required to submit the documentary proof of Insurance P olicy for the entire period of the services under the provision of Employee Compensation Act 2010/ESI (Employee State I nsurance Act.1948) and as amended from time to time, for the number of workers proposed to be deployed for executio n of the subject services to the Mine Manager/Executive Officer.
- 26] During the execution of the services, the contractor shall maintain the register of wages paid to employees/ workers on account of national holidays and shall submit the copies of the same to mine manager along with monthly running bills, f ailing which appropriate deduction shall be made from contractor's bill and shall be paid to the contract workers by the company.
- 27] The Company also reserves the right to relax the qualifying requirements upto 5% in the deserving cases.
- 28] You will provide skilled supervisors to supervise the contract services.
- 29] Guidelines for Micro and Small Enterprises (MSEs) shall be applicable for Service Tenders in accordance to the notification of Govt of India (Gol) and including its amendment(s) as notified by Gol from time to time.
- 30] The benefits as per Public Procurement Policy for MSEs Order-2012 shall not be applicable for joint Venture or Consortium.

31] SERVICES MATERIALS & PLANT:

Removal of improper services, equipment & materials: The Engineer / Manager shall during the progress of services, ha ve power to order in writing from time to time the following:

- a) The removal from site within such time or times as may be specified in the order, of any material / equipment which in the opinion of Engineer / Manager are not in accordance with the contract.
- b) The substitution of suitable equipment and / or materials.
- c) The removal and proper re-execution, not-withstanding any interim payment there against, of any services which, in the opinion of the Engineer / Manager, is not in accordance with the contract.

32. If the proprietor / partner / Director of the firm/ company has any relationship within the meaning of Section 2(77) re ad with Rule 4 of Chapter 1 of the Companies Act 2013 with any of the employee working in MOIL Ltd or Director of MOIL shall declare the same in his bid.

33. GSTN Registration No.: (This is to be mentioned mandatorily)

Tenderer to mention their GST No. (for location from where the materials/Services shall be dispatch/provided by them up to Destination basis) Please Upload copy of document evidencing provisional GSTIN ID/or ARN issued by GSTN. Also uplo ad copy of PAN card.

Confirm the H.S.N./SAC code of the services.

TAXES: Payment of tax is primarily the responsibility of the seller/contractor and will not be paid unless it is clearly show n on the quotation as payable extra. Any change in taxation during the tenure of contract will be as per applicable statute. Under GST regime, registration under GST is made mandatory. You shall mention your GST id's (In case your sup ply is from more than one location, you have to mention all relevant GST's) in the quotation. Offers received from sellers /contractors without GST (provisional or permanent) Id's are liable to be rejected in cases they fall within the preview of GST. Timely compliance of GST Provisions and filing of GST returns is the responsibility of the bidder. Any non-complianc e may result in withholding of bills partly or fully until it is reflected in form GSTR-2A.

34. Security Deposit:

(i) Security Deposit an amount equal to 5% of the total basic value shall be deducted from running bills (including bills for escalation, if any).

(ii) The security deposit shall be held by the Company for six months (in case of civil works) or three months (in case of other works) or the defect liability period indicated in NIT, whichever is more. After the completion of the work, the same shall be refundable to the contractor on demand, subject to confirmation from user department, and only after adjusting any amounts that may be due to the Company from the Contractor in respect of this/any other contract. The security deposit shall not bear any interest.

(iii) Where total basic amount of work order is more than Rs. 1.00 crore, the successful tenderer may, at his option, submit the security deposit of 5% of the total basic value of the contract, in lieu of deductions from running bills, after signing of contract, in the form of bank guarantee from any nationalised bank having branch at Nagpur, in favour of MOIL Limited, Nagpur, before release of payment of 1st running bill and the same shall remain at the disposal of the company as security till the satisfactory execution and completion of work in accordance with the provision of the contract.

(iv) Without prejudice to its right of indemnity for all statutory and financial liabilities, the Company reserves the right to forfeit in full or in part, the Security Deposit, in the event of non-performance / non-compliance with any provisions of the Contract, by the Contractor, other than Force Majeure reasons.

- 35. NON-SCHEDULE ITEMS OF WORKS** During the execution of the works in the event of certain changes or alterations of the drawings or specifications or certain items being added or deleted from the original schedule, it shall be binding on the contractor to execute these works as per directions.
- 36. ADVANCE PAYMENT:** At the discretion of CMD, an amount of up to 10% of the contract value may be given to the contractor at the prevailing rate of interest, as mobilization advance. Its recovery shall start when 15% of the work is executed and shall be completed by time 80% of the original contract price is executed. No interest free advance shall be given to the contractor (prevailing rate of interest of nationalized banks shall be applicable). However, in consideration of the exigencies the same may be given only after it is approved by the Board of Directors of the company, subject to fulfilling following conditions:
1. The contractor has to submit bank guarantee amounting to 110% of the advance towards security of "mobilization advance"
 2. The mobilization advance shall be paid in two/more instalments except in special circumstances (reasons to be recorded).
- 37. SUB LETTING:** The Contractor shall not sublet or assign to any party or parties, the whole or any portion of the work, under the contract, without the written permission of the Employer. The Employer may grant such permission, only after ascertaining that the work for Sub Letting is of technically superior nature, necessitating an expert agency, adept in such works.
- 38. SUB-CONTRACTING:** If a contractor submits his bid, qualifies and does not get the contract because of his being, not the lowest, he will be prohibited from working as a sub-contractor for a contractor who is executing the contract.
- 39. a.** Canvassing in connection with the tender, in any form is strictly prohibited and the tenders by such contractors, who resort to canvassing, will be liable to rejection.
- b.** At the time of submitting bid or on the date of tender opening or at the time of placement of order by MOIL Ltd., if business dealings with the Agency have been banned by the Central or State Government or any other public sector enterprise, this fact must be clearly informed to MOIL Ltd.
MOIL reserves the rights to keep on hold participation in tenders or to ban business dealings if any Agency has been found to have committed misconduct and also to suspend business dealings pending investigation.
- 40.** If the contractor during the currency of contract employs apprentices for specified periods, the permission for the same should be obtained, in writing from the Mines Manager or his authorized representative. The contractor shall train them, as required, under the Apprentices Act, 1961 and shall be responsible for all the obligations of the employer under the Act, including the liability to make payment to apprentices, required under the Act.
- 41.** Requisite deduction shall be made from the bills towards Income Tax at the rate of 2% or as per the rates, as applicable from time to time.
- 42. FAILURE OF CONTRACTOR:** If the Contractor fails to complete the works, and as a result, the order is cancelled, the amount due to him, on account of work executed by him, if payable, shall be paid to him, only after due recoveries, as per the provision of contract, and only after alternative arrangement to complete the work have been

n made, at the price risk of the contractor.

43. LIQUIDATED DAMAGES:

- a) In case of delay in completion of the Contract, Liquidated Damages (L.D.) may be levied at the rate of ½ (Half) % of the contract price per week of delay for uncompleted/balance part of contract quantity, subject to a maximum of 10% of the Contract price.
- b) However, the Competent Authority., may at his discretion, allow further extension of time, with or without levying of L.D.
- c) The Competent Authority, if not satisfied with the progress of the work and in the event of failure of the Contractor to recoup the delays, in the mutually agreed time frame, may terminate the Contract and in such an event The Company shall be entitled to recover L.D. up to 10% of the Contract value and forfeit the Security deposit made by the Contractor, besides getting the work completed by other means at risk and cost to the Contractor.

44. FORCE MAJEURE CLAUSE:

If, at any time, during the currency of this contract, the performance in whole or in part, by either party, of any obligation under this contract, shall be prevented or delayed by reasons of war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods explosions, epidemic, quarantine restrictions, Acts of State or other Acts of God, hereinafter referred to as eventualities, then, provided notice of the happenings of any such eventuality is given by either party to the other, within 15 days from the date of occurrence thereof, neither party shall by reason of such eventuality be entitled to terminate this contract, nor shall either party have any claim for damages against the other, in respect of such non-performance or delay in performance and work under this contract shall resume as soon as practicable after such eventuality has come to an end or ceased to exist and the decision of the Employer as to whether the work has to be resumed shall be final and conclusive.

One or both parties be prevented from fulfilling their contractual obligations by a state of force - majeure lasting continuously for a period of at least three months, the two parties should consult each other regarding further implementation of the contract, provided always, that if no mutually satisfactory arrangement is arrived at, within a period of a month, from the expiry of three months referred to above, the contract shall be deemed to have expired at the end of the said 4th month referred to above, in which event the liability under the contract shall be settled taking into consideration the work carried out by the Contractor upto the expiry date without prejudice to the rights of Employer arising prior to the expiry date.

If there are any Judicial Pronouncement/Statutory notifications/orders, the employer reserves to himself the right to withdraw partly or fully any item/items of work as required for compliance of such orders without any financial claim on this account by the other party.

45. TERMINATION OF CONTRACT:

MOIL Ltd. reserves the right to terminate the contract, in full or in part, if:

- a. The Contractor defaults in proceeding with the works due to lack of diligence and/or in complying with any of the terms & conditions, stipulated in the contract.
- b. The contractor fails to complete the works, as per the scheduled contract, before stipulated date of completion.
- c. The contractor or Firm or any of the partner represented by the contractor, in the subject contract is adjudged as Insolvent by the concerned authority.
- d. The contractor assigns/transfers/sub-lets the entire work or a portion thereof without the approval of the Accepting authority.
- e. The contractor offers to give or agrees to give, in person of the Company's service or gift or any other consideration, as inducement or reward for seeking benefits in the contract.
- f. Termination of the contract in full or part - The officer in charge shall determine the amount, if any that is recoverable from the Company, for the completion of the work, together with penalties and loss or damage, suffered by the Company as a result of the above termination.
- g. The amount so worked out by the officer in charge, shall be recovered from amount due to contractor, on any account and if such amount is not sufficient the contractor shall be called to pay the same within 30 days.
- h. If the contractor fails to pay to the Company, the required sum within the stipulated period of 30 days, the officer in charge shall have the right to sell part or all of the materials / plant / equipment / implements / temporary buildings etc., belonging to the Contractor and apply the proceeds of the same thereof, towards the satisfaction of any sum due from the contractor.

Any sum from the above proceeds in excess of the amount due to the Company and any unsold materials /plant, implements, temporary buildings etc. shall be repaid to the contractor, provided always that if cost or anticipated cost of the completion by the company of the work or part is less than the amount which the contractor should have been paid had he completed the work.

46. TERMINATION OF CONTRACT, ON DEATH:

If the Contractor is an individual or a proprietary concern and the individual or the proprietor dies or if the Contractor is a partnership concern and one of the partners dies, then unless the Accepting Authority is satisfied that the legal representatives of the individual Contractor or of the proprietor of the proprietary concern and in case of partnership, the surviving partners are capable of completing the contract, the Accepting Authority shall be entitled to cancel the contract, as to its uncompleted part, without the Company in any way being liable to payment of any compensation to the estate of the deceased Contractor and/or to the surviving partners. In the event of such cancellation, the Company shall not hold the estate of the deceased Contractor and/or the surviving partners of the firm liable in damages for not completing the Contract.

47. FORECLOSURE:

If at any point of time, after the acceptance of the tender, the Company decides to abandon or reduce the scope of the contract work, for any reasons whatsoever, the Officer in Charge shall give notice in writing, to that effect to the Contractor and the Contractor shall have no claims to any payment, on account of compensation or on account of profit advantage, that he would have derived by way of execution of work, but could not do so, because of foreclosure. However, the Contractor shall be paid at contract rates, full amount for works executed at site and a reasonable amount as certified by the Officer in Charge, for the items mentioned hereunder, which could not be utilized, on the work to the full extent, because of foreclosure Any expenditure incurred on preliminary site work e.g. Temporary access roads, accommodation, water storage tanks etc.

- a. The Co. shall decide whether to take over any of the Contractor's materials or any part thereof, whose supply was accepted at site, provided however that the Co. shall take over only such materials or part thereof, as the Contractor does not desire to retain. The cost of such materials that shall be paid to the Contractor shall take into account purchase price, cost of transportation.
- b. For Contractor's materials, not retained by the Co., reasonable cost of transporting such materials from site to permanent stores of the Contractor or to his other works, whichever is less shall be paid to him.
- c. If any materials supplied by the Company to the Contractor are rendered surplus, the same shall be returned by the Contractor to the Company at rates, at which they were originally issued and a reasonable cost on account of transportation from the site to the stores of the Co.
- d. The Co. shall pay to the Contractor, a reasonable compensation for transfer of T & P items from site to Contractor's permanent stores or to his any other work site, whichever is less.

48. DISPUTE AND ARBITRATION

- a) All disputes and differences arising out of or in any way touching or concerning this Agreement / contract / tender whatsoever (except as to any matter, the decision of which is expressly provided for in the agreement / contract / tender) shall be referred to Sole Arbitrator appointed by CMD MOIL Limited. The arbitrator shall enter the reference and conduct his proceedings according to the provisions of the Arbitration and Conciliation Act 1996 as amended till date. The Award of such an Arbitrator shall be final and binding on both the parties to this Agreement / contract / tender. It is a term of this agreement / contract / tender that in the event of such an Arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, the parties at the time of such transfer, vacation of office or inability of the Arbitrator to act, shall appoint another person to act as an Arbitrator. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of this Agreement / contract / tender that no person other than a person so appointed, as aforesaid, shall act as an Arbitrator and if for any reason that is not possible, the matter is not to be referred to the arbitration at all.

Provided further that in case of contracts / agreements relating to Sale of Manganese Ore / All grade of Ferro Manganese / Slag & Di-oxide Ore / Oxide Ore / Electrolytic Manganese Dioxide by MOIL Limited any demand for arbitration in respect of any claims of the buyers / contractor / party aggrieved shall be in writing and made within three months of the date of termination or completion / expiry of the agreement / contract / tender and where such demand is not made within the above said period, the claims of the buyers / contractors / party aggrieved shall be deemed to have been waived and absolutely barred and MOIL shall be discharged and released of all liabilities under the Agreement / contract

/ tender in respect of those claims.

Provided further that the Arbitrator may, from time to time, with the consent of the parties enlarge the time for making and publishing the Award.

The costs of and in connection with the arbitration shall be in the discretion of the Arbitrator, who may make a suitable provision for the same in his Award.

- b) All disputes relating to this agreement/contract/tender, shall be limited to the jurisdiction of the Court at Nagpur Bench of Bombay High Court.”

49. CONSULTANTS:

- a. A firm which has been engaged by the Company to provide goods or work for the project and any of its affiliates will be disqualified from providing consultancy services for the same project. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project and any of its affiliates will be disqualified from subsequently providing goods or works or services related to the initial assignment of the same project.
- b. The consultants or any of their affiliates will not be hired for any assignment, which by its nature, may be in conflict with another assignment of the consultants.

49.1 Conflict of Interest in case of consultants:

- i) The consultant is required to provide professional, objective, and impartial advice, at all times holding the Procuring Entity's interest's paramount, strictly avoiding conflicts with other assignments or his/its own corporate interests, and acting without any consideration for future work.
- ii) The consultant has an obligation to disclose to the Procuring Entity any situation of actual or potential conflict that impacts its/his capacity to serve the best interest of its client/Procuring Entity. Failure to disclose such situations may lead to the disqualification of the consultant or termination of its/his contract during execution of the assignment.
- a) Conflicting activities: a firm that has been engaged by the client to provide goods, works, or non-consultancy services for a project, or any of its affiliates, shall be disqualified from providing Consultancy service resulting from or directly related to those goods, works, or non Consultancy services. Conversely, a firm hired to provide consultancy services for the preparation or implementation of a project, or any of its affiliates, shall be disqualified from subsequently providing goods or works or no consultancy services resulting from or directly related to the consultancy services for such preparation or implementation;
- b) Conflicting assignments: Consultants (including its experts and sub-consultants) or any of their affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the consultant for the same or for another Procuring Entity; and
- c) Conflicting relationships: A consultant (including its/his experts and sub-consultants) that has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in any part of: (i) the preparation of ToR for the assignment; (ii) selection process for the contract; or (iii) supervision of the contract, may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the client throughout the selection process and execution of the contract.

50. INSURANCE:

From commencement to completion of the works, the contractor shall have full responsibility for the case thereof and for taking precautions to prevent loss or damage to the assets at site and works under completion, as per this work order, and in case of projects, special works exceeding a cost of Rs. 50 Lakhs and above or wherever mentioned, specifically in the tender documents, the contractor will obtain an insurance policy covering all risks, damages, loss etc.

- 51.** The Contractor shall provide in the names of the Employer, insurance cover from the start date to the end of the Defects liability period, in the amounts and deductibles stated in the Contract data for the following events which are due to the Contractors risks. a) Loss of or damage to the works, Plant and materials b) Loss of or damage to Equipment c) Loss of or damage of property (except the Works, Plant, Materials and Equipment) in connection with the Contract and Personal injury or death Policies and Certificates for insurance shall be delivered by the Contractor to the Nodal Officer or his nominee for the Nodal Officer or his nominee's approval before the Start Date. All such insurances shall provide for compensation to be payable in the types and proportions of currencies required to rectify the loss or damage incurred. If the Contractor does not provide any of the policies and certificates required, the Employer may effect the insurance which the Contractor should have provided and recover the premiums from the Employer has paid from payments otherwise due to the Contractor or if no payment is due, the payment of the pre

mium shall be a debt due. Alterations to the terms of insurance shall not be made without the approval of the No dal Officer or his nominee. Both parties shall comply with all conditions of the insurance policies.

52. SUB - VENDER:

The contract agreement will specify major items of supply or services for which the contractor proposes to engage sub-vender. The contractor may from time to time propose any addition or deletion from such list and will submit the proposal in this regard to the officer in charge. Such approval of the officer in charge will not relieve the contractor from any of his obligations, duties and responsibilities under the contract.

53. DEVIATION:

Deviations sought by the bidder whether they are commercial or technical must only be given within the schedule, prescribed for them. Any willful attempt by the bidders to camouflage the deviation, by giving them in the covering letter or in any other documents than the prescribed schedules may render the bid itself non-responsive.

54. Further Instruction:

The Executing Authority shall have full power and authority as delegated to him by the Employer, to issue to the Contractor, from time to time during the progress of the work, such further instructions as shall be necessary for the purpose of proper and adequate execution of the work and the Contractor(s) shall carry out and be bound by such further instructions.

55. STATUTORY RULES & REGULATIONS:

- a. The contractor will abide by all the laws of the land applicable to this type of job.
- b. In respect of the employees engaged by the contractor, the contractor will be "EMPLOYER" defined under various Acts Rules and Regulations in relation to the nature of work involved. The person engaged by the contractor for the work shall be under the contractor directly and there shall be no Employer and Employee relationship between the contractor's employees and the company.
- c. The contractor will be responsible for payment of compensation caused to all his employees or caused by his employees/machines to others due to any incident / accident. In case of occurrence of any accident it should be brought to the notice of the Management with immediate effect.
- d. The contractor shall be solely responsible for compliance with all labour laws, Payment of Wages Act 1936, Employees Provident Fund Act, Payment of Gratuity Act 1972, Workmen Compensation Act, Works Contract Act, Sales Tax Act, Minimum Wages Act 1948, Industrial Disputes Act 1947, Contract Labour(Regulation & Abolition) Act 1970, Equal Remuneration Act 1979, Child labour (Prohibition & Regulation) Act 1986, Mines Act 1952, Mines Rules 1955, Metalliferous Mines Regulation 1961, Explosives Act, Turnover tax act (where ever applicable) and other relevant Central / State Govt. rules etc

The Contractor shall take full responsibility for stoppage of work, as a result of non compliance to above rules and violations pointed by the enforcing agencies, thereof. The Contractor shall, at his own cost and time, rectify all the defects/ violations pointed out by such statutory authorities. Such stoppage of work shall not be taken as a valid reason for not achieving the targets and the Company shall be free to impose penalty, stipulated, in the tender document. The Contractor shall defend, indemnify and hold the Company harmless from any liability or penalty which may be imposed by the Central / State or local authorities, by the reasons of any assorted violation, by the Contractor and also from all claims, suites or proceedings, that may be brought against the Company.

56. SAFETY CLAUSES

- a. Before commencement of the work, the contractor will have to give an undertaking in writing that they would strictly abide by the Safety Rules & Regulations laid down by MOIL Limited and any violation/deviation from this will render the contractors liable for action against them.
- b. The contractor shall employ only those workers at site who have undergone the Safety Induction training by some authorized officer(s) person(s).
- c. The contractor shall ensure availability of all necessary personal safety equipment/appliances such as safety helmet, safety boots, safety belts, leather/canvass gloves, welding helmets, safety goggles etc. as necessary according to nature of work and as may be considered adequate by the Operation Authority at work site. The contractor shall also maintain the same in good working condition suitable for immediate use. The contractor shall also ensure that the workers employed by him/them or his/their representatives(s) on his/their behalf at work site positively use necessary safety appliances
- d. As far as possible, development of accident prone situations at site shall be avoided, if unavoidable, the contractor

shall arrange suitable caution boards, barricades, red lamps (lanterns) etc. displayed/fixed prominently at strategic points/places to avoid accidents.

- e. The contractor shall also arrange display of aforesaid safety provisions on the Notice Boards at prominent place(s) along with the name of the person(s) responsible for compliance thereof from contractor's side.
- f. The contractor shall keep the work surroundings clean, free from grease/oil spills and obstructions or objects like debris, brickbats, rubbish etc.
- g. When the work site is near such a place where there could be chances of drawing, the contractor shall ensure availability of all necessary safety equipment, which shall be kept ready for use. All necessary steps shall be taken for prompt rescue of any person in danger and adequate arrangements shall always be available for First Aid treatment of all injuries likely to be sustained during the course of the work and its specific nature.
- h. Adequate washing facilities shall be provided by the contractor at or near the work site.
- i. Contractor shall also ensure availability of adequate numbers of fire extinguishers at work site(s) where there is a risk or possibility of fire hazard.

57. WATER SUPPLY:

The contractor will have to make his own arrangement for supply of water to the work site, including that required for dust suppression on haul roads. All pumping installation/pipelines networks, as and when required will have to be carried out by the contractor at his own cost.

Alternatively, the Company at its discretion may Endeavour to provide water to the Contractor at the Co.'s source of supply, from where he shall arrange for its transportation to places of use, with the prior approval of the Mine manager.

However, the Company does not guarantee the supply of water and this shall not relieve the contractor of his responsibility for making his own arrangement and for timely completion of the work as stipulated in the schedule.

58. POWERSUPPLY:

Subject to availability, the Company will supply power at one common point, from where the contractor will make his own arrangement for temporary distribution. The contractor shall also provide suitable electric meter, fuses, safety appliances, switches etc. for the purpose of to the company, in lieu of the power so consumed, at his own cost. These shall be under the custody and control of the Company. The cost of the power supply shall be payable to the Company, every month, at such rates, as fixed by the Company, from time to time, and would be deducted from the running bills of the Contractor. The Company does not however guarantee the supply of electricity and no compensation for any failure of short supply of electricity will be entertained and this shall not relieve the Contractor of his responsibility for providing the needed power supply and for timely completion of the work, as stipulated in the contract. Arrangement for adequate lighting, at the work site shall also be made by contractor.

59. PLACES FOR OFFICE, STORES ETC

The contractor shall have to make his own arrangement, in respect of his office, stores workshop residential accommodation etc. For his supervision / managerial staff etc. The Mine Manager may render necessary assistance in this regard, to the extent possible, subject to availability, on payment basis.

60. RISK PURCHASE:

In the event of placement of order if the successful tenderer fails to execute the same to the satisfaction of the Company within the stipulated time, the Company shall arrange execution of works /procurement of items at supplier's/tenderer's risk and cost.

61. TReDS:

All MSE vendors/suppliers are advised to get themselves registered on TReDS platform (www.treds.in) or on WWW.rxil.in and avail the facility of the TReDS-

- 62. The BIDDER should obtain a valid license within 15 days of the award of the work. In case of failure of the contractor to maintain a valid license during the period of operation of this contract he will render himself liable for immediate termination of the contract without any compensation, apart from being called upon to bear the burden of penalties, if any, that may be imposed by the concerned labour authorities.

- 63. For Job Contract cases, notice for execution of order on risk & cost of any contractor can be issued during valid

period of contract also if contractor either fails to start the work within reasonable time, the progress of the job is poor or for any breach of contract. In such a case, MOIL Limited shall be entitled (a) to forfeit the whole or such portion of the Security Deposit as it may be considered fit and (b) to re-tender and/ or recover from the contractor the cost of carrying out the balance work and such excess sums which becomes payable by MOIL Limited over & above the rates of work had it been carried out by the contractor under the terms of the work order.

64. LABOUR:

64.1 Compliance with Labour Statutes: The Contractor shall comply with all the obligations under the Contract Labour (Regulation and Abolition Act), the Mines Act / the Factories Act, the Minimum Wages Act, the Payment of Wages Act, the Employees' Provident Funds and Pension Act, the Payment of Gratuity Act, the Industrial Disputes Act, the Maternity Benefit Act, the Employees' State Insurance Act, the Workmen's Compensation Act, and all other labour statutes for the time being in force, and applicable to the Works. The Contractor agrees to keep the Principal Employer / Company indemnified at all times against any demands from the labour or statutory authorities on this account.

64.2 Contract Labour (Regulation & Abolition) Act, 1970: The Contractor is required to produce license as enjoined in the Contract Labour (Regulation and Abolition) Act, 1970, if the Act is applicable to him. The contractor shall obtain License from the appropriate Licensing Officer of the area before commencement of the work and shall produce a copy thereof of the work along with the original to the Engineer immediately on start of the work. The original will be returned to the contractor after verification. He shall not be allowed to undertake or execute any work through contract labour except under, and in accordance with, a License issued under the said Act in that behalf by the authorised Licensing Officer. The Contractor shall thoroughly familiarise himself with the provisions of the Contract (Regulation and Abolition) Labour Act, 1970 and the Rules there under, In case the said Act and Rules are applicable, the contractor shall take all steps to comply with their provisions, maintain records and registers as required, submit reports and returns to the prescribed authorities periodically as required, issue employment cards / service certificates and display notice in accordance with Contract Labour Rules, with copies thereof to the Company. By virtue of default of the Contractor, or otherwise, if the Company is obliged to provide amenities and / or pay wages to labour employed by the Contractor directly, or through Sub Contractor(s) under this Contract, then the contractor shall indemnify the Company fully, and the Company shall be entitled to recover from the Contractor the expenditure incurred on providing the said amenities, and / or the wages so paid by deducting it from the Security Deposit or from any sum payable by the Company to the Contractor, either under this or under any other Contract.

Provided that if any dispute arises as to expenditure incurred by the Company on provisions of the said amenities, the decisions of the Competent Authority shall be final and binding.

64.3 Payment of Wages Act:

The Contractor shall comply with the provisions of the payment of Wages Act, 1936 and the Rules there under in respect of all persons employed by him in carrying out this contract. Any dispute regarding the statutory payment which may arise shall be immediately settled by the Contractor with his Workmen.

64.4 Minimum Wages Act:

The Contractor shall comply with the provisions of the Minimum Wages Act 1948 and the Rules made thereunder by the Central Govt. in respect of all employees employed by him in carrying out this contract. He shall pay the employees, wages not less than the Minimum Rate of Wages, as notified by the appropriate Govt. from time to time or settled under any settlement, award, whichever is higher for that category. The Contractor shall make all payments to the labourers in the presence of authorised representatives of the Employer. The Contractor shall also submit to Engineer copies of wages payment sheets in proof of having paid wages to various labourer with due counter signature by the representative of the Employer.

The Contractor shall at all times indemnify the Employer against all claims arising out of provisions of the Minimum Wages Act and the rules framed thereunder as admissible in respect of any workman employed by the Contractor in carrying out the contract and against costs and expenses incurred by the Employer in connection with and without prejudice to other means of recovery. The Employer shall be entitled to deduct, from any money which is due to or which shall become due to the Contractor whether under this contract or any other contract, all money paid or payable by the Employer, by way of wages and other dues (including compensations, penalty, if any) imposed for committing breach of any provision of the Act by the Contractor in connection with any claim thereto and the Contractor shall abide by the decision of the Employer as to the sum payable by the Contractor under the provisions of this clause.

65. Change in Constitution of Firm: If the Contractor is a partnership firm the contractual relationship shall be deemed to have terminated if there is any change in the constitution of the firm, whether by retirement, introduction of new

partners or otherwise, unless such change has the previous written approval of the Employer, notwithstanding that the Employer may have other dealings with such reconstituted firm. In the event of death of one of the partners, the Contractor shall immediately inform the Employer, giving necessary particulars of the heirs and legal representatives of the deceased partner, and it shall be the option of the Employer either to continue the contractual relationship with the said reconstituted firm, or to treat the Contract as having been terminated by such supervening events, and the decision of the Employer in this regard will be binding on all the partners concerned. No claim for compensation / damages on premature termination will be made or sustainable against the Employer on account of such termination.

66. The Contractor shall not allow any visitor on the work sites, without the prior permission of the Engineer / executing authority/unit head.
67. The tenderer shall visit the site(s) and ascertain the local condition and all other factors likely to affect the rate to be quoted by him. He will be deemed to have quoted for the incidence of extra cost, if any due to such site conditions and other factors. Employer is not liable for any damages whatsoever if conditions differ during the operation of the contract and no complaint shall be entertained.
68. The contract rate shall remain firm & fixed during the period of contract and no escalation on any account whatsoever will be allowed.
69. The Safety & security of any material issued by the dept. either free or on cost recovery basis will be the responsibility of the tenderer.
70. **Tools & Tackles:** All the tools & tackles required for the execution of the jobs shall be arranged by the Contractor at his own cost.
71. The job shall be completed within the schedule completion period and labour should be engaged accordingly. No claim on account of idle labours/interruption of work or any other expenses incurred by the contractor for any reason whatsoever will be entertained.
72. The work shall have to be executed in a planned manner as per the programme and instructions of the engineer in-charge of the work.
73. The contractor shall not engage twenty or more labourer on his rolls without obtaining license from the appropriate authority under the Contract Labour (Regulation & Abolition) Act, 1970 and rules framed there under.
74. No worker should be allowed near the moving parts with loose clothing.
75. **Compliance with Statutes:** The Contractor shall at his own cost, observe, perform and comply with the provisions of the Acts applicable during the execution of the contract, and Rules / Bye-laws framed there under including but not limiting to the following and shall maintain such registers and documents, as are required under the various statutes, for production of the same before the company and/or other Statutory Authorities prescribed in this behalf, as and when required. The contractor agrees to keep the Employer indemnified at all times against any demands / penalties by statutory authorities, and shall defray to the Employer any costs / suspenses incurred by the Employer in proceedings before the statutory authorities. A list of the relevant laws applicable to the process of execution of work under the contract is given below.

The list is illustrative and not exhaustive.

The Contract Labour (Regulation & Abolition) Act, 1970 and Rules framed there under.

- i) The Payment of Wages Act, 1936
- ii) The Employees' Provident Fund Act, 1952 & Schemes framed there under.
- iii) The Maternity Benefit Act, 1961.
- iv) The Payment of Bonus Act, 1965.
- v) The Industrial Disputes Act, 1947.
- vii) The Payment of Workmen's Compensation Act, 1923.
- viii) The Minimum Wages Act, 1948.
- ix) The Payment of Gratuity Act, as and when applicable.
- x) Air & Water Pollution Acts
- xi) Indian Forest Act, 1927
- xii) Environment Protection Act, 1986 and Environment Protection Rules, 1986

76. **Default:** The performance of contractor will be considered UNSATISFACTORY / POOR if;
 - a. The contractor does not attend the work as per Contract in full or part in time without any valid reason
 - b. The contractor does not carry out the instruction of the Engineer-in-charge.
 - c. The contractor has executed excess work beyond allotted amount without any written clearance from the Engineer-in-charge.
 - d. The contractor is found consistently irregular in reporting to the concerned Supervisor / Engineer-In-Charge for carrying out the day-to-day business.
 - e. The Contractor incurs loss to the company in any of the activities.
 - f. The contractor does not follow the terms and conditions as per Agreement.
 - g. The contractor executes any defective/poor quality work.

- h. The contractor does not supply the materials/ equipments as per specification and does not respond to the instruction/information of department/legal authority in time.
- i. The contractor does not maintain discipline in work place.
77. The Contractor shall provide Photo Identity Card to all his workmen duly certified by security I/C and their workmen shall produce the same as and when asked by the Engineer I/C or Security.
78. All the materials supplied by the Contractor for the work will be as per ISI / BIS specifications / code and/or CPWD Specifications, if available and approved by the Inspecting Authority / Operating Authority.
79. All material supplied by the Contractor shall be the absolute property of the employer which shall not be on any account removed from the site of work and shall be liable any time to be opened for inspection by the Engineer-in-charge.

80. Deviation

The bidder shall submit a certificate stating **"This is to certify that, there is no deviation in the offer submitted by us, from the tender technical specifications, terms & conditions. In case, if there is any difference in any terms & conditions, the same may be ignored and considered to have been accepted by us in Toto as per NIT."** Scanned copies of above certificate to be uploaded.

81. **PAYMENT TERMS**

- (i) **Dump Mining:** 80% payment shall be released as per GeM from the date of receipt of clear and acceptable tax invoice along with all necessary certifications/compliances, with statutory and other deductions adhering to the services order conditions or any amendment thereto and receipt of analysis report from the laboratory, subject to the same being found confirming to the specifications as given in the services order. For deviations, if any, from the specifications, appropriate penalty as per the penalty clause shall imposed/deducted from running/other bills/dues.
- (a) The balance payment of 20% shall be released as per GeM from the date of receipt of such clear and acceptable claim along with all the necessary certification/compliances on successful completion of the raiiling and receipt of overall satisfactory chemical analysis report in respect of the services order quantity.
- (b) If the quantity is not railed fully/partially within one year from the date of completion of contract, the balance payment of 20% shall be released as per GeM from the date of receipt of such clear and acceptable claim along with all the necessary certifications/ compliances on the basis of W.V.R, after getting chemical and physical analysis subject to confirming to the specifications given in services order and imposing/deducting applicable penalty, if any. In such a case, the measurements shall be carried out by a committee of senior officials nominated by Director (P&P).
- (ii) **Other Services:** The running bills shall be submitted by the contractor, normally at monthly intervals, for the services executed, as certified by the engineer-in-charge. Payment of the running bills shall be released as per GeM from the date of receipt of clear and acceptable tax invoice along with all the necessary certifications/ compliances, subject to statutory and other deductions adhering to the services order conditions or any amendment thereto.
- (iii) **Final Bill:** Final bill shall be submitted by the contractor as per GeM of the completion of services and no further claims shall be made by the contractor, after submission of the final bill. Payment of the final bills shall be released as per GeM from the date of receipt of clear and acceptable tax invoice along with all the necessary certifications/ compliances subject to statutory and other deductions adhering to the services order conditions or any amendment thereto, pertaining to this or any other contract.
- (iv) **Escalation Bill:** Bills for wages/diesel/other escalation, as specified in the NIT, shall be submitted by the contractor at quarterly intervals, for the services executed, as certified by the engineer-in-charge. Payment of the escalation bills shall be released as per GeM from the date of receipt of clear and acceptable tax invoice along with all the necessary certification/compliances, subject to statutory and other deductions, adhering to the services order conditions or any amendment thereto.
- (v) **Paying Authority:** Head of Contracts Accounts Section, Finance Department, MOIL Limited, MOIL Bhawan, 1-A, Katol Road, Nagpur - 440 013.
- In case of contracts awarded from mines, head of finance in respective mine shall be the paying authority.
- (vi) **Submission of Bills:** GST-compliant tax invoice/e-invoice for 100% value, including taxes, in three copies, duly stamped and signed or digitally signed by the authorized signatory of contractor shall be submitted to the consignee along with e-way bill (as applicable) and other documents as a part of compliance of the services order or NIT.

(vii) **Bill to party:** Bill shall be raised on Mine Manager/ Plant In-charge, XXXXXX Mine/Plant, address, state, GSTN

(viii) **Ship to party:** Services shall be rendered to the Mine Manager/ Plant In-charge, XXXXXX Mine/Plant, address, state, GST N.

NOTE:- (I) Clarification on disputes relating to the bill : Endeavour shall be made to seek clarifications about any discrepancy/deficiency in the bill submitted in one go, within a period of 25 days from the receipt of the bill.

The contractor shall be required to submit the required clarifications/remove deficiencies within 10 days from the date of informing the same.

Any disagreement on the supply/services quantity, quality or for any other matter shall be dealt as per the terms of the contract and NIT. However, payment against agreed and admissible part shall be processed on submission of the invoice for such part only, without limiting the power of the company to make further recoveries and such part payment shall not be constituted as right of the contractor to seek balance payment.

ix] Any registered person having aggregate annual turnover of Rs.50 crores and above (base on PAN) is required to submit E-Invoice having Invoice Reference Number (IRN) and QR Code on or after 1st January 2021 for release of payment.

From 01.08.2023, all the vendors exceeding aggregate turnover of Rs.5 crores in any of the preceding 6 financial years (i.e. 2017-18 to 2022-23) will have to submit E-Invoice mandatory for release of payment.

82. INTEGRITY PACT:

Pre Contract Integrity Pact: The tenderer(s) /bidder(s) /contractor(s) has to enter into an "Integrity Pact" with MOIL. A copy of the Integrity Pact typed on plain paper duly signed by the tender issuing officer who is the Authorised Signatory on behalf of MOIL & MOIL witness, is enclosed with the tender/bid document.

a) The bidder is required to submit the Pre Contract Integrity Pact agreement duly filled, scanned & signed by authorized signatory of tender & signed by his witness as per format of Pre Contract Integrity Pact Agreement in bid document along with the tender & upload.

The Pre Contract Integrity Pact has to be signed by the Proprietor /Owner / Partner / Director or by their duly Authorised Signatory. In case of failure to return the Pre Contract Integrity Pact duly signed by authorized signatory of tender & signed by his witness along with the offer / bid, as mentioned above, will disqualify the offer/bid.

b) A person signing Pre Contract Integrity Pact shall not approach the court while representing the matter to IEMs and He/She will await their decision in the matter.

The details of Independent External Monitor (IEM) nominated for this tender are given here as under:

SN. Name of Independent External Monitor

1: Shri Cmde Rakesh Anand,IN (Retd,) (E-mail ansem_2000@yahoo.com)

2: Shri Nand Kumar Mishra, IPS (Retd.) (E-mail:- lambodhar2021@gmail .com , adidev2014@gmail.com)

(This clause is applicable for the services Rs. 50 Lakhs & above plus GST)

83. "The Banning period may range from 1 year to 3 years depending on the gravity of the case, the severity of the irregularities/ lapses committed/termination of contract due to poor performance, etc."

84. In the bid document, the relaxation clause i.e. "MSE Relaxation for Years of Experience and Turnover" and "Startup Relaxation for Years of Experience and Turnover" is showing as "No" (Due to technical issues, the same is selected as "No"). However, the relaxation of MSE and Startup for Years of Experience and Turnover shall be applicable as per MSE Policies."

FORMAT OF NON-COLLUSIVE TENDERING CERTIFICATE

(To be signed by an authorised person on the Tenderer's behalf)

To,

MOIL Limited,
Nagpur

Dear Sir/ Madam,

Non-Collusive Tendering Certificate for {RFQ/ Tender No. ----- Date -----}

1. We, (Name----- of (address -----) refer to the bid/ offer against (the "Tender").

2. Non-collusion

We represent and warrant that in relation to the Tender:

- (a) Our bid was developed genuinely, independently and made with the intention to accept the Contract it awarded;
- (b) Our bid was not prepared with any agreement, arrangement, communication, understanding, promise of undertaking with any person (including any other tenderer or competitor) regarding:
 - i) prices;
 - ii) methods, factors or formulas used to calculate prices;
 - iii) an intention or decision to submit a bid;
 - iv) an intention or decision to withdraw a bid;
 - v) the submission of bid that does not conform with the requirements of the tender;
 - vi) the quality, quantity, specifications or delivery particulars of the products or services to which this tender relates; and
 - vii) the terms of the bid, and we undertake that we will not, prior to the award of the Contract, enter into or engage in any of the foregoing.

2. Disclosure of in case of Job/ Project Contracts

We understand that we are required to disclose all intended sub-contracting arrangements relating to the Tender to the Plants/ Mines-----, MOIL Limited, Place -----, including those which are entered into after the Contract is awarded. We warrant that we have duly disclosed and will continue to disclose such arrangements to the Plants/ Mines -----, MOIL Limited, Place --.

3. Consequences of breach or non-compliance

We understand that in the event of any breach or non-compliance with any warranties or undertakings in this certificate, the Plants/ Mines, MOIL Limited, Place may, at its discretion, invalidate our bid, exclude us

in future tenders, pursue damages or other forms of redress from us (including but not limited to damages for delay, costs and expenses of re-tendering and other costs incurred), and /or (in the event that we are awarded the Contract) terminate the Contract.

Signed for and on behalf of the (tenderer) Signature:

Name:

Position:

Date:

Note:

Para 2(b) is not applicable to Agreements, arrangements, communications, understandings, promises or undertakings with:

- a) the Plants/ Mines, MOIL Limited, Place;
- b) a joint venture partner, where joint venture agreements, arrangements, relevant to the bid exist and which are notified to the Plants/ Units-----, MOIL Limited, Place;
- c) consultants or sub-contractors, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular consultancy arrangement or sub-contract;
- d) professional advisers, provided that the communications are held in strict confidence and limited to the information required for the adviser to render their professional advice in relation to the Tender;
- e) insurers or brokers for the purpose of obtaining an insurance quote, provided that the communications are held in strict confidence and limited to the information required to facilitate that particular insurance arrangement; and
- f) Banks for the purpose of obtaining financing for the contract, provided that the communications are held in strict confidence and limited to the information required facilitating that financing.

Annexure - 10

FORMAT FOR UNDERTAKING TO BE SUBMITTED/UPLOADED BY BIDDER ALONG WITH THE TENDER DOCUMENTS

I (Name and Designation) appointed as the attorney/ authorized signatory of the bidder (including its constituents) M/s. (hereinafter called the bidder) the purpose of the Tender Documents foras per the tender No..... of(MOIL), do hereby solemnly affirm and state on the behalf of the bidder including its constituents as under:

- 1. I/We the bidder(s) am/are signing this document after carefully reading the contents of the above mentioned tender.
- 2. I/We declare and certify that I/we have not made any misleading or false representation anywhere in the tender submitted including the annexures thereto.
- 3. I/We also understand that my/ our offer will be evaluated based on the documents/ credentials submitted along with the offer and same shall be binding upon me/us.
- 4. I/We declare that the information and documents submitted along with the tender documents by me/ us are complete and correct and I/we are fully responsible for the authenticity and correctness of the information and documents, submitted by us.
- 5. I/We understand that at any time during process for evaluation of tenders, if any information / document submitted by me / us are found to be suppressing facts/ forged / false / fabricated / fudged or incorrect, it shall lead to forfeiture of the EMD, if submitted, besides banning under the extant Guidelines for Banning of Business Dealings of MOIL and initiating any legal action as deemed fit by the MOIL. Further, I/we (Name of the Bidder) and all my/ our constituents understand that my/ our offer shall be summarily rejected.
- 6. I/We also understand that at any time after award of contract, if the certificate(s) submitted by me/ us are found to be suppressing facts / false/ forged/ fabricated / fudged or incorrect, it may lead to termination of the contract, along with forfeiture of EMD / SD and Performance Guarantee if submitted, besides any other action provided in the contract including banning under the extant Guidelines for Banning of Business Dealings of MOIL and initiating any legal action as deemed fit by MOIL.

SEAL AND SIGNATURE OF THE BIDDER

Place:

Date:

The instant tender shall be inter-alia subject to "Public Procurement (Preference to Make in India), Order 2017, (as amended from time to time) bearing No.P-45021/2/2017-PP (BE-II) issued by the Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade (Public Procurement Sector) dated 29/05/2019 which is a part of this tender as Annexure - I. The Tenderers who wish to take the preference under the said Order dated 29/05/2019 shall mandatorily be required to submit the requisite documents as prescribed under the Public Procurement (Preference to Make in India), Order 2017. Only after satisfactory submission of the requisite documents benefits under the aforesaid Order shall be provided.

Revised Public Procurement (Preference to Make in India): Only to facilitate, we may request to refer Clause No.9(a) & (b) of above order towards "Verification of Local Content" reproduced hereunder and upload as applicable:

- a. The 'Class-I local supplier'/'Class-II local supplier' at that time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that, the item offered meets the local content requirement for 'Class-I local supplier'/'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.
- b. In cases of procurement for a value in excess of Rs.10 Crores, the 'Class-I local supplier'/'Class-II local supplier' shall be required to provide a certificate from
 - i) Statutory auditor or cost auditor of the company (in the case of companies) or
 - ii) A practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

As per Revised Public Procurement (Preference to Make in India), Order 2017, bidder to mention % of local content & details of the location(s) at which the local value addition is made.

Kindly upload the certificate giving the percentage (%) of local content and give details of the location(s)/address(s) at which the local value addition is made.

As per Revised Public Procurement (Preference to Make in India), Order 2017, on 16/09/2020 enclosed, Clause No.3, bidder to mention in which category their firm belong i.e. **Class-I Local Supplier/ Class-II Local Supplier/ Non-Local Supplier. Kindly upload the certificate by mentioning the Class.**

Restrictions on Public Procurement from Certain Countries:

In this regard bidder may please refer the Annexure 'F' comprising Office Memorandum No. 6/18/2019-PPD dt. 23-07-2020 & subsequent orders issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India towards restrictions on Public Procurement from certain countries.

Referring to the above, the Local Suppliers should **upload** the certificate as under:

"We have read the clauses regarding restrictions on procurement from a bidder of a country which shares a land border with India and we hereby certify that our firm is not from such a country and is eligible to be considered"

OR

However, if any Local Supplier falls in the category of bidders as indicated in the Definitions clauses at cl no: 6, 7, 8, 9 and 10 of Order (F.No.6/18/2019-PPD, Public Procurement no. 1) dt.23-07-2020, should **upload** the certificate as under:

"We have read the clauses regarding restrictions on procurement from a bidder of a country which shares a land border with India and we hereby certify that our firm is from such a country and has been registered with Competent Authority (specified in Annexure -I of Order (F.No.6/18/2019-PPD, Public Procurement no. 1) dt. 23-07-2020) and further certify that our firm fulfils all requirements in this regard and is eligible to be considered. The evidence of valid registration by the Competent Authority is uploaded herewith"

Note.

1. Bidder to choose any one of the above condition which is applicable and **upload** the same in upload link.
2. In case of Indian Agents of the Local Suppliers quoting against the Tender, both the Indian Agent and their Principals should **upload** the above mentioned certificates.

10. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.

8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला

सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---